



**FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE CONTROLLER**

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Holly M. Johnson
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L. Joe McDaniel
CONTROLLER

MEMORANDUM

TO: County Clerks
Commonwealth of Kentucky

FROM: Joe McDaniel, Controller
Office of the Controller

Digitally signed by Joe McDaniel
Date: 2023.12.04 14:49:55 -05'00'

DATE: December 4, 2023

RE: **County Clerks Advancement Program - KRS 64.018**

Pursuant to KRS 64.018, the Finance and Administration Cabinet, Office of the Controller, Division of Local Government Services provides advancements to County Clerks located in counties containing populations of less than seventy thousand (70,000). Advancements may be requested to defray necessary official expenses and to supplement payment of salaries of the clerk's office.

The County Clerk Advancement Program application process will mirror some elements, including obtaining a Surety Bond, of the process utilized by Sheriff Offices seeking advancements. To apply, the County Clerk will need to submit financial information as well as the following:

- County Clerk Advancement Application.
- County Clerk Receipts for Year.
- County Clerk Performance Bond.
- County Clerk Surety.

If you are interested in obtaining these documents and learning more about the County Clerk Advancement Program, please contact:

Division of Local Government Services
State Office Building
501 High Street, 10th Floor
Frankfort, KY 40622
502-564-6933