

REAL PROPERTY MANAGEMENT SYSTEM

AGENCY REPORTING FORM

Reporting Agency _____

Completed by (Name & Title) _____

Phone Number _____

Date _____

INSTALLATION NUMBER: _____

ADDED TO INVENTORY: _____

DELETED FROM INVENTORY: _____

Complete Part A only for land without buildings. Complete lines 1, 2, 3 and 4 of Part A, and all of Part B for every individual building. Installation name refers to a tract with several buildings (e.g., Natural Bridge State Park or Capitol Complex) or the common name for a parcel if Part A only is to be completed. Indicate in "Remarks" any land or building that could be declared surplus. **Use separate sheet for each building and each parcel of land.**

Part -A- Land only or building and site location	1. Installation Name		Address		County	Building No.
	2. Building Name (if you are completing Part B)					
	3. City or Town		Zip Code	Administering Agency		
	4. Installation/Building Use*		Acres	Form of Ownership: 1 <input type="checkbox"/> Fee Simple 2 <input type="checkbox"/> Easement 3 <input type="checkbox"/> Mineral Rights 4 <input type="checkbox"/> Leased 5 <input type="checkbox"/> Agreement 6 <input type="checkbox"/> Right-of-Way		
	Original Land Cost \$ _____		Appraised Value (land without a building) \$ _____		Major improvements? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Acquisition Date		Appraisal Date		(if yes, add explanation in "remarks") Cost \$ _____	
	Deed Book	Page	Shelf	Remarks:		

Part -B- Building only; complete lines 1, 2, 3 & 4 of Part A also	Building Condition: <input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Gross Sq. Ft.	Net Assignable Sq. Ft.	# Floors	# Basement	# Passenger Elevators
	Construction Type (see Sec. 215, Ky. Building Code)* 3 <input type="checkbox"/> Exterior Masonry Wall 4 <input type="checkbox"/> Frame		1 <input type="checkbox"/> Fireproof T-1 5 <input type="checkbox"/> Heavy Timber	2 <input type="checkbox"/> Non-Comb. T-2 6 <input type="checkbox"/> Other	Year Building Constructed		
	Estimated Value** \$ _____		Insurance Amounts: Building: \$ _____ Contents: \$ _____		Original Building Cost \$ _____		
	Is building approved by State Fire Marshal? <input type="checkbox"/> Yes <input type="checkbox"/> No				Is building located in flood plain? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does building meet handicapped requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No				Remarks:		

* See back of form for descriptions.

** Normally 10% or more than insured amount.

REAL PROPERTY USES

BOAT SLIP: A facility used for storage of boats.

CONSERVATION EASEMENT: A negative easement encumbered upon real property, which allows the easement holder to prevent the fee interested owner of the real property from doing certain acts with or to the land.

CORRECTIONS: A facility concerned with the imprisonment and treatment of public offenders.

DEFENSE: A facility concerned with the various functions of the Department of Military Affairs.

EASEMENT: Land that the Commonwealth has been granted right of use.

EDUCATION: A facility devoted to instruction, educational and teaching activities.

EXHIBITION: A facility devoted to the presentation of indoor and outdoor exhibits and shows.

FARMING: A facility concerned with the raising of crops, plants or animals.

FOOD SERVICE: A facility devoted to the preparation and service of food.

GENERAL MAINTENANCE: A facility devoted to general repair, clean-up or maintenance of Commonwealth property.

HANGAR: A facility used for storage of airplanes.

JUDICIAL: A facility concerned with the administration of judicial activities.

MANUFACTURING: A facility devoted to the assembly or manufacture of objects.

MECHANICAL: A facility providing electricity, gas, water, etc. for power, heat and other services.

MEDICAL: A facility devoted to delivering public health services such as medical, psychiatric treatment, nursing or other health care.

NATURE PRESERVE: A facility devoted to the preservation of land, plant life and wildlife.

NIC: Not included in this table.

NOT STATE USED: A facility not used by the Commonwealth.

OFFICE: A facility devoted to any kind of administrative or office functions.

PARKING: A facility devoted to the parking of motor vehicles.

PUBLIC SAFETY: A facility devoted to law enforcement or other public safety activities.

RECREATION & SPORT: A facility devoted to recreation or sport activities such as parks, game lands, etc.

RESEARCH: A facility devoted to research, experimentation or analysis.

RESIDENCE: A facility used as living quarters.

RIGHT-OF-WAY: Land over which public road is built.

ROW MAINTENANCE: A facility or highway right-of-way devoted to the general repair, clean-up or maintenance of Commonwealth transportation-related property.

STATE FOREST: A facility devoted to preservation of forest land.

STORAGE: A facility used to store objects or goods.

TOWER SITE: A facility used for construction of a tower.

TRAVEL: A facility devoted to travel activities such as an airport.

VACANT: An underdeveloped or unoccupied facility.

VEHICLE MAINTENANCE: A facility devoted to the maintenance or repair of Commonwealth motor vehicles.

CONSTRUCTION TYPES, KY BUILDING CODE – SEC: 215

Fireproof – General Type 1

Buildings and structures of fireproof construction are those in which the walls, partitions, structural elements, floors, ceilings and roofs, and the exitways are constructed and protected with approved noncombustible materials to afford the fire-resistance ratings specified.

Noncombustible – Type 2

Buildings and structures of noncombustible construction are those in which the walls, partitions, structural elements, floors, ceilings, roofs and exitways are constructed of approved noncombustible materials meeting fire-resistance rating requirements.

Exterior Masonry Wall Construction – General Type 3

Buildings and structures of exterior masonry wall construction are those in which the exterior, fire and party walls are constructed of masonry or other approved noncombustible materials of the required fire-resistance rating and structural properties, and the floors, roofs and interior framing are wholly or partly of wood or of metal or other approved construction; the fire and party walls are ground supported, except the girders, and their support-carrying walls of masonry shall be protected to afford the same degree of fire-resistance rating of the walls supported thereon; and all structural elements have the required fire-resistance rating.

Frame Construction – General Type 4

Buildings and structures of frame construction are those in which the exterior walls, partitions, floors and roof construction are constructed wholly or partly of wood stud and joist assemblies with a minimum nominal dimension of 2 inches, or of other approved combustible materials which the structural elements have the required fire-resistance ratings.

Heavy Timber – Type 5

Buildings and structures of heavy timber construction are those in which fire-resistance rating is attained by placing limitations on the minimum sizes of wood structural members and minimum thickness and composition of wood floors and roofs; by the avoidance, or by the proper protection by fire-stopping or other acceptable means concealed space under floors, and roofs; by the use of approved fastenings, construction details, and adhesives for structural members; and by providing the required degree of fire-resistance rating in exterior and interior walls.