Purpose of this Policy is to define the process by which Passport provides oversight for a delegated entity. In addition, define oversight of Passport’s partnership with Evolent Health.

**Definitions**

**Delegated Entity:** An individual, agency, or organization, other than a Provider, whom Contractor has entered into a written agreement for delegating one or more of its obligations under this Contract. Examples of delegated entities are third party administrators, pharmacy benefit managers, fraud/waste/abuse administrators, dental benefit administrators and vision benefit administrators.

**Delegation:** A formal process by which an organization gives another entity the authority to perform certain functions on its behalf. Although an organization may delegate the authority to perform a function, it may not delegate the responsibility for ensuring that the function is performed appropriately.

**Delegation Oversight Committee (DOC):** The DOC is responsible for the oversight of all subcontractors to which utilization and/or quality improvement, credentialing, member services, provider services, and/or claims operations functions have been delegated. Reports to Passport Compliance Committees.

**Policy**

This Delegated Entity Oversight Policy (Policy) is a statement of Passport’s commitment to provide oversight of Delegated Entity including our partner Evolent Health’s activities. Oversight activities monitored by Pre-Delegation review, Ongoing Monitoring Audits, Delegation Oversight Committee (DOC) and Annual Audits. The Delegation Oversight Manuals and UHC-GEN-33 Desktop Procedure serve as the procedure for this policy.

**Cross Reference/Reference Materials**

Pre-Delegation Audit Template
Annual Audit Template
UHC-GEN-12 – Standards of Conduct for Contracted Entities
UHC-GEN-03 – Conflict of Interest (Associates)
UHC-GEN-11 – Business Gift Policy (Associates)

UHC-GEN-33

Proprietary & Confidential
Delegated Entity Oversight

UHC-GEN-33- Desktop Procedure
NCQA standards
Delegation Oversight Manual
FDR Oversight Manual

Formerly Policy #CO-33

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