KPPA Procurement Month
Finance & Administration Cabinet Presentation

March 16, 2016
Mark Bunning
FINANCE & ADMINISTRATION CABINET
DEPUTY SECRETARY
Barbara Aldridge-Montfort
CUSTOMER RESOURCE CENTER
ADVANTAGE 3.11

• CGI’s Largest Release in a Decade
• Anticipated – July 2018
• Currently in Analysis Phase
  – Re-evaluate Business Processes
• Need Agency Involvement—Will be reaching out
• Agency Contact Update Overhaul
• Suggestions to Finance CRC Mailbox

Subject: ADVANTAGE 3.11
Joan Graham, CPPO, CPPB
OFFICE OF PROCUREMENT SERVICES
1. **Establish capabilities and performance models internal to OPS**
   - Realign organizational structure
   - Expand OPS as data-driven organization
   - Use data analysis to prioritize contracting opportunities

2. **Establish improved procurement processes internal to the Commonwealth**
   - Develop and Publish a Procurement Manual
   - Develop and Implement standardized tools and templates
   - Transition the E01 committee to an inline requisition workflow review
   - Create an enhanced training curriculum

3. **Establish new contract administration processes and practices internal to the Commonwealth**
   - Develop and implement a tracking/advising practice to identify, monitor and to apprise the Governor on status of high-risk projects
   - Develop contract/vendor management training for agencies
Establish capabilities and performance models internal to OPS

- Staff segregated into tactical and strategic groups –
  - Shared Services Branch
  - Two Strategic Sourcing Divisions
  - Professional Services Division
  - Contract Management Division
Shared Services Branch

- Agency Liaisons/Relationship Managers
- Information Providers
- Information Seekers
  - Agency Profile
  - eMARS Profile
- Small Purchases
- Agency Specific Master Master Agreements
Shared Services Agency Liaisons

Mike Gustafson
- KYTC, Education & Workforce Cabinet, Justice Cabinet

Richard Mize
- Tourism Cabinet
- GAPS (Labor/Energy & Environment/Public Protection Cab.)

Ashley Kirk

Jenifer Taylor
- General Government (Boards & Commissions)
- CHFS
Strategic Sourcing Divisions

- Division of Technology Procurement
- Division of Goods and Services Procurement
- Category Managers

- Category Reports
- Opportunity Assessments
- Strategic Value
- Savings & Efficiencies
Div of Technology Procurement

Stephanie Williams
• Assistant Manager

Susan Noland
• IT systems, goods and services

Sheila Durham
• IT systems, goods and services
Div of Goods & Services Procurement

Jodyi Hall
- Assistant Manager

Don Robinson
- Clothing, Fuel, Manufacturing equip., Print supplies/services

Debbie Mathews
- Medical, Environmental, Office supplies, Insurance, Banking

Daniel Salvato
- Food, MRO, Facilities, Janitorial service/supplies

Garrett Duff
- Fleet/Heavy equip. Safety/Security, Temp labor, Ag supplies
Professional Service & Training

• Oversees Professional Service Contracts
  – Personal Service Contracts (PSC’s)
  – Memoranda of Agreement (MOA’s)
  – Grants & University Agreements

• Will oversee & implement statewide procurement training program

• Will develop state procurement certification program
Kathy Robinson
- PSC’s, MOA’s, Grants
- Training Lead

Tracy Gritton
- PSC’s, MOA’s, Grants
Reporting & Support Resources

• Developing standard reports that expand OPS as a data-driven organization
• Developing standard reports and other tools that enable consistent ability to report performance using system data
• Management of File Room
• Bid Openings
Reporting & Support

Shelby Luby
• Reporting, eMARS troubleshooting
• Vendor assistance

Carrie Willard
• File Room, Open Records Requests
• Bid Openings
Why The New Service Model?

• Enables OPS to be more customer and relationship focused
  – Each agency will have an assigned OPS buyer in the Shared Services Branch

AND

• Enables OPS to be more strategic in its approach
  – Allows staff to focus on identifying and executing on strategic statewide opportunities to get ahead of agency needs
QUESTIONS?