

FAP 111-18-00

SHREDDING AND BAILING EQUIPMENT PROCUREMENT

1. All Requisitions for shredding and bailing equipment, excluding equipment on Master Agreements, shall be approved prior to purchase by the Energy and Environment Cabinet, Department for Environmental Protection, Division of Waste Management.
2. The Division of Waste Management shall review Requisitions to ensure the equipment is appropriate and compatible with the Commonwealth's material recovery and recycling program.
3. Cut-off shredders and disintegrators shall not be purchased for paper document destruction unless it can be demonstrated that:
 - a. It is necessary for the material to be processed in this manner;
 - b. The material can be processed and included in the material recovery program; and
 - c. The material is compatible with existing infrastructure capabilities for recovery.
4. This policy shall also apply to purchases that fall within the agency's small purchase authority.

Relates to: KRS 224.10-650