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GOVERNOR

**FINANCE AND ADMINISTRATION CABINET
OFFICE OF ADMINISTRATIVE SERVICES
DIVISION OF POSTAL SERVICES**

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MEMORANDUM

TO: Agency Budget Contacts

FROM: Mike D. Fitzgerald, Division Director
Division of Postal Services

Mike D. Fitzgerald
9/2/2025

DATE: September 2, 2025

SUBJECT: Postal Services Rates

The Division of Postal Services (DPS) provides postal and mailing services for state agencies, such as coordinating postage from the United States Postal Service (USPS), inserting and sorting parcels, and agency mail delivery and pickup.

The postal services billing process covers DPS's necessary operating costs and supports agency mailing needs. The current biennium and new biennium rates are detailed in the table below. These rate adjustments ensure the support and maintenance for all postal services operations.

Postal Service Rate	2024-2026 Biennium (Fiscal Year 2025 & 2026)	2026-2028 Biennium (Fiscal Year 2027 & 2028)
Postage (Passthrough)	Actual USPS postage costs billed monthly	Actual USPS postage costs billed monthly
Parcel Handling	\$0.12 for each parcel per month	\$0.13 for each parcel per month
Mailstop Services	\$2,700 per mailstop annually	\$3,300 per mailstop annually

For additional billing information, please contact Ryan Todd at (502) 564-1460 or ryan.todd@ky.gov.