



Commonwealth of Kentucky
Finance and Administration Cabinet
OFFICE OF THE SECRETARY
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Andy Beshear
Governor

Holly M. Johnson
Secretary

SECRETARY'S ORDER NO. 21-103

MEAL REIMBURSEMENT RATES

WHEREAS, KRS 44.060 and 45.101 authorizes the Finance and Administration Cabinet to promulgate administrative regulations relating to reimbursement for travel expenses; and

WHEREAS, KRS 45.101(7) states that the Finance and Administration Cabinet may promulgate administrative regulations to provide for the payment of a fixed expense allowance per day to be established by the Secretary of the Finance and Administration Cabinet; and

WHEREAS, pursuant to the authority granted by KRS 44.060 and 45.101, the Finance and Administration Cabinet has promulgated 200 KAR 2:006, specifying the authorization required for approval and reimbursement of travel expenses; and

WHEREAS, 200 KAR 2:006, Section 7(3)(c) provides that state officers or employees shall be reimbursed as a rate set by 200 KAR 2:006, Section 7(3)(d); and

WHEREAS, 200 KAR 2:006, Section 7(3)(d) states that the Secretary of the Finance and Administration Cabinet shall specify meal reimbursement rates, as appropriate, via Secretary Order.

NOW THEREFORE, IT IS HEREBY ORDERED that, pursuant to the authority vested in me by KRS 44.060 and 45.101 and 200 KAR 2:006, I, Holly M. Johnson, Secretary of the Finance and Administration Cabinet, hereby order and direct:


1. Meal reimbursement rates for high rate areas shall be as follows:
 - a. Breakfast: ten (10) dollars
 - b. Lunch: eleven (11) dollars
 - c. Dinner: twenty-three (23) dollars

2. Meal reimbursement rates for non-high rate areas shall be as follows:
 - a. Breakfast: eight (8) dollars
 - b. Lunch: ten (10) dollars
 - c. Dinner: eighteen (18) dollars

3. A copy of the order shall be posted and maintained on the website of the Finance and Administration Cabinet, Office of the Controller.

4. This Order shall not be read to waive any provision or requirement contained in 200 KAR 2:006.


This Order is effective March 18, 2021. The provisions of any prior Order that conflict with the provisions of this Order, including but not limited to Secretary's Order 16-008, shall be null and void.



Holly M. Johnson, Secretary
Finance and Administration Cabinet

18th day of March, 2021.

APPROVED AS TO FORM:



Office of General Counsel
Finance and Administration Cabinet

18th day of March, 2021.