



COMMONWEALTH OF KENTUCKY - FINANCE & ADMINISTRATION CABINET

REQUEST FOR INSURANCE COVERAGE AND REAL PROPERTY REPORTING

STATE AGENCY / DIVISION

CERTIFICATE #

APPRAISAL eMARS #

DATE OF REQUEST

1. GENERAL INFORMATION

YEAR OF CONSTRUCTION

BUILDING / STRUCTURE NAME

COUNTY

STREET

CITY

ZIP

DATE ACQUIRED

INSTALLATION NAME

INSTALLATION NUMBER

2. PROPERTY DETAILS

STATE FIRE MARSHAL APPROVED?

HANDICAP REQUIREMENTS MET?

IS BUILDING IN FLOOD PLANE?

GROSS SQ FT

BASEMENT #

FINISHED?

FLOOR LEVELS NOT INCLUDING BASEMENT:

* TUNNEL ?

DIMENSIONS OF BLDG (if known)

(Outside dimension of each floor level including basement)

DESCRIBE ANY ALARM SYSTEMS

TYPE OF HEAT	UNHEATED	ELECTRIC	GAS FURNACE	OIL FURNACE
(Check <u>ALL</u> that apply)	SPACE HEAT	STEAM BOILER	WATER BOILER	GEO THERMAL
	HEAT PUMP	LIST ANY OTHERS:		

DOES BUILDING HAVE BOILER AND MACHINERY ITEMS TO INSURE?

Please provide a complete description of each item including make, model and serial number. (separate attachment)

STRUCTURE USE

ELEVATORS

MECH PENTHOUSE

LEASED BUILDING

**If yes please attach copy of lease.

SPRINKLERS

NONE

FULL

PARTIAL

3. CONSTRUCTION TYPE (Choose more than one if applicable; **for help double click icons on the right.**)

1. **FRAME** - Built of wood or other combustible materials, including construction where combustible materials are combined with other materials such as brick veneer.

2. **JOISTED MASONRY** - Exterior walls are constructed of masonry materials such as brick, concrete, gypsum block, or with similar non-combustible materials and where floors and roof are combustible.

3. **NON COMBUSTIBLE** - Exterior walls, floors and roof constructed of, and supported by, non-combustible materials such as metal or gypsum but lacking the fire proofing of item #5.

4. **MASONRY NON - COMBUSTIBLE** - Exterior walls are constructed of masonry materials, as described in item #2 above with the floors and roof of metal or other non-combustible materials.

5. **MODIFIED FIRE RESISTIVE** - Non-combustible materials providing at least (1) hour fire resistance but not more than (2) hours.

6. **FIRE RESISTIVE** - Built with non-combustible materials and protected with maximum fireproofing with a fire resistance rating of not less than (2) hours.



4. AMOUNT OF INSURANCE VALUE REQUESTED

STRUCTURE / BLDG VALUE \$

CONTENTS \$

**IF YES, ANNUAL BUSINESS INCOME

DOES LOCATION PRODUCE REVENUE ?

YES

NO

** \$

** Business income and expense coverage is available for purchase to agencies that have this exposure. Contact Underwriting

5. AGENCY CONTACT INFORMATION

Phone Number

eMail Address

CONTACT

SITE CONTACT

COMMENTS

*** eMail -or- Mail your Completed Form ***

Division of Real Properties
403 Wapping St. Suite 300
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