

908.4 – Commissioning Forms and Checklists

The commissioning forms and checklists are created for each Project to document and verify the progress of the design and construction.

The Commissioning Authority shall distribute all commissioning forms and checklists to the appropriate parties. Copies of the specific commissioning forms and checklists will be included in the Commissioning Plan.

All forms and checklists must be completed and accepted before the Project phase will be considered complete. The Commissioning Team decides the impact of the forms and checklists on the Design Team's authorizations to proceed and the Contractor's authorization of payment requests.

Commissioning forms and checklists shall be developed from the Owner's Project Requirements. ASHRAE Guideline 0 includes guidelines for developing these forms and checklists.