

907.2 Hazardous Material Construction Guidelines

This document shall be distributed at all Pre-Construction Conferences.

General Contractors and all subcontractors engaged in construction projects administered by the Division of Engineering and Contract Administration shall adhere to the following general guidelines pertaining to hazardous materials. These guidelines do not in any way relieve the contractor of his responsibilities imposed by regulatory agencies such as OSHA and EPA.

1. At the preconstruction meeting, the Using Agency Representative and the Project Manager shall provide the Contractor with copies of all known surveys, sample results, reports, and any other information identifying hazardous materials within the project area. If such information exists, the Contractor (s) shall familiarize himself with the types and locations of the hazardous materials.
 - If asbestos, PCB or similar materials must be disturbed during the performance of the contract work; the Contractor shall notify the Project Manager. The Project Manager shall have the responsibility of notifying the Hazardous Materials Coordinator and securing qualified abatement contractors to remove, or render harmless, the material affected by the work. The Contractor shall do no work in the affected area until such abatement has been accomplished. The Contractor shall not be required to perform any work relating to asbestos or polychlorinated biphenyl (PCB).
 - If lead based paint (0.5% by weight) is identified on material to be scraped or drilled, the Contractor shall notify the Project Manager. The Project Manager shall have the responsibility of notifying the Hazardous Materials Coordinator to arrange for the abatement of the material. The Contractor shall not be required to perform work categorized as lead paint abatement. Material containing lead required to be demolished may be treated as normal construction debris.
 - If information concerning the presence of hazardous material does not exist, the Project Manager shall arrange for the Hazardous Materials Coordinator to conduct an inspection of the project and identify all materials considered to be potentially hazardous. These materials shall not be disturbed until they are determined to be non-hazardous. If materials are found to be hazardous then the Hazardous Materials Coordinator and the Project Manager shall arrange for abatement.
2. Familiarize yourselves with Article No. 11.3 of the General Conditions which states the following:

Article 11 - Protection of Work, Property, Employees and Public

Hazardous Materials. In the event the Contractor unexpectedly encounters on the site material reasonable believed to be asbestos, polychlorinated biphenyl (PCB) or other classified hazardous substances/materials which have not been rendered harmless, the Contractor shall immediately stop work in the area affected and report the condition to the Owner and Architect in writing. The work in the affected area shall not thereafter be resumed except by written agreement of the Owner and Contractor if in fact the material is asbestos, polychlorinated biphenyl (PCB), or other classified hazardous substances/materials which have not been rendered harmless. The work in the affected area shall be resumed in the absence of any classified hazardous substances/materials or when it or they have been rendered harmless, by written agreement of the Owner and Contractor.

- In instances when both asbestos containing and non-asbestos containing building materials of the same type (such as pipe fittings) have been identified, all such materials should be treated as potentially asbestos-containing until tested and proved otherwise.

3. In the event the Contractor should accidentally disturb material during the course of the work that is known to contain asbestos or is thought to potentially contain asbestos, he should immediately do the following:

Vacate and isolate the area. Post warning signs.

- Notify the Project Manager so he may contract with a qualified abatement contractor to ascertain if the material is asbestos and to clean and decontaminate the area.
4. The Division of Engineering and Contract Administration, the Using Agency and the Contractor shall comply with the requirements of the OSHA Hazard Communication Standards (29 CFR 1910.1200).

A list of the hazardous chemicals to which the Contractor's employees may be exposed shall be provided to the Contractor by the Using Agency Representative.

The Contractor shall provide the Project Manager and the Using Agency Representative with list of any hazardous chemicals they will bring on the job site.

5. **If during the Work hazardous materials are encountered, disturbed or released, the Contractor shall contact each of the following persons as soon as possible:**

Architect-Engineer:

Phone: _____

Fax: _____

Email: _____

Using Agency Representative:

Phone: _____

Fax: _____

Email: _____

Project Manager:

Phone: _____

Fax: _____

Email: _____

Received on behalf of Contractor:

Signature: _____

Printed Name: _____