

904 - Resident Observer Daily Field Report

The following outline is the required minimum information to be included in the daily Field Report of the Resident Observer.

Project Name:

Project Location:

File No:

Architect-Engineer Name:

A/E Project Number:

General Contractor:

Resident Observer:

Temperature/ Weather Conditions:

Visitors on site:

Contractors on Site:

No. of Workers:

Description of day's work:

General Contractor:

Subcontractor:

Subcontractor:

(Add as Needed)

Materials Stored on site:

Equipment on Site:

Observations:

Action items:

Progress Photos: