

602 – Phase C Responsibilities of the Using Agency

602.1 During Phase C: The Using Agency shall:

- Participate in Phase C progress meetings and subsequent design review meetings.
- Provide additional information as needed or requested.
- Provide formal review, comment and approval of Phase C submittal.
- Participate in the Commissioning Process.
- For projects seeking LEED certification, the Using Agency shall assist the Architect-Engineer and the Project Manager in finalizing the LEED credits appropriate to the Project.

602.2 **Site Access:** The Using Agency shall provide specific site access information for construction purposes. Examples of agency requirements to be included in the specifications of the Contract Documents follow:

- Department of Corrections security requirements.
- Department of Parks access requirements.
- University access and protocol requirements.
- Kentucky Community and Technical College System have special controls and communication requirements
- Special scheduling requirements.