



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS

FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS

FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS

FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS

FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS

FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas

FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS

FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS

FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS

FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS

FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS

FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS

FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS

FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS

FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS

FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS

FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

<b>Work Request Code:</b>	20618329	<b>Actual Labor Hours:</b>	21.50
<b>Date Work Requested:</b>	07/31/2018	<b>Cost of Labor:</b>	\$537.50
<b>Date Work Completed:</b>	09/10/2018	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$537.50
<b>Shop ID:</b>			

**Work Description:** YG-DBS...PAINT GRAFFITI ON WALLS IN PARKING GARAGE.

<u>Reference Code</u>	<u>Freotype Part Code</u>	<u>Total Parts Cost</u>
BO-2019PR6023	Lowes	\$149.88



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<b>Work Request Code:</b>	20618784	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	08/01/2018	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:**           LANDSCAPE MAINTENANCE  
  MAINTAIN LANDSCAPE TO HIGH STANDARDS



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Work Request Code:	20618952	Actual Labor Hours:	1.00
Date Work Requested:	08/01/2018	Cost of Labor:	\$25.00
Date Work Completed:	09/10/2018	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthly	DBS
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthly	DBS
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual	DMS
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection	2	Fire Alarm, current	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire monthly	DBS DMS
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



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FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS  
 FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS  
 FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS  
 FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS  
 FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS  
 FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas  
 FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS  
 FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS  
 FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS  
 FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS  
 FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS  
 FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS  
 FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS  
 FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS  
 FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthlyDMS DMS  
 FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS  
 FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: 20619446 Actual Labor Hours: 4.00  
 Date Work Requested: 08/03/2018 Cost of Labor: \$100.00  
 Date Work Completed: 08/10/2018 Other Costs: \$43.67  
 Maintenance Dept: ELECT SECURITY Total Cost: \$143.67  
 Shop ID:

Work Description: YG-DBS...Metal Covers need to be installed over Door Strikers to keep homeless out of a storage area at the YMCA Garage.. See Joel Ramey for more information or call me 502-545-3250

Reference Code	Freotype Part Code	Total Parts Cost
LYONS LUMBER CO	ES-2019PR6109	\$43.67



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<b>Work Request Code:</b>	20619449	<b>Actual Labor Hours:</b>	1.50
<b>Date Work Requested:</b>	08/03/2018	<b>Cost of Labor:</b>	\$37.50
<b>Date Work Completed:</b>	08/10/2018	<b>Other Costs:</b>	\$6.60
<b>Maintenance Dept:</b>	ELECT SECURITY	<b>Total Cost:</b>	\$44.10
<b>Shop ID:</b>			

**Work Description:** YG-DMS...UPPER DECK STORAGE AREA. I NEED TO GET THREE SETS OF KEYS MADE FOR THE DOORS THERE. SEE OR CALL JOEL RAMEY FOR MORE INFO 502-545-3250

<u>Reference Code</u>	<u>Freetype Part Code</u>	<u>Total Parts Cost</u>
Stock	Keys	\$6.60

<b>Work Request Code:</b>	20620335	<b>Actual Labor Hours:</b>	8.00
<b>Date Work Requested:</b>	08/13/2018	<b>Cost of Labor:</b>	\$200.00
<b>Date Work Completed:</b>	08/13/2018	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$200.00
<b>Shop ID:</b>			

**Work Description:** YMCAPARKINGGARAGE-DBS... Walls have graffiti sprayed on them... please paint over the graffiti.. august 1, 2018

<b>Work Request Code:</b>	20621063	<b>Actual Labor Hours:</b>	7.00
<b>Date Work Requested:</b>	08/20/2018	<b>Cost of Labor:</b>	\$175.00
<b>Date Work Completed:</b>	09/05/2018	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	MAINTENANCE	<b>Total Cost:</b>	\$175.00
<b>Shop ID:</b>	ELECTRIC		

**Work Description:** YG-DMS...EXIT LIGHT ON UPPER LEVEL OF YMCA PARKING GARAGE WAS BROKE OVER THE WEEKEND IT IS HANGING BY A WIRE. CONTACT JOEL RAMEY 502-545-3250 AND I WILL MEET YOU DOWN THERE TO SHOW THE LOCATION.

<b>Work Request Code:</b>	20622946	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	09/01/2018	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



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<b>Work Request Code:</b>	20623204	<b>Actual Labor Hours:</b>	1.00
<b>Date Work Requested:</b>	09/01/2018	<b>Cost of Labor:</b>	\$25.00
<b>Date Work Completed:</b>	10/19/2018	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 3	<b>Total Cost:</b>	\$25.00
<b>Shop ID:</b>			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthly	DBS
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthly	DBS
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual	DMS
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection current	2	Fire Alarm,	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire monthly	DBS DMS
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



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- FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS
- FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS
- FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS
- FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS
- FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas
- FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS
- FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS
- FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS
- FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS
- FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS
- FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS
- FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS
- FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS
- FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS
- FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS
- FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

<b>Work Request Code:</b>	20625289	<b>Actual Labor Hours:</b>	5.00
<b>Date Work Requested:</b>	09/24/2018	<b>Cost of Labor:</b>	\$125.00
<b>Date Work Completed:</b>	10/02/2018	<b>Other Costs:</b>	\$21.12
<b>Maintenance Dept:</b>	CONSTRUCTION	<b>Total Cost:</b>	\$146.12
<b>Shop ID:</b>			

**Work Description:** YG-DBS...Ceiling Panel in Parking Garage looks like its close to falling it has metal supports holding it up but the panel is folding in the middle. Other panels have been taking out around it due water damage. See or call Joel Ramey or Maurice Walker for more information. 502-545-3250

<u>Reference Code</u>	<u>Freotype Part Code</u>	<u>Total Parts Cost</u>
PR6529	LYONS LUMBER CO	\$21.12



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<b>Work Request Code:</b>	20630469	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	10/01/2018	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			
<b>Work Description:</b>	LANDSCAPE MAINTENANCE		
	MAINTAIN LANDSCAPE TO HIGH STANDARDS		





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Work Request Code:	20630634	Actual Labor Hours:	1.00
Date Work Requested:	10/01/2018	Cost of Labor:	\$25.00
Date Work Completed:	11/14/2018	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instruction	
	FREQ	TENANT SPACE	MECH SPACE	
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper	monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of	monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible,	monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors	monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear	monthly	DBS
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain	monthly	DBS
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing	monthly	DBS DMS
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall		
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate	monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency	monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or	monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or	monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated	monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit,	monthly	DMS DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test	monthly	DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test	annual	DMS
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,		
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection	2	Fire Alarm,		
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire	monthly	DBS DMS
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire		
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear		



FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DMS	DMS
FPP-4	General (Fire Safety)	1	housekeeping/removal of combustibles	monthly	DBS	
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DMS	DMS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS	
FPP-4	General (Fire Safety)	4	Boiler inspection current	monthly	DMS	DMS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors			
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS	DMS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling_	monthly	DBS	DMS
FPP-4	General (Fire Safety)	8	Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS	
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DMS	
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS	DMS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS	DMS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DMS	DMS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DMS	DMS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DMS	DMS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS	DMS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbr			



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Work Request Code:	20633483	Actual Labor Hours:	1.00
Date Work Requested:	11/01/2018	Cost of Labor:	\$25.00
Date Work Completed:	12/11/2018	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	DMS
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	DMS
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	DMS
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	DMS
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
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FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDMS	DMS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDMS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DMS	
FPP-3 Fire Protection Equipment	1	Fire Alarm, Detection, and Suppression Systems Operational	
FPP-3 Fire Protection Equipment	2	Fire Alarm, Detection, and Suppression Systems inspection current	
FPP-3 Fire Protection Equipment	3	Inspect fire extinguishers and sign card monthlyDBS	DMS
FPP-3 Fire Protection Equipment	4	Fire extinguishers and standpipes free of obstructions	
FPP-3 Fire Protection Equipment	5	18" clear space from storage materials (36" if not sprinklered)	



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FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS

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FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS

FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS

FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS

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FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthlyDMS DMS

FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS

FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

<b>Work Request Code:</b>	20633760	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	11/01/2018	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00

Shop ID:

**Work Description:** LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



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<b>Work Request Code:</b>	20634111	<b>Actual Labor Hours:</b>	184.00
<b>Date Work Requested:</b>	11/01/2018	<b>Cost of Labor:</b>	\$6,637.50
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	MAINTENANCE	<b>Total Cost:</b>	\$6,637.50
<b>Shop ID:</b>	ELECTRIC		

**Work Description:** YMCA Parking garage lighting retrofit from 100w HPS to 20w LED there are around 600 fixtures to upgrade.  
The Lamps are SATCO S8738 on contract with A&M \$25.50 each  
The socket reducers are L8681 adapters on contract with A&M \$3.50 each

<b>Work Request Code:</b>	20636629	<b>Actual Labor Hours:</b>	2.50
<b>Date Work Requested:</b>	11/28/2018	<b>Cost of Labor:</b>	\$62.50
<b>Date Work Completed:</b>	11/30/2018	<b>Other Costs:</b>	\$35.01
<b>Maintenance Dept:</b>	ELECT SECURITY	<b>Total Cost:</b>	\$97.51
<b>Shop ID:</b>			

**Work Description:** Secure two hall door going into old Civic Center storage.

<u>Reference Code</u>	<u>Freetype Part Code</u>	<u>Total Parts Cost</u>
ES-2019PR7080	Lyons	\$35.01

<b>Work Request Code:</b>	20637425	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	12/01/2018	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



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Work Request Code:	20637589	Actual Labor Hours:	1.00
Date Work Requested:	12/01/2018	Cost of Labor:	\$25.00
Date Work Completed:	03/25/2019	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment	1	Fire Alarm, Detection, and Suppression Systems Operational	
FPP-3 Fire Protection Equipment	2	Fire Alarm, Detection, and Suppression Systems inspection current	
FPP-3 Fire Protection Equipment	3	Inspect fire extinguishers and sign card monthlyDBS	
FPP-3 Fire Protection Equipment	4	Fire extinguishers and standpipes free of obstructions	
FPP-3 Fire Protection Equipment	5	18" clear space from storage materials (36" if not sprinklered)	



FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DBS
FPP-4	General (Fire Safety)	1	General housekeeping/removal of combustibile materials	monthly	DBS
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DBS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS
FPP-4	General (Fire Safety)	4	Boiler inspection		DBS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas		
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling_	monthly	DBS
FPP-4	General (Fire Safety)	8	Flammable and combustibile liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DBS
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DBS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DBS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DBS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbroken	monthly	
FPP-5	Electrical (Fire Safety)	6	No open air electrical splices	monthly	DBS
FPP-5	Electrical (Fire Safety)	7	Electrical wiring protected from damage	monthly	DBS
FPP-6	Hazardous Areas (Fire Safety)	1	Wall penetrations sealed to rating of wall, ceiling, or floor	monthly	DBS



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<b>Work Request Code:</b>	20639589	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	01/01/2019	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			
<b>Work Description:</b>	LANDSCAPE MAINTENANCE		
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<b>Work Request Code:</b>	20639847	<b>Actual Labor Hours:</b>	1.00
<b>Date Work Requested:</b>	01/01/2019	<b>Cost of Labor:</b>	\$25.00
<b>Date Work Completed:</b>	05/29/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 3	<b>Total Cost:</b>	\$25.00
<b>Shop ID:</b>			

<b>Work Description:</b>	<b>Procedure Code</b>	<b>Procedure</b>	<b>Procedure Instuction</b>
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection current	2	Fire Alarm,	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire monthlyDBS	
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



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FPP-3 Fire Protection Equipment 6 Sprinkler riser  
and FD connection free of obstructions monthlyDBS  
FPP-4 General (Fire Safety) 1 General  
housekeeping/removal of combustible materials monthlyDBS  
FPP-4 General (Fire Safety) 2 36" space around  
heating equipment monthlyDBS  
FPP-4 General (Fire Safety) 3 Kitchen hoods free of  
grease, inspection current monthlyDBS  
FPP-4 General (Fire Safety) 4 Boiler inspection  
DBS  
FPP-4 General (Fire Safety) 5 No storage of  
personal clothing or effects in corridors of assembly areas  
FPP-4 General (Fire Safety) 6 Appropriate smoking  
refuse containers supplied monthlyDBS  
FPP-4 General (Fire Safety) 7 Inside storage neat  
and orderly (2' from ceiling\_ monthlyDBS  
FPP-4 General (Fire Safety) 8 Flammable and  
combustible liquids stored in approved cabinet, gasoline  
powered equipment in approved storage area monthlyDBS  
FPP-4 General (Fire Safety) 9 Compressed gas  
cylinders secured with chain or other device monthlyDBS  
FPP-4 General (Fire Safety) 10 Clothes dryer vents  
clear of lint monthlyDBS  
FPP-4 General (Fire Safety) 11 Replace missing or  
broken ceiling tiles monthlyDBS  
FPP-5 Electrical (Fire Safety) 1 36" clear space from  
service equipment monthlyDBS  
FPP-5 Electrical (Fire Safety) 2 Remove unapproved  
multi-outlet devices monthlyDBS  
FPP-5 Electrical (Fire Safety) 3 Remove unapproved  
extension cords monthlyDBS  
FPP-5 Electrical (Fire Safety) 4 Approved extension  
cords protected from damage monthlyDBS  
FPP-5 Electrical (Fire Safety) 5 Electrical device,  
junction, and service covers installed and unbroken monthly  
FPP-5 Electrical (Fire Safety) 6 No open  
air electrical splices monthly DBS  
  
FPP-5 Electrical (Fire Safety) 7 Electrical  
wiring protected from damage monthly DBS  
FPP-6 Hazardous Areas (Fire Safety) 1 Wall  
penetrations sealed to rating of wall, ceiling, or floor monthly  
DBS

Work Request Code: 20644414 Actual Labor Hours: 3.00  
Date Work Requested: 01/23/2019 Cost of Labor: \$75.00  
Date Work Completed: 01/24/2019 Other Costs: \$0.00  
Maintenance Dept: BOPS 1 Total Cost: \$75.00  
Shop ID:

Work Description: YMCAPARKINGGARAGE-DBS.. CLEAN GARAGE..1-18-19..  
I WENT AND TRASHED AND CLEANED ON 01-18-19

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<b>Work Request Code:</b>	20644463	<b>Actual Labor Hours:</b>	3.50
<b>Date Work Requested:</b>	01/24/2019	<b>Cost of Labor:</b>	\$87.50
<b>Date Work Completed:</b>	02/12/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$87.50
<b>Shop ID:</b>			

**Work Description:** YG-DBS...FIRE CLEANUP ON A PORTION OF THE YMCA PARKING GARAGE 1ST FLOOR NEXT TO THE ROAD ABOUT MIDDLE WAYS DOWN. WORK ORDER IS FOR GETTING A CONTRACT GENERATED SO WORK CAN BEGIN WITH CONTRACTOR

<b>Work Request Code:</b>	20645177	<b>Actual Labor Hours:</b>	3.00
<b>Date Work Requested:</b>	01/31/2019	<b>Cost of Labor:</b>	\$75.00
<b>Date Work Completed:</b>	02/05/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$75.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS... TRASH AND CLEAN GARAGE.. MAURICE AND HIS CES WENT AND TRASHED AND CLEANED GARAGE

<b>Work Request Code:</b>	20645178	<b>Actual Labor Hours:</b>	4.00
<b>Date Work Requested:</b>	01/31/2019	<b>Cost of Labor:</b>	\$100.00
<b>Date Work Completed:</b>	02/05/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$100.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS... MAKE ROOM FOR CONTRACTORS... MAURICE AND JOEL WENT TO PARKING GARAGE AND PUT UP SIGNS AND BLOCKED OFF PARKING SPOTS 1-31-19 FOR CONTRACTORS PROJECT

<b>Work Request Code:</b>	20645509	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	02/01/2019	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



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Work Request Code:	20645686	Actual Labor Hours:	1.00
Date Work Requested:	01/01/2019	Cost of Labor:	\$25.00
Date Work Completed:	05/29/2019	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible,	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing	monthlyDBS
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit,	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test	monthlyDBS
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test	annual DBS
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection current	2	Fire Alarm,	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire	monthlyDBS
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



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FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DBS
FPP-4	General (Fire Safety)	1	housekeeping/removal of combustibles	monthly	DBS
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DBS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS
FPP-4	General (Fire Safety)	4	Boiler inspection		DBS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas		
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling)	monthly	DBS
FPP-4	General (Fire Safety)	8	Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DBS
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DBS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DBS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DBS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbroken	monthly	
FPP-5	Electrical (Fire Safety)	6	No open air electrical splices	monthly	DBS
FPP-5	Electrical (Fire Safety)	7	Electrical wiring protected from damage	monthly	DBS
FPP-6	Hazardous Areas (Fire Safety)	1	Wall penetrations sealed to rating of wall, ceiling, or floor	monthly	DBS



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<b>Work Request Code:</b>	20646506	<b>Actual Labor Hours:</b>	4.00
<b>Date Work Requested:</b>	02/08/2019	<b>Cost of Labor:</b>	\$100.00
<b>Date Work Completed:</b>	02/11/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$100.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS..PLEASE CLEAN AND TRASH PARKING GARGE..  
02-04-19.. MAURICE AND CES WENT AND CLEANED AND  
TRASHED..02-08-19

<b>Work Request Code:</b>	20646967	<b>Actual Labor Hours:</b>	4.00
<b>Date Work Requested:</b>	02/14/2019	<b>Cost of Labor:</b>	\$100.00
<b>Date Work Completed:</b>	02/21/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$100.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS... PLEASE CLEAN AND TRASH GARAGE  
02-11-2019.. MY CE AND I WENT AND CLEANED AND  
TRASHED 02-11-2019

<b>Work Request Code:</b>	20648712	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	03/01/2019	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
  
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Work Request Code:	20648890	Actual Labor Hours:	0.00
Date Work Requested:	03/01/2019	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$0.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment	1	Fire Alarm, Detection, and Suppression Systems Operational	
FPP-3 Fire Protection Equipment	2	Fire Alarm, Detection, and Suppression Systems inspection current	
FPP-3 Fire Protection Equipment	3	Inspect fire extinguishers and sign card monthlyDBS	
FPP-3 Fire Protection Equipment	4	Fire extinguishers and standpipes free of obstructions	
FPP-3 Fire Protection Equipment	5	18" clear space from storage materials (36" if not sprinklered)	



FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthlyDBS
FPP-4	General (Fire Safety)	1	housekeeping/removal of combustibile materials	monthlyDBS
FPP-4	General (Fire Safety)	2	heating equipment	monthlyDBS
FPP-4	General (Fire Safety)	3	grease, inspection current	monthlyDBS
FPP-4	General (Fire Safety)	4	DBS Boiler inspection	
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas	
FPP-4	General (Fire Safety)	6	refuse containers supplied	monthlyDBS
FPP-4	General (Fire Safety)	7	and orderly (2' from ceiling_	monthlyDBS
FPP-4	General (Fire Safety)	8	Flammable and combustibile liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthlyDBS
FPP-4	General (Fire Safety)	9	cylinders secured with chain or other device	monthlyDBS
FPP-4	General (Fire Safety)	10	clear of lint	monthlyDBS
FPP-4	General (Fire Safety)	11	broken ceiling tiles	monthlyDBS
FPP-5	Electrical (Fire Safety)	1	service equipment	monthlyDBS
FPP-5	Electrical (Fire Safety)	2	multi-outlet devices	monthlyDBS
FPP-5	Electrical (Fire Safety)	3	extension cords	monthlyDBS
FPP-5	Electrical (Fire Safety)	4	cords protected from damage	monthlyDBS
FPP-5	Electrical (Fire Safety)	5	junction, and service covers installed and unbroken	monthly
FPP-5	Electrical (Fire Safety)	6	air electrical splices	monthly DBS
FPP-5	Electrical (Fire Safety)	7	wiring protected from damage	monthly DBS
FPP-6	Hazardous Areas (Fire Safety)	1	penetrations sealed to rating of wall, ceiling, or floor	monthly DBS





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Work Request Code: 20650118      Actual Labor Hours: 6.00  
Date Work Requested: 03/15/2019      Cost of Labor: \$150.00  
Date Work Completed: 03/19/2019      Other Costs: \$0.00  
Maintenance Dept: BOPS 1      Total Cost: \$150.00  
Shop ID:

Work Description: YG-DBS... WEEKLY CLEANING..03-11-2019.. I MAURICE AND MY CES CLEANED AND TRASHED THE YMCA GARAGE ON 03-15-2019...

Work Request Code: 20650679      Actual Labor Hours: 6.00  
Date Work Requested: 03/22/2019      Cost of Labor: \$150.00  
Date Work Completed: 03/29/2019      Other Costs: \$0.00  
Maintenance Dept: BOPS 1      Total Cost: \$150.00  
Shop ID:

Work Description: YG-DBS... WEEKLY CLEANING OF YMCA PARKING GARAGE..03-22-2019.. I MAURICE AND MY CE'S WENT AND CLEANED AND TRASHED GARAGE..03-22-2019

Work Request Code: 20651170      Actual Labor Hours: 1.00  
Date Work Requested: 03/28/2019      Cost of Labor: \$25.00  
Date Work Completed: 05/29/2019      Other Costs: \$0.00  
Maintenance Dept: MAINTENANCE      Total Cost: \$25.00  
Shop ID: HVAC

Work Description: YG-DMS...THERE ARE 2 HEATERS IN THE MECHANICAL STORAGE AREA THAT NEED TO BE CHANGED 1 WONT CUT OFF BY ITSELF YOU HAVE TO USE THE BREAKER AND THE OTHER WILL NOT WORK. ALSO THERMOSTAT NEEDS TO BE PUT IN FOR THEM. SEE JOEL RAMEY FOR MORE INFO AND LOCATION. ATTN: DALE HICKMAN

Work Request Code: 20651213      Actual Labor Hours: 6.00  
Date Work Requested: 03/29/2019      Cost of Labor: \$150.00  
Date Work Completed: 04/04/2019      Other Costs: \$0.00  
Maintenance Dept: BOPS 1      Total Cost: \$150.00  
Shop ID:

Work Description: YG-DBS... WEEKLY CLEANING..03-29-2019.. I MAURICE AND MY CES WENT CLEANED AND TRASHED THE YMCA GARAGE..03-29-2019

Work Request Code: 20652038      Actual Labor Hours: 0.00  
Date Work Requested: 04/01/2019      Cost of Labor: \$0.00  
Date Work Completed:      Other Costs: \$0.00  
Maintenance Dept: LAND      Total Cost: \$0.00  
Shop ID:

Work Description: LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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06/12/2019

Work Request Code:	20652068	Actual Labor Hours:	0.00
Date Work Requested:	04/01/2019	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$0.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection	2	Fire Alarm, current	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire monthlyDBS	
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DBS
FPP-4	General (Fire Safety)	1	General housekeeping/removal of combustible materials	monthly	DBS
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DBS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS
FPP-4	General (Fire Safety)	4	Boiler inspection		DBS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas		
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling_	monthly	DBS
FPP-4	General (Fire Safety)	8	Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DBS
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DBS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DBS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DBS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbroken	monthly	
FPP-5	Electrical (Fire Safety)	6	No open air electrical splices	monthly	DBS
FPP-5	Electrical (Fire Safety)	7	Electrical wiring protected from damage	monthly	DBS
FPP-6	Hazardous Areas (Fire Safety)	1	Wall penetrations sealed to rating of wall, ceiling, or floor	monthly	DBS



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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<b>Work Request Code:</b>	20657908	<b>Actual Labor Hours:</b>	16.00
<b>Date Work Requested:</b>	04/01/2019	<b>Cost of Labor:</b>	\$400.00
<b>Date Work Completed:</b>	05/29/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	MAINTENANCE	<b>Total Cost:</b>	\$400.00
<b>Shop ID:</b>	ELECTRIC		

**Work Description:** parking garage YMCA - Install new electric heat in parking garage parking mech room

<u>Reference Code</u>	<u>Freetype Part Code</u>	<u>Total Parts Cost</u>
	1500 watt electric heat	\$167.35

<b>Work Request Code:</b>	20659047	<b>Actual Labor Hours:</b>	6.00
<b>Date Work Requested:</b>	04/12/2019	<b>Cost of Labor:</b>	\$150.00
<b>Date Work Completed:</b>	04/18/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$150.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS... WEEKLY CLEANING OF GARAGE... 04-12-2019... I MAURICE AND MY CE'S CLEANED AND TRASHED GARAGE... 04-12-2019

<b>Work Request Code:</b>	20659048	<b>Actual Labor Hours:</b>	1.00
<b>Date Work Requested:</b>	04/12/2019	<b>Cost of Labor:</b>	\$25.00
<b>Date Work Completed:</b>	04/18/2019	<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	BOPS 1	<b>Total Cost:</b>	\$25.00
<b>Shop ID:</b>			

**Work Description:** YG-DBS... PAINT REMOVAL...04-10-2019... I MAURICE WENT TO REMOVE GRAFFITI FROM WALLS.. 04-10-2019..

<b>Work Request Code:</b>	20665134	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	05/01/2019	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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06/12/2019

Work Request Code:	20665305	Actual Labor Hours:	0.00
Date Work Requested:	05/01/2019	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$0.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational	1	Fire Alarm,	
FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection current	2	Fire Alarm,	
FPP-3 Fire Protection Equipment extinguishers and sign card	3	Inspect fire monthlyDBS	
FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions	4	Fire	
FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)	5	18" clear	



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DBS
FPP-4	General (Fire Safety)	1	General housekeeping/removal of combustible materials	monthly	DBS
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DBS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS
FPP-4	General (Fire Safety)	4	Boiler inspection		DBS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas		
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling_	monthly	DBS
FPP-4	General (Fire Safety)	8	Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DBS
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DBS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DBS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DBS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbroken	monthly	
FPP-5	Electrical (Fire Safety)	6	No open air electrical splices	monthly	DBS
FPP-5	Electrical (Fire Safety)	7	Electrical wiring protected from damage	monthly	DBS
FPP-6	Hazardous Areas (Fire Safety)	1	Wall penetrations sealed to rating of wall, ceiling, or floor	monthly	DBS



**YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)**

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**06/12/2019**

<b>Work Request Code:</b>	20669180	<b>Actual Labor Hours:</b>	0.00
<b>Date Work Requested:</b>	06/01/2019	<b>Cost of Labor:</b>	\$0.00
<b>Date Work Completed:</b>		<b>Other Costs:</b>	\$0.00
<b>Maintenance Dept:</b>	LAND	<b>Total Cost:</b>	\$0.00
<b>Shop ID:</b>			

**Work Description:** LANDSCAPE MAINTENANCE  
MAINTAIN LANDSCAPE TO HIGH STANDARDS



YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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06/12/2019

Work Request Code:	20669352	Actual Labor Hours:	0.00
Date Work Requested:	06/01/2019	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$0.00
Shop ID:			

Work Description:	Procedure Code	Procedure	Procedure Instuction
	FREQ	TENANT SPACE	MECH SPACE
FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware	1	Proper monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) manual hold open devices	2	No use of monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use	3	Exits visible, monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)	4	Exit doors monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level)	5	10 foot clear monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors	6	Maintain monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) devices installed where required	7	Self-closing monthlyDBS	
FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor	8	Wall	
FPP-2 Signs and Lighting (Fire Safety) lighting installed	1	Adequate monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) lighting installed as required	2	Emergency monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards installed as required	3	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) placards visible and unobstructed	4	Exit lights or monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) exit signs operational	5	Illuminated monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) or appropriate signage on doors that may be confused with an exit in an emergency	6	Not an Exit, monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 30 seconds	7	Test monthlyDBS	
FPP-2 Signs and Lighting (Fire Safety) emergency lighting for at least 1.5 hours	8	Test annual DBS	
FPP-3 Fire Protection Equipment	1	Fire Alarm, Detection, and Suppression Systems Operational	
FPP-3 Fire Protection Equipment	2	Fire Alarm, Detection, and Suppression Systems inspection current	
FPP-3 Fire Protection Equipment	3	Inspect fire extinguishers and sign card monthlyDBS	
FPP-3 Fire Protection Equipment	4	Fire extinguishers and standpipes free of obstructions	
FPP-3 Fire Protection Equipment	5	18" clear space from storage materials (36" if not sprinklered)	





YMCA/YMCA PARKING GARAGE FY14 - FY19 (July 1, 2013 - June 30, 2019)

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FPP-3	Fire Protection Equipment	6	Sprinkler riser and FD connection free of obstructions	monthly	DBS
FPP-4	General (Fire Safety)	1	General housekeeping/removal of combustible materials	monthly	DBS
FPP-4	General (Fire Safety)	2	36" space around heating equipment	monthly	DBS
FPP-4	General (Fire Safety)	3	Kitchen hoods free of grease, inspection current	monthly	DBS
FPP-4	General (Fire Safety)	4	Boiler inspection		DBS
FPP-4	General (Fire Safety)	5	No storage of personal clothing or effects in corridors of assembly areas		
FPP-4	General (Fire Safety)	6	Appropriate smoking refuse containers supplied	monthly	DBS
FPP-4	General (Fire Safety)	7	Inside storage neat and orderly (2' from ceiling)	monthly	DBS
FPP-4	General (Fire Safety)	8	Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area	monthly	DBS
FPP-4	General (Fire Safety)	9	Compressed gas cylinders secured with chain or other device	monthly	DBS
FPP-4	General (Fire Safety)	10	Clothes dryer vents clear of lint	monthly	DBS
FPP-4	General (Fire Safety)	11	Replace missing or broken ceiling tiles	monthly	DBS
FPP-5	Electrical (Fire Safety)	1	36" clear space from service equipment	monthly	DBS
FPP-5	Electrical (Fire Safety)	2	Remove unapproved multi-outlet devices	monthly	DBS
FPP-5	Electrical (Fire Safety)	3	Remove unapproved extension cords	monthly	DBS
FPP-5	Electrical (Fire Safety)	4	Approved extension cords protected from damage	monthly	DBS
FPP-5	Electrical (Fire Safety)	5	Electrical device, junction, and service covers installed and unbroken	monthly	
FPP-5	Electrical (Fire Safety)	6	No open air electrical splices	monthly	DBS
FPP-5	Electrical (Fire Safety)	7	Electrical wiring protected from damage	monthly	DBS
FPP-6	Hazardous Areas (Fire Safety)	1	Wall penetrations sealed to rating of wall, ceiling, or floor	monthly	DBS

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Overall Total Total Cost: \$77,990.25

# Commercial Building Valuation Report

Policy : 32830717009

2/19/2015

<b>INSURED</b>	Finance-Facilities Management 42351 Chuck Jackson Frankfort, KY 40601	Effective Date: Expiration Date: Cost as of:	06/2014
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**BUILDING**      YMCA Parking Garage  
407 Clinton St.  
Frankfort, KY 40601

<b>SECTION 1</b>	Ground floor
<b>SUPERSTRUCTURE</b>	
Occupancy:	100% Basement, Underground Parking      Story Height: 12 ft.
Construction Type:	100% Fire Resistive (ISO 6)      Number of Stories: 1
Gross Floor Area:	109,621 sq. ft.      Gross Perimeter: 1,595 ft.
Construction Quality:	3 - Superior
Year Built:	1972

**Adjustments**  
Depreciation:      14%

SUMMARY OF COSTS	User Specified	System Generated	Reconstruction	Exclusion
<b>SUPERSTRUCTURE</b>				
Site Preparation				992,509
Foundations				57,597
Foundation Wall				
Interior Foundations				
Slab On Ground				
Exterior			5,234,966	
Exterior Wall		6% Wall Openings		
Exterior Wall		100% Concrete, Poured-in-Place, 7" to 10"		
Structural Floor				
Roof				
Interior				
Floor Finish				
Ceiling Finish				
Partitions				
Structure	100% None			
Finish	100% None			

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

2/19/2015

<b>Mechanicals</b>		<b>1,387,614</b>	
Heating	100% None		
Cooling	100% None		
Fire Protection	100% Sprinkler System 100% Manual Fire Alarm 100% Automatic Fire Detection		
Plumbing	0 Total Fixtures		
Electrical	100% Average		
<b>Built-ins</b>		<b>377,675</b>	
<b>TOTAL RC SECTION 1</b>	<b>Ground floor</b>	<b>\$7,000,255</b>	<b>\$1,050,106</b>
<b>TOTAL ACV</b>	<b>Depreciated Cost (86%)</b>	<b>\$6,020,219</b>	<b>\$903,091</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.



# Commercial Building Valuation Report

Policy : 32830717009

2/19/2015

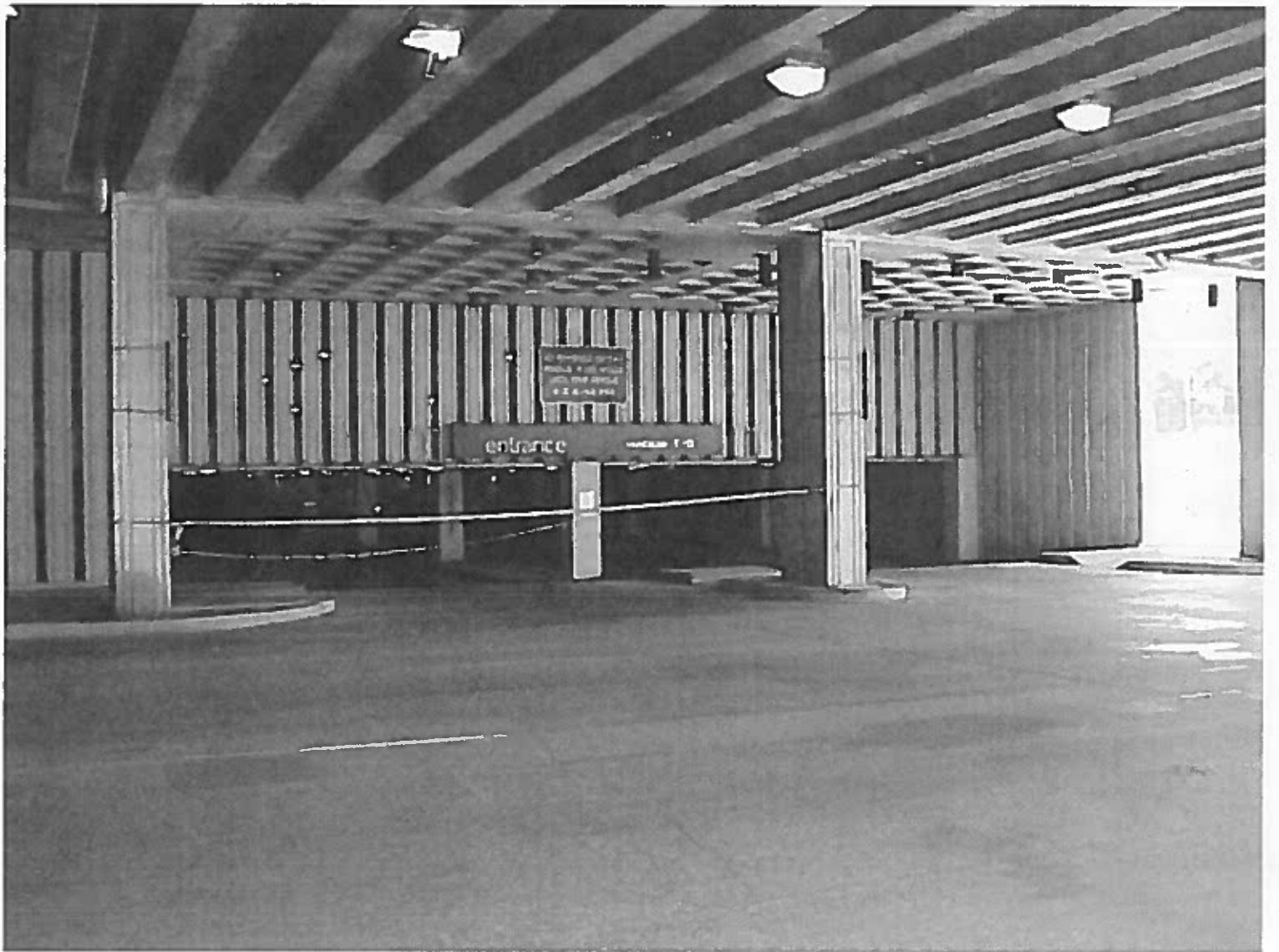
<b>TOTAL RC SECTION 2</b>	Mezzanine Level	<b>\$2,607,307</b>	<b>\$506,193</b>
<b>TOTAL ACV</b>	Depreciated Cost (86%)	<b>\$2,242,284</b>	<b>\$435,326</b>

<b>TOTAL RC BUILDING</b>	YMCA Parking Garage	<b>\$9,607,562</b>	<b>\$1,556,299</b>
<b>TOTAL ACV</b>		<b>\$8,262,503</b>	<b>\$1,338,417</b>

	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
<b>VALUATION GRAND TOTAL</b>	<b>\$9,607,562</b>	189,147	<b>\$50.79</b>	<b>\$8,262,503</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.











# Commercial Building Valuation Report

Policy : 32830717009

5/03/2011

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Floor Finish, Ceiling Finish, Partitions	
Mechanicals	1,242,138
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators	
Built-ins	338,080

## SUBSTRUCTURE

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<b>TOTAL RC SECTION 1</b>	<b>Ground floor</b>	<b>\$6,266,357</b>	<b>\$940,013</b>
<b>TOTAL ACV</b>	<b>Depreciated Cost (86%)</b>	<b>\$5,389,067</b>	<b>\$808,412</b>

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MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

5/03/2011

**SECTION 2                      Mezzanine Level**

**SUPERSTRUCTURE**

Occupancy:	100% Parking Structure	Story Height: 12 ft.
Construction Type:	100% Fire Resistive (ISO 6)	Number of Stories: 1
Gross Floor Area:	79,526 sq. ft.	Gross Perimeter: 1,382 ft.
Construction Quality:	3 - Superior	

**Adjustments**

Depreciation:	14%	
Hillside Construction:	Degree of Slope: Level	Site Accessibility: Excellent
	Site Position: Unknown	Soil Condition: Excellent

**Fees**

Architect Fees:	7% Is Included
Profit and Overhead:	20% Is Included

SUMMARY OF COSTS	Reconstruction	Exclusion
<b>SUPERSTRUCTURE</b>		
Site Preparation		19,675
Foundations	545,040	433,450
Foundation Walls, Interior Foundations, Slab On Ground		
Exterior	451,672	
Framing, Exterior Wall, Structural Floor, Roof		
Interior	159,176	
Floor Finish, Ceiling Finish, Partitions		
Mechanicals	1,007,538	
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins	170,535	
<b>SUBSTRUCTURE</b>		
<b>TOTAL RC SECTION 2</b>	<b>Mezzanine Level</b>	<b>\$2,333,962</b>
<b>TOTAL ACV</b>	<b>Depreciated Cost</b>	<b>\$453,125</b>
	<b>(86%)</b>	<b>\$389,687</b>
<b>TOTAL RC BUILDING</b>	<b>YMCA Parking</b>	<b>\$8,600,319</b>
	<b>Garage</b>	<b>\$1,393,138</b>
<b>TOTAL ACV</b>	<b>\$7,396,274</b>	<b>\$1,198,099</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

5/03/2011

	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
<b>VALUATION GRAND TOTAL</b>	<b>\$8,600,319</b>	<b>189,147</b>	<b>\$45.47</b>	<b>\$7,396,274</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

5/03/2011

<b>INSURED</b>	Finance-Facilities Management	Effective Date:	
	Property ID 42351	Expiration Date	
	Chuck Jackson	Cost as of:	12/2010
	Frankfort, KY 40601		

BUILDING: SUPERSTRUCTURE	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
Section 1: Ground floor	\$6,266,357	109,621	\$57.16	\$5,389,067
100% Basement, Underground Parking				
Section 2: Mezzanine Level	\$2,333,962	79,526	\$29.35	\$2,007,207
100% Parking Structure				

BUILDING: SUBSTRUCTURE	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
SECTION 1:	\$0	0	\$0.00	\$0
SECTION 2:	\$0	0	\$0.00	\$0

Section Totals	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
SECTION 1: Ground floor	\$6,266,357	109,621	\$57.16	\$5,389,067
100% Basement, Underground Parking				
SECTION 2: Mezzanine Level	\$2,333,962	79,526	\$29.35	\$2,007,207
100% Parking Structure				

<b>BUILDING TOTAL, YMCA Parking Garage</b>	<b>\$8,600,319</b>	<b>189,147</b>	<b>\$45.47</b>	<b>\$7,396,274</b>
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**BUILDING INSURANCE SUMMARY**

Total Insured Amount	\$8,445,358		\$8,445,358
Percent of Insurance to Value	98%		114%
<b>100% Co-insurance Requirement</b>	<b>\$8,600,319</b>		<b>\$7,396,274</b>
-2% Variance	\$-154,961		

<b>VALUATION GRAND TOTAL</b>	<b>\$8,600,319</b>	<b>189,147</b>	<b>\$45.47</b>	<b>\$7,396,274</b>
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MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

3/04/2010

<b>INSURED</b>	Finance-Facilities Management Property ID 42351 Chuck Jackson Frankfort, KY 40601	Effective Date: Expiration Date: Cost as of:                   09/2009
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**BUILDING**           YMCA Parking Garage  
407 Clinton St.  
Frankfort, KY 40601

**Location Adjustments**

Climatic Region:     2 - Moderate  
High Wind Region:   1 - Minor Damage  
Seismic Zone:        1 - Minor Damage, Distant Earthquakes

**SECTION 1                   Ground floor**

**SUPERSTRUCTURE**

Occupancy:	100% Basement, Underground Parking	Story Height: 12 ft.
Construction Type:	100% Fire Resistive (ISO 6)	Number of Stories: 1
Gross Floor Area:	109,621 sq. ft.	Gross Perimeter: 1,595 ft.
Construction Quality:	3 - Superior	
Year Built:	1972	

**Adjustments**

Depreciation:	14%	
Hillside Construction:	Degree of Slope: Level	Site Accessibility: Excellent
	Site Position: Unknown	Soil Condition: Excellent

**Fees**

Architect Fees:       7% is included  
Profit and Overhead: 20% is included

**SUMMARY OF COSTS**

**Reconstruction                   Exclusion**

**SUPERSTRUCTURE**

Site Preparation	872,447
Foundations	50,629
Foundation Walls, Interior Foundations, Slab On Ground	
Exterior	4,601,704
Framing, Exterior Wall, Structural Floor, Roof	
Interior	

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

3/04/2010

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Floor Finish, Ceiling Finish, Partitions	
Mechanicals	1,219,757
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators	
Built-ins	331,988

## SUBSTRUCTURE

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TOTAL RC SECTION 1	Ground floor	\$6,153,449	\$923,076
TOTAL ACV	Depreciated Cost (86%)	\$5,291,966	\$793,846

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MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

3/04/2010

**SECTION 2                      Mezzanine Level**

**SUPERSTRUCTURE**

Occupancy:	100% Parking Structure	Story Height: 12 ft.
Construction Type:	100% Fire Resistive (ISO 6)	Number of Stories: 1
Gross Floor Area:	79,526 sq. ft.	Gross Perimeter: 1,382 ft
Construction Quality:	3 - Superior	

**Adjustments**

Depreciation:	14%	
Hillside Construction:	Degree of Slope: Level	Site Accessibility: Excellent
	Site Position: Unknown	Soil Condition: Excellent

**Fees**

Architect Fees:	7% is included
Profit and Overhead:	20% is included

SUMMARY OF COSTS	Reconstruction	Exclusion
<b>SUPERSTRUCTURE</b>		
Site Preparation		19,320
Foundations	535,219	425,640
Foundation Walls, Interior Foundations, Slab On Ground		
Exterior	443,534	
Framing, Exterior Wall, Structural Floor, Roof		
Interior	156,308	
Floor Finish, Ceiling Finish, Partitions		
Mechanicals	989,385	
Heating, Cooling, Fire Protection, Plumbing, Electrical, Elevators		
Built-ins	167,462	
<b>SUBSTRUCTURE</b>		
<b>TOTAL RC SECTION 2</b>	<b>Mezzanine Level</b>	<b>\$2,291,909</b>
<b>TOTAL ACV</b>	<b>Depreciated Cost</b>	<b>\$444,960</b>
	<b>(86%)</b>	<b>\$382,666</b>
<b>TOTAL RC BUILDING</b>	<b>YMCA Parking</b>	<b>\$8,445,358</b>
	<b>Garage</b>	<b>\$1,368,036</b>
<b>TOTAL ACV</b>	<b>\$7,263,008</b>	<b>\$1,176,512</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.



# Commercial Building Valuation Report

Policy : 32830717009

3/04/2010

	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
<b>VALUATION GRAND TOTAL</b>	<b>\$8,445,358</b>	<b>189,147</b>	<b>\$44.65</b>	<b>\$7,263,008</b>

MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

# Commercial Building Valuation Report

Policy : 32830717009

3/04/2010

<b>INSURED</b>	Finance-Facilities Management	Effective Date:	
	Property ID 42351	Expiration Date	
	Chuck Jackson	Cost as of:	09/2009
	Frankfort, KY 40601		

BUILDING: SUPERSTRUCTURE	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
Section 1: Ground floor	\$6,153,449	109,621	\$56.13	\$5,291,966
100% Basement, Underground Parking				
Section 2: Mezzanine Level	\$2,291,909	79,526	\$28.82	\$1,971,042
100% Parking Structure				

BUILDING: SUBSTRUCTURE	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
SECTION 1:	\$0	0	\$0.00	\$0
SECTION 2:	\$0	0	\$0.00	\$0

Section Totals	Reconstruction	sq. ft.	\$/sq. ft.	Depreciated
SECTION 1: Ground floor	\$6,153,449	109,621	\$56.13	\$5,291,966
100% Basement, Underground Parking				
SECTION 2: Mezzanine Level	\$2,291,909	79,526	\$28.82	\$1,971,042
100% Parking Structure				

<b>BUILDING TOTAL, YMCA Parking Garage</b>	<b>\$8,445,358</b>	<b>189,147</b>	<b>\$44.65</b>	<b>\$7,263,008</b>
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**BUILDING INSURANCE SUMMARY**

Total Insured Amount	\$9,493,915	\$9,493,915
Percent of Insurance to Value	112%	131%
<b>100% Co-Insurance Requirement</b>	<b>\$8,445,358</b>	<b>\$7,263,008</b>
12% Variance	\$1,048,557	

<b>VALUATION GRAND TOTAL</b>	<b>\$8,445,358</b>	<b>189,147</b>	<b>\$44.65</b>	<b>\$7,263,008</b>
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MS/B costs include labor and material, normal profit and overhead as of date of report. Costs represent general estimates which are not to be considered a detailed quantity survey. These costs include generalities and assumptions that are common to the types of structures represented in the software.

Estimate Number : 7129  
 Policy Number : ~~32800717014~~ 30717009  
 Building Name : Y.M.C.A.Parking Garage  
 Property Owner : Finance  
 Property Address : 405 Mero St./South of Clinton Street.  
 Property City : Frankfort  
 State/Province : Ky  
 ZIP/Postal Code : 40601  
 Surveyed By : Chuck Jackson  
 Survey Date : 06/07/2004  
 Construction Date : 1972  
 Old Number : 3280006  
 Comment : Finance

## Section 1

## Occupancy

	<u>Class</u>	<u>Height</u>	<u>Rank</u>
100% Parking Structure	Modified Fire Resistive	12.00	4.0
Total Area	: 220,000		
Number of Stories (Section)	: 2.00		
Perimeter	: 1,350		

## Components

	<u>Units/%</u>	<u>Other</u>
Miscellaneous:		
No Heat		
Exterior Walls:		
Concrete, Formed	100%	

Cost as of

	<u>Units/%</u>	<u>Cost</u>	<u>Total</u>
Basic Structure			
Base Cost	220,000	38.01	8,362,200
Exterior Walls	220,000	7.32	1,610,400
Basic Structure Cost	220,000	45.33	9,972,600
Less Exclusions			
Foundation Below Ground	3.8%		378,959
Piping Below Ground	1.0%		99,726
Insurable Replacement Cost	220,000	43.15	9,493,915
Less Depreciation			
Physical & Functional	17.0%		1,613,966
Insurable Cash Value	220,000	35.82	7,879,949
Rounded to Nearest	100		7,879,900
Insurable Cash Value			7,879,949
Suggested Policy Limit (Coinsurance)	100.0%		7,879,949
Present Policy Limit	103.3%		8,140,000
Variance	3.3%		260,051