

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20485495 07/31/2016 10/09/2017 LAND

Actual Labor Hours:0.00Cost of Labor:\$0.00Other Costs:\$0.00Total Cost:\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 2 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20485496 07/31/2016 11/02/2016 BOPS 3

18.00
\$450.00
\$0.00
\$450.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible: unobstructed, and ready for use monthly DBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing -7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS placards visible and unobstructed DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card DMS monthlyDBS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment DMS monthlyDMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** 4 current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code:20489642Actual Labor Hours:0.00Date Work Requested:08/31/2016Cost of Labor:\$0.00Date Work Completed:10/09/2017Other Costs:\$0.00

Work Description:

Maintenance Dept:

Shop ID:

LANDSCAPE MAINTENANCE

LAND

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Total Cost:

\$0.00

3.00

\$75.00

\$75.00

\$0.00



Work Description:

Work Request Code:20490001Actual Labor Hours:Date Work Requested:08/31/2016Cost of Labor:Date Work Completed:11/02/2016Other Costs:Maintenance Dept:BOPS 3Total Cost:Shop ID:Diagonal CostCost of Labor:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible; unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 5 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS Kitchen hoods free of FPP-4 General (Fire Safety) 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device,

junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

 20492587
 Actual

 09/06/2016
 Cost o

 09/28/2017
 Other (

 MAINTENANCE
 Total C

 PLUMBING
 Cost o

 Actual Labor Hours:
 32.00

 Cost of Labor:
 \$800.00

 Other Costs:
 \$0.00

 Total Cost:
 \$800.00

Work Description:

3" copper drain rotted out ymca parking garage

THIS IS FROM SEPT 2016 SHOULD IS STILL BE IN AN ISSUED STATUS?



Work Request Code:2Date Work Requested:0Date Work Completed:1Maintenance Dept:LShop ID:1

20496207 09/30/2016 10/09/2017 LAND

Actual Labor Hours:	0.00
Cost of Labor:	\$0.00
Other Costs:	\$0.00
Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 7 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20496208 09/30/2016 12/02/2016 BOPS 3

Actual Labor Hours:	16.00
Cost of Labor:	\$400.00
Other Costs:	\$0.00
Total Cost:	\$400.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) No use of 2 manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test. emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS Approved extension FPP-5 Electrical (Fire Safety) 4 cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device.

junction, and service covers installed and unbr

Work Request Code:	20505184	Actual Labor Hours:	0.00
Date Work Requested:	10/31/2016	Cost of Labor:	\$0.00
Date Work Completed:	10/09/2017	Other Costs:	\$0.00
Maintenance Dept:	LAND	Total Cost:	\$0.00
Shop ID:			- 2

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20505451 10/31/2016 02/02/2017 BOPS 3

Actual Labor Hours:	6.00
Cost of Labor:	\$150.00
Other Costs:	\$0.00
Total Cost:	\$150.00

Work Description:

Procedure Code Procedure Instuction Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) - 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



Page 10 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas - 9 cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS Electrical device, FPP-5 Electrical (Fire Safety) 5 junction, and service covers installed and unbr

> > Actual Labor Hours:

Cost of Labor:

Other Costs:

Total Cost:

0.00

\$0.00

\$0.00

\$0.00

Work Request Code: Date Work Requested: **Date Work Completed:** Maintenance Dept: Shop ID:

Work Description:

LANDSCAPE MAINTENANCE

20509500

11/28/2016

10/09/2017

LAND

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20509548 11/28/2016 03/28/2017 BOPS 3

Actual Labor Hours:	8.00
Cost of Labor:	\$200.00
Other Costs:	\$0.00
Total Cost:	\$200.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for use monthly DBS DMS FPP-1 Exits and Doors (Fire Safety) - 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 12 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** 4 current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 extension cordsmonthlyDMS DMS Remove unapproved FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20509549 11/28/2016 03/28/2017 BOPS 3

Actual Labor Hours:	0.00
Cost of Labor:	\$0.00
Other Costs:	\$0.00
Total Cost:	\$0.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 monthlyDBS operation of doors and hardware DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm, 2 Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire 3 extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** DMS current monthlyDMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS Approved extension FPP-5 Electrical (Fire Safety) 4 cords protected from damage monthlyDBS DMS Electrical device, FPP-5 Electrical (Fire Safety) 5

junction, and service covers installed and unbr

Work Request Code:	20512619	Actual Labor Hours:	0.00
Date Work Requested:	12/27/2016	Cost of Labor:	\$0.00
Date Work Completed:	10/09/2017	Other Costs:	\$0.00
Maintenance Dept: Shop ID:	LAND	Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID: 20513014 12/27/2016 04/28/2017 BOPS 3

Actual Labor Hours:	6.00
Cost of Labor:	\$150.00
Other Costs:	\$0.00
Total Cost:	\$150.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, - 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS Kitchen hoods free of FPP-4 General (Fire Safety) 3 monthlyDBS grease, inspection current 4 FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) - 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint DMS monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from DMS service equipment monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20513015 12/27/2016 04/28/2017 BOPS 3

Actual Labor Hours:	6.00
Cost of Labor:	\$150.00
Other Costs:	\$0.00
Total Cost:	\$150.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around - 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) Inside storage neat 7 and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 **Remove unapproved** extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20517447 d: 01/27/2017 d: 10/09/2017 LAND

Cost of Labor: Other Costs: Total Cost:

Actual Labor Hours:

0.00

\$0.00

\$0.00

\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20517448 01/27/2017 04/28/2017 BOPS 3

Actual Labor Hours:	8.00
Cost of Labor:	\$200.00
Other Costs:	\$0.00
Total Cost:	\$200.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 DMS operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)





Page 20 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler** inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed das cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles DMS monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20517449 01/27/2017 04/28/2017 BOPS 3

Actual Labor Hours:	8.00
Cost of Labor:	\$200.00
Other Costs:	\$0.00
Total Cost:	\$200.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 4 monthlyDMS DMS placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



Page 22 06/12/2019

> **FPP-3** Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device,

junction, and service covers installed and unbr

Work Request Code:	20522315	Actual Labor Hours:	0.00
Date Work Requested:	03/01/2017	Cost of Labor:	\$0.00
Date Work Completed:	10/09/2017	Other Costs:	\$0.00
Maintenance Dept:	LAND	Total Cost:	\$0.00
Shop ID:			

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20522332 03/01/2017 06/02/2017 BOPS 3

Actual Labor Hours:	10.00
Cost of Labor:	\$250.00
Other Costs:	\$0.00
Total Cost:	\$250.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper DMS operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors - 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) Inside storage neat 7 and orderly (2' from ceiling_ monthlyDBS DMŠ FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS

FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code:	20526171	Actual Labor Hours:	0.00
Date Work Requested:	03/13/2017	Cost of Labor:	\$0.00
Date Work Completed:	03/04/2019	Other Costs:	\$602.50
Maintenance Dept:	LAND	Total Cost:	\$602.50
Shon ID:			

Work Description:

YMCA. Lawn and landscape, snow removal.

		Parts
Reference Code	Freetype Part Code	Cost
ma, snow inv 325 S	Al's	\$150.00
ma, inv 16074S	Als vua snow	\$452.50



Work Request Code:	20526172	Actual Labor Hours:	0.00
Date Work Requested:	03/13/2017	Cost of Labor:	\$0.00
Date Work Completed:	03/04/2019	Other Costs:	\$1,005.00
Maintenance Dept:	LAND	Total Cost:	\$1,005.00
Shop ID:			

Work Description:

701-LAND....Farmers market parking area. Snow removal.

Reference Code ma, snow, inv325 S ma, inv 16074S	<u>Freetype Part Code</u> Al's Als vua snow	Total Parts <u>Cost</u> \$150.00 \$855.00	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20533504 04/01/2017 10/09/2017 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	LANDSCAPE MAINTEN	NANCE	

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20533718 04/01/2017 07/19/2017 BOPS 3

Actual Labor Hours:	10.00
Cost of Labor:	\$250.00
Other Costs:	\$0.00
Total Cost:	\$250.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper DMS operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 monthlyDBS devices installed where required DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or DMS placards visible and unobstructed monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire 3 extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 27 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas 9 cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Actual Labor Hours: Work Request Code: 20536909 0.00 Cost of Labor: **Date Work Requested:** 05/01/2017 \$0.00 **Date Work Completed:** 10/09/2017 Other Costs: \$0.00 **Maintenance Dept:** LAND **Total Cost:** \$0.00 Shop ID:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20537173 05/01/2017 07/19/2017 BOPS 3

Actual Labor Hours:	8.00
Cost of Labor:	\$200.00
Other Costs:	\$0.00
Total Cost:	\$200.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) - 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



Page 29 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas - 9 cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles DMS monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

> > 0.00

\$0.00

\$0.00

\$0.00

Work Request Code: 20541740 Actual Labor Hours: **Date Work Requested:** 06/01/2017 Cost of Labor: **Date Work Completed:** 10/09/2017 Other Costs: **Maintenance Dept:** LAND **Total Cost:** Shop ID:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 30 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20541990 06/01/2017 09/15/2017 BOPS 3

Actual Labor Hours:	4.00
Cost of Labor:	\$100.00
Other Costs:	\$0.00
Total Cost:	\$100.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, з. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required DMS monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire 3 extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 31 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS Kitchen hoods free of FPP-4 General (Fire Safety) 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** 4 current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) Inside storage neat 7 and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 **Clothes dryer vents** clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles

monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices DMS monthlyDMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS

Electrical device.

FPP-5 Electrical (Fire Safety) 5

junction, and service covers installed and unbr

Overall Total Total Cost: \$5,182.50



YMCA/YMCA PARKING GARAGE FY18 (July 1, 2017 - June 30, 2018) Page 1 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20548944 07/01/2017 03/01/2018 LAND

Actual Labor Hours:	2.00
Cost of Labor:	\$50.00
Other Costs:	\$0.00
Total Cost:	\$50.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

YMCA/YMCA PARKING GARAGE FY18 (July 1, 2017 - June 30, 2018) Page 2 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20549129 07/01/2017 10/25/2017 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure Instuction Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 3 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment DMS monthlyDMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested:** Date Work Completed: Maintenance Dept: Shop ID:

20552684 08/01/2017 03/01/2018 LAND

Total Cost:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Actual Labor Hours:

Cost of Labor:

Other Costs:

2.00

\$50.00

\$50.00

\$0.00

YMCA/YMCA PARKING GARAGE FY18 (July 1, 2017 - June 30, 2018) Page 4 06/12/2019

Work Request Code:	20552959	Actual Labor Hours:	1.00
Date Work Requested:	08/01/2017	Cost of Labor:	\$25.00
Date Work Completed:	10/26/2017	Other Costs:	\$0.00
Maintenance Dept:	BOPS 3	Total Cost:	\$25.00
Shop ID:			

Work Description:

Procedure Instuction Procedure Code Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm, 2 Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



Page 5 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around - 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) Inside storage neat 7 and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles DMS monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code:20560833Date Work Requested:09/01/2017Date Work Completed:03/01/2018Maintenance Dept:LANDShop ID:LAND

03/01/2018 Other Costs: LAND Total Cost:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Actual Labor Hours:

Cost of Labor:

2.00

\$50.00

\$50.00

\$0.00


Page 6 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20561037 09/01/2017 11/02/2017 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing -7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm. Detection, and Suppression Systems Operational **FPP-3** Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 7 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device,

junction, and service covers installed and unbr

Actual Labor Hours:

Cost of Labor:

Other Costs:

Total Cost:

2.00

\$50.00

\$50.00

\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 8 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20565245 10/01/2017 11/07/2017 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 9 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS 36" space around FPP-4 General (Fire Safety) 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) **Clothes dryer vents** 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

> > **Actual Labor Hours:**

Cost of Labor:

Other Costs:

Total Cost:

1.00

\$25.00

\$0.00

\$25.00

Work Request Code:20573609Date Work Requested:11/01/2017Date Work Completed:12/21/2017Maintenance Dept:LANDShop ID:LAND

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20573802 11/01/2017 01/10/2018 BOPS 3

4.00
\$100.00
\$0.00
\$100.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS Exits visible, FPP-1 Exits and Doors (Fire Safety) 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Δ Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 11 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) **Clothes dryer vents** 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved

> > monthlyDMS

FPP-5Electrical (Fire Safety)3Remove unapprovedextension cordsmonthlyDMSDMSFPP-5Electrical (Fire Safety)4Approved extensioncords protected from damagemonthlyDBSDMS

DMS

FPP-5 Electrical (Fire Safety) 5 Electrical device,

junction, and service covers installed and unbr

Work Request Code:	20578159	Actual Labor Hours:	1.00
Date Work Requested:	12/01/2017	Cost of Labor:	\$25.00
Date Work Completed:	01/09/2018	Other Costs:	\$0.00
Maintenance Dept:	LAND	Total Cost:	\$25.00
Shop ID:			

Work Description:

LANDSCAPE MAINTENANCE

multi-outlet devices

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 12 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20578324 12/01/2017 02/09/2018 BOPS 3

7.00
\$175.00
\$0.00
\$175.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

1.00

\$25.00

\$25.00

\$0.00



06/12/2019

 20581670
 Actual Labor Hours:

 01/01/2018
 Cost of Labor:

 02/19/2018
 Other Costs:

 BOPS 3
 Total Cost:

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 15 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 extension cordsmonthlyDMS DMS Remove unapproved FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

> > 0.00

\$0.00

\$0.00

\$0.00

Work Request Code:20581744Actual Labor Hours:Date Work Requested:01/01/2018Cost of Labor:Date Work Completed:02/22/2018Other Costs:Maintenance Dept:LANDTotal Cost:Shop ID:Cost of Labor:Cost of Labor:

Work Description:

LANDSCAPE MAINTENANCE MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 16 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20586213 02/01/2018 03/23/2018 BOPS 3

1.00
\$25.00
\$0.00
\$25.00

Work Description:

Procedure Code **Procedure Instuction** Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment з Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 17 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: 20586291 **Date Work Requested:** Date Work Completed: **Maintenance Dept:** Shop ID:

02/01/2018 02/22/2018 LAND

Cost of Labor: **Other Costs: Total Cost:**

Actual Labor Hours:

0.00

\$0.00

\$0.00

\$0.00

Work Description:

LANDSCAPE MAINTENANCE MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 18 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20590917 03/01/2018 04/20/2018 BOPS 3

6.00
\$150.00
\$0.00
\$150.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing -7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment з Inspect fire extinguishers and sign card DMS monthlyDBS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 19 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment DMS monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code:	20591026	Actual Labor Hours:	0.00
Date Work Requested:	03/01/2018	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept:	LAND	Total Cost:	\$0.00
Shop ID:			

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID: 20592413 03/05/2018 03/06/2018 CONSTRUCTION Actual Labor Hours:24.00Cost of Labor:\$900.00Other Costs:\$7.04Total Cost:\$907.04

Work Description:

YMCA-DBS...Paint part of exterior walls of YMCA to get rid of graffiti.

		Total
		Parts
Reference Code	Freetype Part Code	Cost
PR4828	SHERWIN-WILLIAMS	\$144.73
Stock	3/8" nap roller cover	\$3.45
Stock	5gal. paint screen	\$3.59



Work Request Code: 2 Date Work Requested: 0 Date Work Completed: 0 Maintenance Dept: 6 Shop ID:

20597894 04/01/2018 05/16/2018 BOPS 3

Actual Labor Hours:	3.00
Cost of Labor:	\$75.00
Other Costs:	\$0.00
Total Cost:	\$75.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS No use of FPP-1 Exits and Doors (Fire Safety) 2 manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) З Exits visible: unobstructed, and ready for use monthly DBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS DMS placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire з extinguishers and sign card DMS monthlyDBS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 22 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from

service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: 20597974 **Actual Labor Hours:** 0.00 **Date Work Requested:** 04/01/2018 Cost of Labor: \$0.00 **Date Work Completed:** Other Costs: \$0.00 Maintenance Dept: LAND **Total Cost:** \$0.00 Shop ID:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20604937 05/01/2018 LAND

Actual Labor Hours:	0.00
Cost of Labor:	\$0.00
Other Costs:	\$0.00
Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20605078 05/01/2018 06/26/2018 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure Instuction Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper DMS operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible. 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS placards visible and unobstructed DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire 3 extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 25 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved monthlyDMS multi-outlet devices DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS Approved extension FPP-5 Electrical (Fire Safety) 4 cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: 20608852 Actual Labor Hours: 0.00 Date Work Requested: Cost of Labor: 06/01/2018 \$0.00 Date Work Completed: Other Costs: \$0.00 Maintenance Dept: LAND **Total Cost:** \$0.00 Shop ID:

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



06/12/2019

Work Request Code:
Date Work Requested:
Date Work Completed:
Maintenance Dept:
Shop ID:

20608976 06/01/2018 08/01/2018 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) No use of 2 manual hold open devices DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible. unobstructed, and ready for use monthly DBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors - 4 operable without key, tool, or special knowledge (from inside) DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing -7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 27 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS Flammable and FPP-4 General (Fire Safety) 8 combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 **Remove unapproved** extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Overall Total Total Cost: \$1,857.04



YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 1 06/12/2019

Work Request Code:206Date Work Requested:07/0Date Work Completed:07/0Maintenance Dept:LANShop ID:0

20612722 07/01/2018 LAND Actual Labor Hours:0.00Cost of Labor:\$0.00Other Costs:\$0.00Total Cost:\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 2 06/12/2019



Work Request Code: 2 Date Work Requested: 0 Date Work Completed: 0 Maintenance Dept: 1 Shop ID:

20612746 07/01/2018 08/03/2018 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code **Procedure Instuction** Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible. -3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 3 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20618329 07/31/2018 09/10/2018 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	21.50 \$537.50 \$0.00 \$537.50
Work Description:	YG-DBSPAINT GRAFFITI ON WALLS IN PARKING GARAGE.		
Reference Code	Freetype Part Code	Total Parts Cost	

\$149.88

Reference Code	Freetype Part Code	-
BO-2019PR6023	Lowes	



YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 4 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20618784 08/01/2018 LAND

Actual Labor Hours:	0.00
Cost of Labor:	\$0.00
Other Costs:	\$0.00
Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Work Request Code:2Date Work Requested:0Date Work Completed:0Maintenance Dept:EShop ID:10

06/12/2019

20618952 08/01/2018 09/10/2018 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible. 3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing -7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS DMS placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 6 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 DMS heating equipment monthlyDMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code:	20619446	Actual Labor Hours:	4.00
Date Work Requested:	08/03/2018	Cost of Labor:	\$100.00
Date Work Completed:	08/10/2018	Other Costs:	\$43.67
Maintenance Dept: Shop ID:	ELECT SECURITY	Total Cost:	\$143.67
Work Description:	YG-DBSMetal Cover	s need to be installed over Do	or

YG-DBS...Metal Covers need to be installed over Door Strikers to keep homeless out of a storage area at the YMCA Garage.. See Joel Ramey for more information or call me 502-545-3250

		Total
		Parts
Reference Code	Freetype Part Code	Cost
LYONS LUMBER CO	ES-2019PR6109	\$43.67

1.50

\$37.50

\$44.10

\$6.60



06/12/2019

Actual Labor Hours: Work Request Code: 20619449 Date Work Requested: 08/03/2018 Cost of Labor: Date Work Completed: Other Costs: 08/10/2018 Maintenance Dept: ELECT SECURITY **Total Cost:** Shop ID: Work Description: YG-DMS...UPPER DECK STORAGE AREA. I NEED TO GET THREE SETS OF KEYS MADE FOR THE DOORS THERE. SEE OR CALL JOEL RAMEY FOR MORE INFO 502-545-3250 Total

Reference Code	Freetype Part Code Keys	Parts Cost \$6.60	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20620335 08/13/2018 08/13/2018 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	8.00 \$200.00 \$0.00 \$200.00
Work Description:		GE-DBS Walls have graffiti over the graffiti august 1, 20	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20621063 08/20/2018 09/05/2018 MAINTENANCE ELECTRIC	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	7.00 \$175.00 \$0.00 \$175.00
Work Description:	PARKING GARAGE WA	ON UPPER LEVEL OF YMC AS BROKE OVER THE WEE E. CONTACT JOEL RAMEY ILL MEET YOU DOWN THEF I.	KEND IT
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20622946 09/01/2018 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	LANDSCAPE MAINTEN	NANCE	
	MAINTAIN LANDSCAP	E TO HIGH STANDARDS	

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YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 8 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20623204 09/01/2018 10/19/2018 BOPS 3	Actual Labor Hour Cost of Labor: Other Costs: Total Cost:	s: 1.00 \$25.00 \$0.00 \$25.00
Work Description:	Procedure Code FREQ TENAN FPP-1 Exits and Doors operation of doors and h FPP-1 Exits and Doors manual hold open device FPP-1 Exits and Doors unobstructed, and ready FPP-1 Exits and Doors operable without key, too monthlyDBS DMS	F SPACE MECH (Fire Safety) 1 ardware month (Fire Safety) 2 es monthlyDBS (Fire Safety) 3 for use monthlyDBS (Fire Safety) 4	dure Instuction I SPACE Proper IlyDBS DMS No use of DMS Exits visible, DMS Exit doors je (from inside)
2 D	FPP-1 Exits and Doors area on outside of exit de FPP-1 Exits and Doors appropriate exit width in FPP-1 Exits and Doors devices installed where r FPP-1 Exits and Doors penetrations sealed to ra FPP-2 Signs and Lightin lighting installedmonthly	bors (ground level) (Fire Safety) 6 aisle and corridors (Fire Safety) 7 required month (Fire Safety) 8 ting of wall, ceiling, or ng (Fire Safety) 1 DMS DMS	Adequate
	FPP-2 Signs and Lightin lighting installed as requi FPP-2 Signs and Lightin placards installed as req FPP-2 Signs and Lightin placards visible and unol FPP-2 Signs and Lightin exit signs operational FPP-2 Signs and Lightin or appropriate signage o	red monthlyDMS ng (Fire Safety) 3 uired monthlyDMS ng (Fire Safety) 4 ostructed month ng (Fire Safety) 5 monthlyDMS DMS ng (Fire Safety) 6	Emergency DMS Exit lights or DMS Exit lights or lyDMS DMS Illuminated Not an Exit, onfused with an
	exit in an emergency r FPP-2 Signs and Lightin emergency lighting for at FPP-2 Signs and Lightin	nonthlyDMS DMS ng (Fire Safety) 7 least 30 seconds	Test monthlyDMS Test
	emergency lighting for at FPP-3 Fire Protection E	least 1.5 hours	annual DMS Fire Alarm,
	Detection, and Suppress FPP-3 Fire Protection E Detection, and Suppress FPP-3 Fire Protection E extinguishers and sign ca FPP-3 Fire Protection E extinguishers and standp FPP-3 Fire Protection E space from storage mate	ion Systems Operatio quipment 2 ion Systems inspectio quipment 3 ard monthlyDBS quipment 4 ipes free of obstructio quipment 5	nal Fire Alarm, on current Inspect fire DMS Fire Fire 18" clear



Page 9 06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr Work Request Code: 20625289 **Actual Labor Hours:** 5.00 **Date Work Requested:** 09/24/2018 Cost of Labor: \$125.00 **Date Work Completed:** 10/02/2018 Other Costs: \$21.12 Maintenance Dept: CONSTRUCTION **Total Cost:** \$146.12 YG-DBS...Ceiling Panel in Parking Garage looks like its close Work Description: to falling it has metal supports holding it up but the panel is folding in the middle. Other panels have been taking out

> around it due water damage. See or call Joel Ramey or Maurice Walker for more information. 502-545-3250

Total Parts **Reference Code** Freetype Part Code Cost LYONS LUMBER CO PR6529 \$21.12

ARCHIBUS

Shop ID:



Page 10 06/12/2019

Work Request Code:	20630469	Actual Labor Hours:	0.00
Date Work Requested:	10/01/2018	Cost of Labor:	\$0.00
Date Work Completed:		Other Costs:	\$0.00
Maintenance Dept: Shop ID:	LAND	Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS



Page 11 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20630634 10/01/2018 11/14/2018 BOPS 3

1.00
\$25.00
\$0.00
\$25.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required DMS monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS placards visible and unobstructed DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card DMS monthlyDBS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 12 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS Inside storage neat FPP-4 General (Fire Safety) 7 and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS Compressed gas FPP-4 General (Fire Safety) 9 cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 13 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20633483 11/01/2018 12/11/2018 BOPS 3 Actual Labor Hours:1.00Cost of Labor:\$25.00Other Costs:\$0.00Total Cost:\$25.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible. -3 unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors - 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) -5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire з extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear 5 space from storage materials (36" if not sprinklered)



Page 14 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS Inside storage neat FPP-4 General (Fire Safety) 7 and orderly (2' from ceiling_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS Compressed gas FPP-4 General (Fire Safety) 9 cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: 20633760 **Actual Labor Hours:** 0.00 **Date Work Requested:** 11/01/2018 Cost of Labor: \$0.00 **Date Work Completed:** Other Costs: \$0.00 Maintenance Dept: LAND **Total Cost:** \$0.00

Work Description:

Shop ID:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS


Work Request Code: Date Work Requested: Date Work Completed:	20634111 11/01/2018	Actual Labor Hours: Cost of Labor: Other Costs:	184.00 \$6,637.50 \$0.00	
Maintenance Dept: Shop ID:	MAINTENANCE ELECTRIC	Total Cost:	\$6,637.50	
Work Description:	LED there are around 6			
	each	S8738 on contract with A&		
	The socket reducers ar A&M \$3.50 each	e L8681 adapters on contrac	st with	
Work Request Code:	20636629	Actual Labor Hours:	2.50	
Date Work Requested:	11/28/2018	Cost of Labor:	\$62.50	
Date Work Completed:	11/30/2018	Other Costs:	\$35.01	
Maintenance Dept: Shop ID:	ELECT SECURITY	Total Cost:	\$97.51	
Work Description:	Secure two hall door go	oing into old Civic Center stor	rage.	
		Total Parts		
Reference Code	Freetype Part Code	Cost		
ES-2019PR7080	Lyons	\$35.01		
Work Request Code:	20637425	Actual Labor Hours:	0.00	
Date Work Requested:	12/01/2018	Cost of Labor:	\$0.00	
Date Work Completed:	12	Other Costs:	\$0.00	
Maintenance Dept: Shop ID:	LAND	Total Cost:	\$0.00	
Work Description:	LANDSCAPE MAINTE	NANCE		

MAINTAIN LANDSCAPE TO HIGH STANDARDS

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20637589 12/01/2018 03/25/2019 BOPS 3

1.00
\$25.00
\$0.00
\$25.00

Work Description:

Procedure Code Procedure **Procedure Instuction** FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, 3 unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety) Exit doors 4 operable without key, tool, or special knowledge (from inside) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 10 foot clear 5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDBS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DBS FPP-3 Fire Protection Equipment 1 Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 17 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) - 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDBS heating equipment FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDBS FPP-5 Electrical (Fire Safety) 2 Remove unapproved monthlyDBS multi-outlet devices FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) 6 No open air electrical splices monthly DBS

FPP-5 Electrical (Fire Safety) 7 Electrical wiring protected from damage monthly DBS FPP-6 Hazardous Areas (Fire Safety) 1 Wall penetrations sealed to rating of wall, ceiling, or floor monthly DBS



Work Request Code:200Date Work Requested:01/Date Work Completed:Maintenance Dept:Maintenance Dept:LAShop ID:LA

20639589 01/01/2019 LAND

Actual Labor Hours:	0.00
Cost of Labor:	\$0.00
Other Costs:	\$0.00
Total Cost:	\$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

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YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 19 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20639847 01/01/2019 05/29/2019 BOPS 3 Actual Labor Hours:1.00Cost of Labor:\$25.00Other Costs:\$0.00Total Cost:\$25.00

Work Description:

Procedure Instuction Procedure Code Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, -3 unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 5 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing 7 devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDBS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DBS FPP-3 Fire Protection Equipment 1 Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm, 2 Detection, and Suppression Systems Inspection current FPP-3 Fire Protection Equipment 3 Inspect fire monthlyDBS extinguishers and sign card FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 20 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas monthlyDBS cylinders secured with chain or other device FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDBS service equipment FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) 6 No open air electrical splices monthly DBS

FPP-5 Electrical (Fire Safety) Electrical 7 wiring protected from damage monthly DBS FPP-6 Hazardous Areas (Fire Safety) 1 Wall penetrations sealed to rating of wall, ceiling, or floor monthly DBS

Work Request Code: 20644414 **Actual Labor Hours:** Cost of Labor: **Date Work Requested:** 01/23/2019 \$75.00 Other Costs: **Date Work Completed:** 01/24/2019 \$0.00 **BOPS 1** Maintenance Dept: **Total Cost:** \$75.00 Shop ID:

Work Description:

YMCAPARKINGGARAGE-DBS., CLEAN GARAGE, 1-18-19. I WENT AND TRASHED AND CLEANED ON 01-18-19

3.00

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20644463 01/24/2019 02/12/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	3.50 \$87.50 \$0.00 \$87.50
Work Description:	PARKING GARAGE 1ST ABOUT MIDDLE WAYS	UP ON A PORTION OF THE Y I FLOOR NEXT TO THE RO/ DOWN. WORK ORDER IS F I GENERATED SO WORK C/ CTOR	AD OR
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20645177 01/31/2019 02/05/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	3.00 \$75.00 \$0.00 \$75.00
Work Description:	YG-DBS TRASH AND CLEAN GARAGE MAURICE AND HIS CES WENT AND TRASHED AND CLEANED GARAGE		
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20645178 01/31/2019 02/05/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	4.00 \$100.00 \$0.00 \$100.00
Work Description:	AND JOEL WENT TO PA	I FOR CONTRACTORS MA ARKING GARAGE AND PUT I OFF PARKING SPOTS 1-31-1 ECT	UP
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20645509 02/01/2019 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	: LANDSCAPE MAINTENANCE		
	MAINTAIN LANDSCAPE	TO HIGH STANDARDS	



Work Request Code:			
Date Work Requested:			
Date Work Completed:			
Maintenance Dept:			
Shop ID:			

20645686 01/01/2019 05/29/2019 BOPS 3

Actual Labor Hours:	1.00
Cost of Labor:	\$25.00
Other Costs:	\$0.00
Total Cost:	\$25.00

Work Description:

Procedure Code **Procedure Instuction** Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible. 3 unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 10 foot clear -5 area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlvDBS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDBS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDBS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DBS FPP-3 Fire Protection Equipment Fire Alarm, 1 Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm: Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire monthlyDBS extinguishers and sign card FPP-3 Fire Protection Equipment Fire 4 extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5 space from storage materials (36" if not sprinklered)



Page 23 06/12/2019

> FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) General -1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 **Clothes dryer vents** clear of lint monthlyDBS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDBS service equipment FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) 6 No open air electrical splices monthly DBS

FPP-5 Electrical (Fire Safety) 7 Electrical wiring protected from damage monthly DBS FPP-6 Hazardous Areas (Fire Safety) 1 Wall penetrations sealed to rating of wall, ceiling, or floor monthly DBS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20646506 02/08/2019 02/11/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	4.00 \$100.00 \$0.00 \$100.00
Work Description:	YG-DBSPLEASE CLEAN AND TRASH PARKING GARGE 02-04-19 MAURICE AND CES WENT AND CLEANED AND TRASHED02-08-19		
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20646967 02/14/2019 02/21/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	4.00 \$100.00 \$0.00 \$100.00
Work Description:		AN AND TRASH GARAGE DIWENT AND CLEANED AND)
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20648712 03/01/2019 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	LANDSCAPE MAINTENANCE		
	MAINTAIN LANDSCAPE	TO HIGH STANDARDS	



Work Request Code:	20648890	Actual Labo		•	0.00
Date Work Requested:	03/01/2019	Cost of Lab	or:		\$0.00
Date Work Completed:		Other Costs	:		\$0.00
Maintenance Dept:	BOPS 3	Total Cost:			\$0.00
Shop ID:					
Work Description:		Procedure	Proced	lure Instuctio	n
	FREQ TENAN	T SPACE	MECH	SPACE	
	FPP-1 Exits and Doors	(Fire Safety)	1	Proper	
	operation of doors and h		monthl		
	FPP-1 Exits and Doors		2	No use of	
	manual hold open devic			110 000 01	
	FPP-1 Exits and Doors		3	Exits visible	B
	unobstructed, and ready			EXILS VISIDI	σ,
				The state of the second	
	FPP-1 Exits and Doors		4	Exit doors	
	operable without key, to	oi, or special kn	owieage	e (mom insia	e)
	monthlyDBS				
	FPP-1 Exits and Doors		5	10 foot clea	
	area on outside of exit d		vel)	monthlyDB	S
	FPP-1 Exits and Doors		6	Maintain	
	appropriate exit width in	aisle and corric	lors	monthlyDB	S
	FPP-1 Exits and Doors	(Fire Safety)	7	Self-closing	1
	devices installed where	required	monthly	VDBS	
	FPP-1 Exits and Doors	(Fire Safety)	8	Wall	
	penetrations sealed to ra		iling, or i	floor	
	FPP-2 Signs and Lighti			Adequate	
	lighting installedmonthly				
	FPP-2 Signs and Lighti		2	Emergency	/
a.,	lighting installed as requ				12
	FPP-2 Signs and Lighti			Exit lights of	or .
	placards installed as req			Exit lighto t	
	FPP-2 Signs and Lighti			Exit lights of	Nr.
	placards visible and uno		monthly		
	FPP-2 Signs and Lighti			Illuminated	
	exit signs operational			manmatea	
	FPP-2 Signs and Lighti		6	Not an Exit	
	or appropriate signage of				
	exit in an emergency		ay be co	Indsed with	
	FPP-2 Signs and Lighti		7	Test	
	emergency lighting for a			monthlyDB	e.
					3
	FPP-2 Signs and Lighting	ng (rile Salety)	0	Test	0
	emergency lighting for a		5	annual DB	5
	FPP-3 Fire Protection E		1	Fire Alarm,	
	Detection, and Suppress		· _		
	FPP-3 Fire Protection E		2	Fire Alarm,	
	Detection, and Suppress				
	FPP-3 Fire Protection E		3	Inspect fire	
	extinguishers and sign c		UBS		
	FPP-3 Fire Protection E		4	Fire	
	extinguishers and stand	pipes free of ob	structior		
	FPP-3 Fire Protection E		5	18" clear	
	space from storage mate	erials (36" if not	sprinkle	ered)	



Page 26 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) - 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDBS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) No open 6

air electrical splices monthly DBS

FPP-5Electrical (Fire Safety)7Electricalwiring protected from damagemonthlyDBSFPP-6Hazardous Areas (Fire Safety)1Wall

penetrations sealed to rating of wall, ceiling, or floor monthly DBS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20650118 03/15/2019 03/19/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	6.00 \$150.00 \$0.00 \$150.00
Work Description:		EANING03-11-2019 I MAUR AND TRASHED THE YMCA 9	ICE
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20650679 03/22/2019 03/29/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	6.00 \$150.00 \$0.00 \$150.00
Work Description:	GARAGE03-22-2019 I	EANING OF YMCA PARKING MAURICE AND MY CE'S WE ASHED GARAGE03-22-2019	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20651170 03/28/2019 05/29/2019 MAINTENANCE HVAC	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	1.00 \$25.00 \$0.00 \$25.00
Work Description:	STORAGE AREA THAT I CUT OFF BY ITSELF YC AND THE OTHER WILL NEEDS TO BE PUT IN F	2 HEATERS IN THE MECHAN NEED TO BE CHANGED 1 W DU HAVE TO USE THE BREAD NOT WORK. ALSO THERMO TOR THEM. SEE JOEL RAME TION. ATTN: DALE HICKMAN	ONT KER DSTAT Y FOR
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20651213 03/29/2019 04/04/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	6.00 \$150.00 \$0.00 \$150.00
Work Description:		ANING03-29-2019 I MAUR EANED AND TRASHED THE	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20652038 04/01/2019 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	LANDSCAPE MAINTENANCE		
	MAINTAIN LANDSCAPE TO HIGH STANDARDS		

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YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 28 06/12/2019

Work Request Code: Date Work Requested:	206520 04/01/2		Actual Labor Cost of Labo			0.00 \$0.00
Date Work Completed:			Other Costs:			\$0.00
Maintenance Dept: Shop ID:	BOPS	3	Total Cost:			\$0.00
Work Description:	Proced	lure Code P	rocedure	Proced	ure Instuctio	on
		FREQ TENANT		MECH		
	FPP-1	Exits and Doors (1	Proper	
		on of doors and ha		monthly		
		Exits and Doors (2	No use of	
		I hold open devices			140 030 01	
		Exits and Doors (3	Exits visible	•
		ructed, and ready f				σ,
	EDD 1	Exits and Doors (Circ Sofotu)	4	Exit doors	
		le without key, tool				-)
	monthl	VDBS	- •	-	•	
		Exits and Doors (5	10 foot clea	
		outside of exit do		- '	monthlyDB	S
		Exits and Doors (6	Maintain	
		riate exit width in a			monthlyDB	
		Exits and Doors (7	Self-closing	3
		s installed where re		monthly		
		Exits and Doors (8	Wall	
		tions sealed to rat				
	lighting	Signs and Lighting installedmonthlyD	BS		Adequate	
		Signs and Lighting			Emergency	
		Signs and Lightin			Exit lights of	or 👘
		s installed as requ				
		Signs and Lighting			Exit lights of)r
		s visible and unob		monthly		
		Signs and Lighting		5	Illuminated	
		Signs and Lighting			Not an Exit	
		opriate signage on an emergency m		iy be coi	nfused with	an
		Signs and Lighting			Test	
		ency lighting for at l			monthlyDB	S
	FPP-2	Signs and Lighting	g (Fire Safety)	8	Test	
	emerge	ency lighting for at i	east 1.5 hours		annual DB	S
		Fire Protection Ec			Fire Alarm,	
		on, and Suppression		perationa	al	
	FPP-3	Fire Protection Ec	uipment	2	Fire Alarm,	
		on, and Suppression		spection	current	
		Fire Protection Ec		3	Inspect fire	
	extingu	ishers and sign ca	rd monthly	DBS	201	
	FPP-3	Fire Protection Ec	uipment	4	Fire	
		ishers and standpi		struction	s	
		Fire Protection Ec			18" clear	
	space f	rom storage mater	ials (36" if not	sprinkle	red)	



Page 29 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas - 9 cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDBS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly No open FPP-5 Electrical (Fire Safety) 6 air electrical splices monthly DBS

 FPP-5
 Electrical (Fire Safety)
 7
 Electrical wiring protected from damage monthly DBS

 FPP-6
 Hazardous Areas (Fire Safety)
 1
 Wall penetrations sealed to rating of wall, ceiling, or floor monthly DBS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20657908 04/01/2019 05/29/2019 MAINTENANCE ELECTRIC	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	16.00 \$400.00 \$0.00 \$400.00
Work Description:	parking garage YMCA - I garage parking mech roo	nstall new electric heat in par om	king
Reference Code	Freetype Part Code 1500 watt electric heat	Total Parts Cost \$167.35	
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20659047 04/12/2019 04/18/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	6.00 \$150.00 \$0.00 \$150.00
Work Description:	YG-DBS WEEKLY CL 04-12-2019 I MAURICI TRASHED GARAGE 0	E AND MY CE'S CLEANED A	ND
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20659048 04/12/2019 04/18/2019 BOPS 1	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	1.00 \$25.00 \$0.00 \$25.00
Work Description:	YG-DBS PAINT REMO WENT TO REMOVE GF 04-10-2019	VAL04-10-2019 I MAUR RAFFITI FROM WALLS	ICE
Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20665134 05/01/2019 LAND	Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:	0.00 \$0.00 \$0.00 \$0.00
Work Description:	LANDSCAPE MAINTEN	ANCE	
	MAINTAIN LANDSCAPE	TO HIGH STANDARDS	

A

YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 31 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20665305 05/01/2019 BOPS 3	Actual Labor Hou Cost of Labor: Other Costs: Total Cost:	rs: 0.00 \$0.00 \$0.00 \$0.00
Maintenance Dept:		Total Cost: Procedure Proce SPACE MEC (Fire Safety) 1 ardware mont (Fire Safety) 2 es monthlyDBS (Fire Safety) 3 for usemonthlyDBS (Fire Safety) 4 al, or special knowled (Fire Safety) 5 bors (ground level) (Fire Safety) 6 aisle and corridors (Fire Safety) 7 equired mont (Fire Safety) 8 ting of wall, ceiling, cond ing (Fire Safety) 1 DBS ng (Fire Safety) 2 red monthlyDBS ng (Fire Safety) 2 red monthlyDBS ng (Fire Safety) 3 aired monthlyDBS ng (Fire Safety) 4 ostructed mont ng (Fire Safety) 5 monthlyDBS ng (Fire Safety) 6 n doors that may be a nonthlyDBS ng (Fire Safety) 7 least 30 seconds ng (Fire Safety) 8 least 1.5 hours quipment 1 ion Systems Operation quipment 2 ion Systems inspection Solar (Safety) 8 Solar (Safe	\$0.00 edure Instuction H SPACE Proper thlyDBS No use of Exits visible, Exit doors (from inside) 10 foot clear monthlyDBS Maintain monthlyDBS Self-closing hlyDBS Wall or floor Adequate Emergency Exit lights or Exit lights or hlyDBS Illuminated Not an Exit, confused with an Test monthlyDBS Test annual DBS Fire Alarm, onal Fire Alarm,
	extinguishers and sign ca FPP-3 Fire Protection E extinguishers and standp FPP-3 Fire Protection E space from storage mate	ard monthlyDBS quipment 4 ipes free of obstructi quipment 5	Fire ons 18" clear



Page 32 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDBS General FPP-4 General (Fire Safety) 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) Kitchen hoods free of - 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) - 9 Compressed das cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDBS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) 6 No open air electrical splices DBS monthly

 FPP-5
 Electrical (Fire Safety)
 7
 Electrical

 wiring protected from damage
 monthly
 DBS

 FPP-6
 Hazardous Areas (Fire Safety)
 1
 Wall

 penetrations sealed to rating of wall, ceiling, or floor
 monthly
 DBS



Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: LAND Shop ID:

20669180 06/01/2019 **Actual Labor Hours:** 0.00 Cost of Labor: \$0.00 Other Costs: \$0.00 **Total Cost:** \$0.00

Work Description:

LANDSCAPE MAINTENANCE

MAINTAIN LANDSCAPE TO HIGH STANDARDS

A

YMCA/YMCA PARKING GARAGE FY19 (July 1, 2018 - June 30, 2019) Page 34 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:	20669352 06/01/2019 BOPS 3	Actual Labor H Cost of Labor: Other Costs: Total Cost:		0.00 \$0.00 \$0.00 \$0.00
Work Description:			rocedure Instuct	ion
	FREQ TENAN		IECH SPACE	
	FPP-1 Exits and Doors			
	operation of doors and h		onthlyDBS	
1	FPP-1 Exits and Doors			
	manual hold open device			1_
	FPP-1 Exits and Doors			le,
	unobstructed, and ready FPP-1 Exits and Doors			
	operable without key, to		Exit doors	
	monthlyDBS	or special know	Neuge (nom insi	1e)
	FPP-1 Exits and Doors			
	area on outside of exit d			BS
	FPP-1 Exits and Doors			
	appropriate exit width in			
	FPP-1 Exits and Doors			ig
	devices installed where		onthlyDBS	
	FPP-1 Exits and Doors		Wall	
	penetrations sealed to ra			
	FPP-2 Signs and Lighti lighting installedmonthly	DBS	Adequate	
	FPP-2 Signs and Lighti lighting installed as requ		Emergeno BS	y
	FPP-2 Signs and Lighti placards installed as req	ng (Fire Safety) 3	Exit lights	or
	FPP-2 Signs and Lighti		Exit lights	or
	placards visible and uno		onthlyDBS	0.
	FPP-2 Signs and Lighti exit signs operational	ng (Fire Safety) 5	Illuminated	t
	FPP-2 Signs and Lighti		Not an Ex	14
	or appropriate signage of			
	exit in an emergency			
	FPP-2 Signs and Lightin		Test	
	emergency lighting for a		s monthlyDl	BS
	FPP-2 Signs and Lightin	ng (Fire Safety) 8	Test	
	emergency lighting for a		annual Di	35
	FPP-3 Fire Protection E		Fire Alarm	l ₉ .
	Detection, and Suppress			
	FPP-3 Fire Protection E		Fire Alarm	he
	Detection, and Suppress			
	FPP-3 Fire Protection E		Inspect fire	e
	extinguishers and sign c			
	FPP-3 Fire Protection E		Fire	
	extinguishers and stand FPP-3 Fire Protection E		18" clear	
	space from storage mate			
	space non storage mat		milliored)	



Page 35 06/12/2019

> FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDBS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDBS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 Boiler inspection DBS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling_ monthlyDBS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDBS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDBS service equipment FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDBS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDBS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbroken monthly FPP-5 Electrical (Fire Safety) 6 No open air electrical splices monthly DBS

 FPP-5
 Electrical (Fire Safety)
 7
 Electrical wiring protected from damage monthly DBS

 FPP-6
 Hazardous Areas (Fire Safety)
 1
 Wall penetrations sealed to rating of wall, ceiling, or floor monthly DBS

Overall Total Total Cost: \$9,768.90

YMCA PARKING GARAGE SPENDING REPORT FY17 - FY19

YMCA Garage trash cans	MM-2019PR7721	2/19/2019 10:29 5	199.96 (tDWE's
YMCA garage	MM-2019PR7533	1/28/2019 15:28 5	280.00 GRAYBAR INC
YG-DBSCAR FIRE CLEANUP AT THE YMCA GARAGE (1ST FLOOR).	BO-2019PR7518	1/24/2019 11:40 5	12,997.20 (PROCARD ONLY) SERVPRD DF NORTH/SOUTH LEXINGTON
items needed to secure two doors.	E5-2019PR7080	11/28/2018 13:25 5	35.01 LYONS LUMBER CO
YMCA bulbs	MM-2019PR7051	11/27/2018 7:50 \$	600.00 A M ELECTRIC CO. INC.
YMCA Parking Garage	MM-2019PR6845	11/1/2018 10:27 \$	17,400.00 A M ELECTRIC CO. INC.
YG-DBS Ceiling Panel in Parking Garage	CO-2019PR6529	9/26/2018 9:19 \$	21.12 LYONS LUMBER CD
Rubber boots needed to work in ymca garage due to water on the floor	BO-2019PR6444	9/17/2018 13:01 \$	19.97 LOWE'S
Add Latch Protectors to keep homeless out of storage area.	ES-2019PR6109	8/9/2018 6:36 \$	43.67 LYONS LUMBER CO
YMCA Garage PAINT AND ROLLERS NEEDED TO PAINT OVER GRAFFITI IN YMCA GARAGE	BO-2019PR6023	7/31/2018 15:32 5	149.88 LOWE'S
YMCA garage: Junction box	MM-2018PR5064	3/29/2018 7:55 \$	500.00 KENTUCKY LIGHTING AND SUPPLY CO INC
YMCA garage: Bulbs	MM-2018PR5062	3/29/2018 7:50 \$	500.00 KENTUCKY LIGHTING AND SUPPLY CO INC
YMCA garage conduit for fire system	MM-2018PR5047	3/28/2018 9:22 \$	600.00 KENTUCKY LIGHTING AND SUPPLY CO INC
YMCA: Pipe and connectors	MM-2018PR4928	3/16/2018 11:32 \$	300.00 KENTUCKY LIGHTING AND SUPPLY CO INC
YMCA. Paint part of exterior walls of YMCA to get rid of graffiti.	CO-2016PR4828	3/5/2018 13:09 \$	144 73 SHERWIN WILLIAMS FRANKFORT
YG: 1) Install fire alarm panel	CO-2018PR4747	2/21/2018 10:38 5	43 19 (LYDNS LUMBER CO
407 Clinton St Monkoring	E5-2018PR4729	2/20/2018 13:10 5	480.00 STAR TEL SYSTEMS INC
YMCA Garage Equiptment	ES-2018PR4727	2/20/2018 13:01 5	998.31 [STAR TEL SYSTEMS INC
YG Fire Alarm Control Panel	E5-2018PR4635	2/9/2018 9:02 \$	5,780.00 SIMPLEXGRINNELL
Y.M.C.A. Garage Lighting issues - Parts Needed for Repairs	MO-2016PR686	9/8/2016 10:13 5	56.79 ARTS ELECTRIC INC
copper drain parts	MM-2016PR651	9/6/2016 9:02 5	250 00 TEPROCARD CININ'S FRACTISON FUTERPARKS CITENT

41,399.83

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METER DETAIL DATA

Created: 6/14/2019 7:40:03 AM

YMCA Parking Garage E-171654 Meter Type: Purchased Utility Meter Account #: 171654

	65,743.00	Actual	14425916 FPB GS 15/18	03/01/2018	02/01/2018
0.00	70,748.00	Actual	14425860 FPB GS 15/18	04/01/2018	03/01/2018
101.33	66,395.00	Actual	14435301 FPB GS 15/18	05/01/2018	04/01/2018
86.93	69,171.00	Actual	14454834 FPB GS 15/18	06/01/2018	05/01/2018
85.72	56,170.00	Actual	14477892 FPB GS 15/18	07/01/2018	06/01/2018
90.24	56,125.00	Actual	14488564 FPB GS 15/18	08/01/2018	07/01/2018
84.57	65,758.00	Actual	14500856 FPB GS 15/18	09/01/2018	08/01/2018
84.25	57,605.00	Actual	14510405 FPB GS 15/18	10/01/2018	09/01/2018
83.96	57,314.00	Actual	14517487 FPB GS 15/18	11/01/2018	10/01/2018
97.56	69,770.00	Actual	14534478 FPB GS 15/18	12/01/2018	11/01/2018
91.48	59,738.00	Actual	14551655 FPB GS 15/18	01/01/2019	12/01/2018
78.24	52,903.00	Actual	14563862 FPB GS 15/18	02/01/2019	01/01/2019
85.67	52,720.00	Actual	14572679 FPB GS 15/18	03/01/2019	02/01/2019
79.02	49,264.00	Actual	14580741 FPB GS 15/18	04/01/2019	03/01/2019
52.42	35,612.00	Actual	14593126 FPB GS 15/18	05/01/2019	04/01/2019
44.81	31,754.00	Actual	14604041 FPB GS 15/18	06/01/2019	05/01/2019
	Consumption			A CONTRACTOR	AL CAN DE
Total Demand	Total	Read Type	Bill ID Rate	Acctg Month	Usage Month