# **EXHIBIT C**

COMMONWEALTH PARKING
GARAGE – 407 MERO STREET
INTERNAL VALUATION
REPORT AND
EXPENSES, INCLUDING
UTILITIES



# YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 1 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: 20244572 07/31/2013 12/05/2013 Actual Labor Hours: Cost of Labor:

12.00 \$300.00 \$0.00

Maintenance Dept: Shop ID: LAND

Other Costs: Total Cost:

\$300.00

Work Description:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 2 06/12/2019

Work Request Code: **Date Work Requested: Date Work Completed:** 

07/31/2013 12/04/2013

20244768

**Actual Labor Hours:** Cost of Labor: Other Costs:

17.00 \$425.00 \$0.00

Maintenance Dept:

Shop ID:

BLDG OPS DWNTWI

**Total Cost:** 

\$425.00

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper 1 operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for use monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthly DBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthly DBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthly DMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5

space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 3 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment DMS monthlyDMS FPP-4 General (Fire Safety) Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved **DMS** extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20250022 08/30/2013 **Actual Labor Hours:** Cost of Labor:

6.00 \$150.00

12/05/2013 LAND

Other Costs: **Total Cost:** 

\$0.00 \$150.00

Work Description:

Shop ID:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 4 06/12/2019

Work Request Code: Date Work Requested: **Date Work Completed:** 

Maintenance Dept:

Shop ID: Work Description: 20250219 08/30/2013

Procedure Code

01/03/2014 **BLDG OPS DWNTWI**  **Actual Labor Hours:** Cost of Labor:

Other Costs: **Total Cost:** 

17.00 \$425.00

\$0.00 \$425.00

Procedure Instuction **MECH SPACE** 1

FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors

Procedure

FREQ TENANT SPACE

operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing

devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated

exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit,

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm.

**Detection, and Suppression Systems Operational** 

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment 3 Inspect fire

extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment 4 Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment 5

space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 5 06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and 8 combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS **DMS** FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: **Date Work Requested:** Date Work Completed:

Maintenance Dept:

Shop ID: Work Description: 20253296 09/13/2013

01/06/2014 MECH OPS 2 Actual Labor Hours:

Cost of Labor:

Other Costs: **Total Cost:** 

161.50 \$4,112.50

\$10,790,12 \$14,902,62

CPT - Repair YMCA Parking Garage Lights.

Total **Parts** Reference Code Freetype Part Code Cost stock 100W HP Sodium ballis \$509.08 stock 100W HP Sodium bulb ! \$8,237.84 Stock Grainger light fixtures \$2,043.20



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 6

06/12/2019

Work Request Code: Date Work Requested: **Date Work Completed:** 

Maintenance Dept: Shop ID:

Work Description:

20254340 09/24/2013

10/04/2013 CONST1

**Actual Labor Hours:** Cost of Labor: Other Costs:

**Total Cost:** 

\$50.00 \$5.02 \$55.02

2.00

CPT - Fix damaged conduit at Parking Garage Entrance next to YMCA...Steve Jones knows location.

> Total **Parts**

Reference Code Freetype Part Code co-140875

20254342

09/24/2013

01/08/2014

CONST3

CON 1

Kentucky Lighting & Sur

Cost \$5.02

**Actual Labor Hours:** Cost of Labor: Other Costs:

\$350.00 \$0.00 \$350.00

14.00

Shop ID:

Work Description:

Maintenance Dept:

Work Request Code:

Date Work Requested:

**Date Work Completed:** 

c-CPT- closed stairwell to YMCA parking garage needs to be

**Total Cost:** 

cleaned and barrier repaired.

mq..10/23..remove fence barrier to open stairwell for use.

Work Request Code: **Date Work Requested: Date Work Completed:** 

Maintenance Dept: Shop ID:

Work Description:

20255363 09/30/2013

12/05/2013 LAND

**Actual Labor Hours:** Cost of Labor: Other Costs:

**Total Cost:** 

7.00 \$175.00

\$0.00 \$175.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 7 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20255560 09/30/2013

01/03/2014 **BLDG OPS DWNTW!**  **Actual Labor Hours:** Cost of Labor:

Other Costs: **Total Cost:** 

\$325.00 \$0.00

\$325.00

13.00

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible. unobstructed, and ready for use monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS

FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4

Exit lights or monthlyDMS DMS placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated **DMS** exit signs operational monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



# 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS General FPP-4 General (Fire Safety) - 1 housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 36" space around - 2 heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) Inside storage neat 7 and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from **DMS** service equipment monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** Maintenance Dept:

20267179 10/30/2013

CONST1

**Actual Labor Hours:** 0.00 Cost of Labor: \$0.00 Other Costs: \$0.00 **Total Cost:** \$0.00

Shop ID:

**Work Description:** 

Cancelled due to paver replacement by C&C Construction. YMCA and other locations...start a concrete leveling project to correct fallen slabs. This is a safety issue.

Slab at YMCA parking garage exit is in immediate need.



### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 9 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept: Shop ID:

Work Description:

20269431 10/31/2013

12/05/2013 LAND Actual Labor Hours: Cost of Labor:

Other Costs: Total Cost: 3.00 \$75.00 \$0.00

\$75.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 10 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20269503 **Actual Labor Hours:** 10/31/2013 Cost of Labor: \$225.00 02/12/2014 Other Costs: \$0.00 \$225.00

**BLDG OPS DWNTWI** 

monthlyDBS

DMS

**Total Cost:** 

Illuminated

9.00

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) 1 Proper operation of doors and hardware monthlyDBS DMS No use of FPP-1 Exits and Doors (Fire Safety) 2 manual hold open devices monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exits visible. unobstructed, and ready for usemonthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside)

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) 6 Maintain appropriate exit width in aisle and corridors monthly DBS FPP-1 Exits and Doors (Fire Safety) Self-closing monthlyDBS devices installed where required DMS

FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or

placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS DMS placards visible and unobstructed

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

DMS extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 11 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and 8 combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved **DMS** extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed:

11/30/2013

**Actual Labor Hours:** Cost of Labor:

1.00 \$25.00

Maintenance Dept: Shop ID:

05/20/2014 LAND

20272452

Other Costs: **Total Cost:** 

\$0.00 \$25.00

Work Description:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 12 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20272538 Actual Labor Hours: 9.00 11/30/2013 Cost of Labor: \$225.00 04/14/2014 Other Costs: \$0.00 **BLDG OPS DWNTWI Total Cost:** \$225.00

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, -3 unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required **DMS** monthlyDMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear

Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 13 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20282382 12/31/2013 05/20/2014 LAND Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:

1.00 \$25.00 \$0.00

\$25.00

Shop ID:

**Work Description:** 

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 14 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20282458 **Actual Labor Hours:** Cost of Labor: 12/31/2013 04/23/2014 Other Costs:

**BLDG OPS DWNTWI** 

Total Cost:

11.00

\$0.00

\$275.00

\$275.00

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** 

FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing

**DMS** devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or **DMS** 

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

DMS exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS

FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm.

Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS **DMS** 

FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 15 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** Maintenance Dept:

Shop ID:

Work Description:

20288528 01/31/2014

05/20/2014 LAND

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

1.00

\$25.00 \$0.00 \$25.00

MAINTAIN LANDSCAPE TO HIGH STANDARDS

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 16 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Work Description:

Shop ID:

20288604 01/31/2014

04/23/2014 **BLDG OPS DWNTWI**  **Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

\$275.00 \$0.00 \$275.00

**DMS** 

11.00

Procedure Code

Procedure FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

Procedure Instuction MECH SPACE 1 Proper

operation of doors and hardware monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices **DMS** monthlyDBS FPP-1 Exits and Doors (Fire Safety) 3 Exits visible, unobstructed, and ready for use monthly DBS DMS Exit doors

FPP-1 Exits and Doors (Fire Safety) 4 operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS

FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated

exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit,

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

**Detection, and Suppression Systems Operational** 

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 17 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20291521 02/28/2014 05/20/2014 LAND 

 Actual Labor Hours:
 1.00

 Cost of Labor:
 \$25.00

 Other Costs:
 \$0.00

 Total Cost:
 \$25.00

Made Described

Shop ID:

Work Description:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 18 06/12/2019

Procedure

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: 20291616 02/28/2014 07/08/2014 BLDG OPS DWNTWN

Procedure Code

Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:

\$275.00 \$0.00 \$275.00

Procedure Instuction

18" clear

11.00

Shop ID:

Work Description:

FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for use monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or monthlyDMS DMS placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthly DMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions

space from storage materials (36" if not sprinklered)

FPP-3 Fire Protection Equipment



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 19 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint **DMS** monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthly DBS **DMS** FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Shop ID:

Work Description:

 20292969
 Actual Labor Hours:
 0.00

 03/10/2014
 Cost of Labor:
 \$0.00

 Other Costs:
 \$0.00

 CONST3
 Total Cost:
 \$0.00

CPT, YMCA...Provide estimate for paving area in front of YMCA and repair flat area in front. DECA is taking care of steps. . See Paul for additional information. Add on Planter

Capstone repair.

**OUTSIDE CONTR** 

Each task listed separately at a WR.



# YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 20 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

**Work Description:** 

20295321 03/31/2014

05/20/2014 LAND

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

1.00 \$25.00

\$0.00

\$25.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 21

06/12/2019

Work Request Code: **Date Work Requested:** Date Work Completed:

Maintenance Dept:

Shop ID:

20295511 03/31/2014

07/08/2014 BLDG OPS DWNTWI

Total Cost:

**Actual Labor Hours:** Cost of Labor: Other Costs:

\$250.00 \$0.00 \$250.00

DMS

10.00

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

Proper monthlyDBS 2 No use of

Procedure Instuction

**DMS** 

Exits visible,

10 foot clear

monthlyDBS

monthlyDBS

Maintain

MECH SPACE

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) -3 unobstructed, and ready for use monthly DBS

**DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDB\$ DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Wall

penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or

placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 22 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS DMS FPP-4 General (Fire Safety) **General** housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDB\$ DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthly DBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Shop ID:

Work Description:

20295681 03/31/2014 02/02/2016

02/02/2016 CONSTRUCTION Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:

30.00

\$750.00

\$175.52

\$925.52

YG-DBS...replace 10'x10' sections of supported concrete. Covington won the bid.

Added to work order was painting of an office in th fountain area.

Total Parts

Reference Code 20295681 Freetype Part Code
lyons lumber

Cost \$175.52

**ARCHIBUS** 



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 23 06/12/2019

Work Request Code: Date Work Requested: **Date Work Completed:** 

04/02/2014 06/03/2014

20299142

**Actual Labor Hours:** Cost of Labor:

42.00 \$1,050.00 \$45.00

**Maintenance Dept:** 

MECH OPS 2

Other Costs: **Total Cost:** 

\$1,095.00

Shop ID:

Work Description:

YMCA- FRONT PARKING LOT LIGHTING.

**Total Parts** 

Reference Code MO-142809

Freetype Part Code **CLARKS WELDING SE** 

Cost \$45,00

Work Request Code: **Date Work Requested:**  20300869 04/16/2014 10/06/2014

**Actual Labor Hours:** Cost of Labor: Other Costs:

155.00 \$3,875.00 \$7,113.43

**Date Work Completed:** Maintenance Dept: Shop ID:

CONST3 CON 1

**Total Cost:** 

\$10,988.43

**Work Description:** 

c-Replace the planter cap stones/concrete repairs

Reference Code	Freetype Part Code	Total Parts Cost
co-142897	hieb concrete	\$6,510.00
Stock	100' 1/2" Backer Rod /ft	\$22.00
Stock	Dow Corning 790 bldg. :	\$145.68
co-150294	Lyons	\$118.48
Stock	Dow Corning 790 bldg. :	\$72.84
Stock	3/8" Backer Rod /ft.	\$1.80
Stock	3/4" Backer Rod/ft.	\$2.30
Stock	ARDEX CP / 40lb.	\$37.59
co-150176	Lowes	\$202.74



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 24 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20303626 04/30/2014

monthlyDBS

07/08/2014 **BLDG OPS DWNTWI**  Actual Labor Hours: Cost of Labor: Other Costs: **Total Cost:** 

12.00 \$300.00 \$0.00 \$300.00

**DMS** 

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

manual hold open devices

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

monthlyDBS monthlyDBS

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use monthly DBS

**DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside)

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

DMS

FPP-1 Exits and Doors (Fire Safety) devices installed where required

monthlyDBS Self-closing 7 monthly DBS DMS Wall

Procedure Instuction

Proper

**DMS** 

No use of

Exits visible,

10 foot clear

monthlyDBS

Maintain

MECH SPACE

FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS

lighting installed as required

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS DMS Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

DMS Exit lights or monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

Test monthlyDMS Test

emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm.

18" clear

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 25 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS DMS heating equipment FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Work Description:

Shop ID:

20303657 04/30/2014

06/03/2014 LAND Actual Labor Hours: Cost of Labor:

ouis.

\$300.00

Other Costs: Total Cost:

\$300.00

12.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 26 06/12/2019

Work Request Code: Date Work Requested:

Date Work Completed: **Maintenance Dept:** Shop ID:

Work Description:

Reference Code

CO-143105

20308094 05/14/2014

09/02/2014 CONST3

Other Costs: **Total Cost: OUTSIDE CONTR** 

\$750.00 \$14,440.22

\$15,190.22

30.00

b-YMCA--resurface parking lot

Total **Parts** 

**Actual Labor Hours:** 

Cost of Labor:

Freetype Part Code colston

Cost \$14,440,22

Work Request Code: **Date Work Requested:** 

**Date Work Completed: Maintenance Dept:** Shop ID: **Work Description:** 

20310606 05/30/2014 06/30/2014

LAND

**Actual Labor Hours:** Cost of Labor: Other Costs: **Total Cost:** 

20.00 \$500.00 \$0.00 \$500.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 27

06/12/2019

Work Request Code: **Date Work Requested:** Date Work Completed:

Work Description:

Maintenance Dept:

Shop ID:

20310805 05/30/2014

11/12/2014 **BLDG OPS DWNTW!** 

Procedure Code

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

\$525.00 \$0.00 \$525.00

**DMS** 

21.00

Procedure FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety)

operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) manual hold open devices

monthlyDBS

FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside) monthlyDB\$ **DMS** 

Exit doors

10 foot clear

monthlyDBS

Procedure Instuction

Proper

**DMS** 

No use of

monthlyDBS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) - 7

Maintain monthlyDBS Self-closing **DMS** 

devices installed where required FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor

monthlyDBS 8 Wall

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

Adequate Emergency

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

DMS Exit lights or **DMS** 

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS **DMS** 

Illuminated

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Test annual DMS Fire Alarm.

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2

Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 28 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment **DMS** FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) R Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: Date Work Requested: **Date Work Completed:** Maintenance Dept:

Shop ID:

Work Description:

20318445 06/30/2014

08/11/2014 LAND

Actual Labor Hours:

Cost of Labor: Other Costs: **Total Cost:** 

28.00 \$700.00 \$0.00 \$700.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 29 06/12/2019

Work Request Code: Date Work Requested: **Date Work Completed:**  20318477 06/30/2014 11/12/2014 **Actual Labor Hours:** Cost of Labor:

18.00 \$450.00

Maintenance Dept:

BLDG OPS DWNTWI

Other Costs: **Total Cost:** 

\$0.00 \$450.00

Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction MECH SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware

Proper monthlyDBS **DMS** 2 No use of

FPP-1 Exits and Doors (Fire Safety) manual hold open devices

monthlyDBS **DMS** Exits visible.

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exit doors operable without key, tool, or special knowledge (from inside)

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety)

10 foot clear monthlyDBS Maintain monthlyDBS

appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) -7 devices installed where required

Self-closing monthlyDBS **DMS** Wall

FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

Adequate

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

Emergency DMS Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

DMS Exit lights or DMS

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

monthlyDMS Illuminated

exit signs operational monthlyDMS **DMS** 

Not an Exit.

FPP-2 Signs and Lighting (Fire Safety) 6 or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

Test monthlyDMS Test

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm.

**DMS** 

**Detection, and Suppression Systems Operational** 

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current Inspect fire

FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment

Fire extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment

space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY14 (July 1, 2013 - June 30, 2014) Page 30 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Overall Total Total Cost: \$49,806.81



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 1 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

**Maintenance Dept:** 

Shop ID:

20323203 07/31/2014

09/09/2014 LAND

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

\$525.00 \$0.00

\$525.00

21.00

Work Description:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 2 06/12/2019

Work Request Code: Date Work Requested: **Date Work Completed:** 

Maintenance Dept:

Shop ID:

Work Description:

20323243 07/31/2014

02/09/2015 **BLDG OPS DWNTWI**  **Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

\$0.00 \$550.00

\$550.00

22.00

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper

operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) Exits visible. unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors

operable without key, tool, or special knowledge (from inside)

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthly DBS FPP-1 Exits and Doors (Fire Safety) Maintain monthlyDBS appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall

penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required DMS

FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS Fire Alarm,

FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 3 06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthlyDBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthly DMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles DMS monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved monthlyDMS multi-outlet devices **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 4 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20327511 08/29/2014

Procedure Code

02/09/2015 BLDG OPS DWNTWI Actual Labor Hours:

Cost of Labor: Other Costs: Total Cost: 11.00 \$275.00 \$0.00

\$275.00

Procedure Instuction

FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices **DMS** monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 4 Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS

Procedure

area on outside of exit doors (ground level) monthlyDBS
FPP-1 Exits and Doors (Fire Safety) 6 Maintain
appropriate exit width in aisle and corridors monthlyDBS
FPP-1 Exits and Doors (Fire Safety) 7 Self-closing
devices installed where required monthlyDBS DMS
FPP-1 Exits and Doors (Fire Safety) 8 Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or DMS

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test

emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment 1 Fire Alarm,

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment 2 Fire Alarm,

Detection, and Suppression Systems inspection current
FPP-3 Fire Protection Equipment 3 Inspect fire
extinguishers and sign card monthlyDBS DMS
FPP-3 Fire Protection Equipment 4 Fire
extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 5 18" clear space from storage materials (36" if not sprinklered)



#### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 5 06/12/2019

FPP-3 Fire Protection Equipment 6 Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** Maintenance Dept:

20327541 08/29/2014 10/07/2014

LAND

Actual Labor Hours: Cost of Labor: Other Costs:

**Total Cost:** 

20.00 \$500.00 \$0.00

\$500.00

Shop ID:

Work Description:

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 6 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept: Shop ID:

Work Description:

20335739 09/30/2014

11/12/2014 LAND

**Actual Labor Hours:** Cost of Labor: Other Costs:

**Total Cost:** 

20.00 \$512.50 \$0.00

\$512.50

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 7 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20335933 09/30/2014

02/09/2015 **BLDG OPS DWNTW!**  Actual Labor Hours:

Cost of Labor: Other Costs:

\$525.00 \$0.00

21.00

**Total Cost:** \$525.00

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware

MECH SPACE Proper monthlyDBS **DMS** 2 No use of

10 foot clear

monthly DBS

Maintain

FPP-1 Exits and Doors (Fire Safety) manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exits visible. unobstructed, and ready for usemonthlyDBS **DMS** Exit doors

FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1

Adequate lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or

placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test

emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 8 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around - 2 heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) Inside storage neat and orderly (2' from ceiling monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20351478 10/31/2014 12/10/2014 LAND Actual Labor Hours: Cost of Labor: Other Costs: Total Cost:

8.00 \$200.00 \$0.00

\$200.00

Shop ID:

Work Description:

LANDSCAPE MAINTENANCE



### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 9 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20351511 10/31/2014

03/31/2015 **BLDG OPS DWNTW!**  **Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

\$425.00 \$0.00

17.00

\$425.00

Work Description:

Procedure Code Procedure

operation of doors and hardware

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

MECH SPACE 1 FPP-1 Exits and Doors (Fire Safety)

**DMS** monthlyDBS 2 No use of DMS

Procedure Instuction

Proper

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use monthly DBS FPP-1 Exits and Doors (Fire Safety)

Exits visible. **DMS** Exit doors operable without key, tool, or special knowledge (from inside)

10 foot clear

monthlyDBS

monthlyDBS

Self-closing

Adequate

Exit lights or

DMS

Maintain

Wall

DMS

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

FPP-1 Exits and Doors (Fire Safety) monthlyDBS devices installed where required FPP-1 Exits and Doors (Fire Safety)

penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS **DMS** 

lighting installed as required FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated

exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

Test monthlyDMS Test

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire **DMS** 

extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



## YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 10 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around DMS heating equipment monthlyDMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint **DMS** monthlyDBS FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from **DMS** service equipment monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr



#### Page 11 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

11/30/2014 03/31/2015

20356615

Actual Labor Hours: Cost of Labor:

22.00 \$550.00

Maintenance Dept:

**BLDG OPS DWNTW** 

Other Costs: **Total Cost:** 

2

\$0.00 \$550.00

Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction MECH SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware

Proper monthlyDBS **DMS** 

FPP-1 Exits and Doors (Fire Safety) manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exits visible, -3 **DMS** 

unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)

Exit doors

No use of

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS Maintain monthlyDBS Self-closing

10 foot clear

FPP-1 Exits and Doors (Fire Safety) devices installed where required FPP-1 Exits and Doors (Fire Safety)

monthlyDBS DMS Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1

Adequate lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

Emergency **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthly DMS

Exit lights or **DMS** Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

Not an Exit,

FPP-2 Signs and Lighting (Fire Safety) 6 or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

Test monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

Test

emergency lighting for at least 1.5 hours annual DMS Fire Alarm, FPP-3 Fire Protection Equipment

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



## YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 12 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device. junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept: Shop ID:

Work Description:

20356642

01/26/2015 LAND Actual Labor Hours: Cost of Labor:

Cost of Labor: Other Costs: Total Cost: 3.00 \$75.00 \$0.00

\$75.00

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 13 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20365623 12/31/2014

07/06/2017 LAND Actual Labor Hours:

Cost of Labor: Other Costs: Total Cost: 0.00 \$0.00

\$0.00 \$0.00

Work Description:

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 14 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

12/31/2014 04/20/2015 **BLDG OPS DWNTWI** 

20365812

**Actual Labor Hours:** Cost of Labor: Other Costs:

**Total Cost:** 

17.00 \$425.00 \$0.00

\$425.00

Maintenance Dept: Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

**Procedure Instuction** MECH SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

Proper monthlyDBS DMS 2 No use of

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exits visible,

unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exit doors operable without key, tool, or special knowledge (from inside)

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) 6

10 foot clear monthlyDBS Maintain monthlyDBS

appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) devices installed where required

Self-closing monthlyDBS DMS Wall

FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

Adequate

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

Emergency DMS Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

DMS Exit lights or

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

monthlyDMS DMS Illuminated

exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6

Not an Exit,

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

Test

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS Test

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment

18" clear space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 15 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around monthlyDMS **DMS** heating equipment FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthly DMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr



#### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 16 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

01/30/2015 04/20/2015 **BLDG OPS DWNTWI** 

20371979

**Actual Labor Hours:** Cost of Labor: Other Costs: **Total Cost:** 

20.00 \$500.00 \$0.00

\$500.00

Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction MECH SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) manual hold open devices

Proper monthlyDBS DMS 2 No use of

**DMS** 

DMS

monthlyDBS FPP-1 Exits and Doors (Fire Safety) - 3 unobstructed, and ready for usemonthly DBS FPP-1 Exits and Doors (Fire Safety)

Exit doors operable without key, tool, or special knowledge (from inside)

Exits visible,

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS Maintain monthlyDBS

10 foot clear

FPP-1 Exits and Doors (Fire Safety) devices installed where required FPP-1 Exits and Doors (Fire Safety)

Self-closing monthly DBS **DMS** Wall

penetrations sealed to rating of wall, ceiling, or floor Adequate

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

Emergency **DMS** Exit lights or **DMS** 

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

Illuminated

FPP-2 Signs and Lighting (Fire Safety) 6 or appropriate signage on doors that may be confused with an

Not an Exit,

exit in an emergency monthlyDMS DMS

Test monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

Test annual DMS Fire Alarm,

emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current Inspect fire

FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 17 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) 3 Kitchen hoods free of monthlyDBS grease, inspection current FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents **DMS** clear of lint monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** 

Maintenance Dept:

Shop ID:

Work Description:

20372004 01/30/2015

07/06/2017 LAND

Actual Labor Hours:

Cost of Labor: Other Costs: **Total Cost:** 

0.00 \$0.00

\$0.00 \$0.00

MAINTAIN LANDSCAPE TO HIGH STANDARDS

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 18 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

**Maintenance Dept:** 

**Work Description:** 

Shop ID:

20376135 02/27/2015

07/06/2017 LAND

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

0.00 \$0.00

\$0.00 \$0.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 19 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Work Description:

Maintenance Dept:

Shop ID:

20376184

02/27/2015 07/02/2015

Procedure Code

**BLDG OPS DWNTWI** 

Actual Labor Hours: Cost of Labor:

Other Costs: **Total Cost:** 

\$425.00 \$0.00 \$425.00

17.00

Procedure Instuction

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

operation of doors and hardware

Proper monthlyDBS DMS 2 No use of

**DMS** 

10 foot clear

monthlyDBS

monthlyDBS

Self-closing

Emergency

Exit lights or

DMS

DMS

**DMS** 

Maintain

MECH SPACE

FPP-1 Exits and Doors (Fire Safety) manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) 3

Exits visible, unobstructed, and ready for usemonthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside)

Procedure

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

FPP-1 Exits and Doors (Fire Safety) devices installed where required monthlyDBS

FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor Adequate

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated

exit signs operational monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

Test monthlyDMS Test

emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card **DMS** monthlyDBS FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment

space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 20 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthly DBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking monthlyDBS refuse containers supplied DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthly DBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** 

Maintenance Dept:

Shop ID:

Work Description:

20382212 03/31/2015

07/06/2017 LAND

Actual Labor Hours:

Cost of Labor: Other Costs: **Total Cost:** 

0.00 \$0.00

\$0.00 \$0.00

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 21

Work Request Code: Date Work Requested: Date Work Completed:

06/12/2019

Maintenance Dept:

Shop ID:

20382403

03/31/2015 07/22/2015 **BLDG OPS DWNTWI**  **Actual Labor Hours:** Cost of Labor: Other Costs: **Total Cost:** 

20.00 \$500.00 \$0.00

\$500.00

DMS

Work Description:

Procedure Code Procedure FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

operation of doors and hardware

MECH SPACE Proper monthlyDBS

Procedure Instuction

**DMS** 

No use of

Exits visible,

10 foot clear

monthlyDBS

Maintain

FPP-1 Exits and Doors (Fire Safety) 2 manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety)

unobstructed, and ready for use monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Wall

penetrations sealed to rating of wall, ceiling, or floor Adequate

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated

exit signs operational monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 22 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS 36" clear space from FPP-5 Electrical (Fire Safety) 1 monthlyDMS service equipment DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: 20392855 04/30/2015 07/06/2017 LAND Actual Labor Hours: 0.00
Cost of Labor: \$0.00
Other Costs: \$0.00
Total Cost: \$0.00

Work Description:

Shop ID:

LANDSCAPE MAINTENANCE



### YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 23 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

04/30/2015 07/22/2015

20392892

Actual Labor Hours: Cost of Labor:

20.00 \$500.00

Maintenance Dept:

**BLDG OPS DWNTW!** 

Other Costs: **Total Cost:** 

\$0.00 \$500.00

Shop ID:

Work Description:

Procedure Code Procedure Procedure Instuction MECH SPACE

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

Proper monthlyDBS DMS

operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) manual hold open devices

2 No use of monthlyDBS **DMS** 

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS

Exits visible, **DMS** 

FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)

Exit doors

monthlyDBS **DMS** 

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) 6

10 foot clear monthlyDBS Maintain

appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) devices installed where required

monthlyDBS Self-closing **DMS** monthlyDBS

FPP-1 Exits and Doors (Fire Safety) Wall penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1

Adequate

lighting installedmonthlyDMS

Emergency DMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

Exit lights or DMS

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 5

Illuminated

exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6

Not an Exit.

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours

Test annual DMS

FPP-3 Fire Protection Equipment

Fire Alarm.

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment

Fire Alarm. Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS

Inspect fire **DMS** Fire

FPP-3 Fire Protection Equipment extinguishers and standpipes free of obstructions

18" clear

FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



## YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 24 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around monthlyDMS **DMS** heating equipment FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) Flammable and R combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed das cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** 

Maintenance Dept:

Shop ID:

Work Description:

20396485 05/28/2015

07/06/2017 LAND

Actual Labor Hours:

Cost of Labor: Other Costs: Total Cost:

0.00 \$0.00 \$0.00

\$0.00

MAINTAIN LANDSCAPE TO HIGH STANDARDS

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 25 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

09/03/2015 BLDG OPS DWNTWI

20396576

05/28/2015

Actual Labor Hours: Cost of Labor:

Other Costs: **Total Cost:** 

\$200.00 \$0.00

8.00

\$200.00

**DMS** 

Exits visible,

10 foot clear

monthlyDBS

Maintain

Work Description:

Procedure Code Procedure

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware

Proper monthlyDBS FPP-1 Exits and Doors (Fire Safety) No use of 2 **DMS** 

**Procedure Instuction** 

**MECH SPACE** 

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use monthly DBS

**DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS

Emergency

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

**DMS** Exit lights or DMS

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS DMS Illuminated

Test

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours annual DMS

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

monthlyDBS extinguishers and sign card DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 26 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS **DMS** 36" clear space from FPP-5 Electrical (Fire Safety) 1 service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Shop ID:

Work Description:

20402575 06/30/2015

07/06/2017 LAND

Actual Labor Hours:

Cost of Labor: Other Costs: **Total Cost:** 

0.00 \$0.00 \$0.00

\$0.00

MAINTAIN LANDSCAPE TO HIGH STANDARDS

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 27 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20402768 06/30/2015 09/03/2015 **BLDG OPS DWNTW!**  **Actual Labor Hours:** Cost of Labor: Other Costs:

19.00 \$475.00 \$0.00

\$475.00

Shop ID:

Work Description:

Procedure Code

Procedure FREQ TENANT SPACE

**Total Cost:** 

Procedure Instuction

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

Proper monthlyDBS DMS 2 No use of

MECH SPACE

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS

**DMS** Exits visible, **DMS** 

FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

Exit doors

10 foot clear

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS Maintain monthlyDBS Self-closing

FPP-1 Exits and Doors (Fire Safety) devices installed where required FPP-1 Exits and Doors (Fire Safety)

monthlyDBS DMS 8 Wall

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1

Adequate

lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2

Emergency **DMS** 

lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS

Exit lights or **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

Illuminated

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

Test monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours

Test annual DMS Fire Alarm.

**FPP-3** Fire Protection Equipment Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment Inspect fire monthlyDBS extinguishers and sign card DMS

FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY15 (July 1, 2014 - June 30, 2015) Page 28 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cords monthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Overall Total Total Cost: \$7,162.50



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 1 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Date Work Completed: Maintenance Dept:

Shop ID:

20409325 07/31/2015

07/06/2017 LAND Actual Labor Hours:

Cost of Labor: Other Costs: Total Cost: 0.00 \$0.00

\$0.00 \$0.00 \$0.00

4

Work Description:

LANDSCAPE MAINTENANCE



### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 2 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

07/31/2015 09/03/2015

20409405

Actual Labor Hours: Cost of Labor:

17.00 \$425.00

Maintenance Dept: Shop ID:

**BLDG OPS DWNTWI** 

Other Costs: **Total Cost:** 

\$0.00 \$425.00

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

**Procedure Instuction MECH SPACE** Proper

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

monthlyDBS DMS No use of **DMS** monthlyDBS

manual hold open devices FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exit doors

Exits visible,

operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

10 foot clear

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS Maintain monthlyDBS Self-closing

FPP-1 Exits and Doors (Fire Safety) 7 devices installed where required FPP-1 Exits and Doors (Fire Safety)

monthlyDBS **DMS** Wall 8

penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS DMS

Adequate

FPP-2 Signs and Lighting (Fire Safety) 2

Emergency DMS

lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS

Exit lights or **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

Exit lights or monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

Test monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Test annual DMS Fire Alarm.

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment

Fire Alarm. Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment extinguishers and sign card

Inspect fire **DMS** monthlyDBS

FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 3 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint **DMS** monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS **DMS** FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: **Date Work Completed:** Maintenance Dept:

20415615 08/31/2015 07/06/2017 LAND

Actual Labor Hours: Cost of Labor: Other Costs:

**Total Cost:** 

0.00 \$0.00 \$0.00 \$0.00

Work Description:

Shop ID:

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 4 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

12/01/2015

20415888

08/31/2015

**Actual Labor Hours:** Cost of Labor:

14.00 \$350.00

**BLDG OPS DWNTWI** 

Other Costs: **Total Cost:** 

\$0.00 \$350.00

Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction MECH SPACE

Proper

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) manual hold open devices monthlyDBS

monthlyDBS DMS No use of 2 **DMS** 

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS

Exits visible, **DMS** 

FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

Exit doors

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety)

10 foot clear monthlyDBS Maintain monthlyDBS

appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) devices installed where required

Self-closing monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor

Wall

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

Adequate

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

Emergency **DMS** Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

DMS Exit lights or

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

monthlyDMS DMS Illuminated

exit signs operational monthlyDMS DMS

Not an Exit,

FPP-2 Signs and Lighting (Fire Safety) 6 or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

Test monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours

annual DMS Fire Alarm.

FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

monthlyDBS extinguishers and sign card DMS FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions 18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 5 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around monthlyDMS DMS heating equipment FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas Appropriate smoking FPP-4 General (Fire Safety) 6 refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthly DBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested:** Date Work Completed: Maintenance Dept:

Shop ID:

Work Description:

20420054 **Actual Labor Hours:** 2.50 09/21/2015 Cost of Labor: \$62.50 10/01/2015 Other Costs: \$0.00 CONST3 Total Cost: \$62.50

c-YG-DBS...GARAGE-CNST: PULL PAVERS around the YMCA to look for a leak. See Carl Durham for details



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 6 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept: Shop ID: 20423875

09/30/2015 07/06/2017 LAND Actual Labor Hours:

Cost of Labor: Other Costs: Total Cost: 0.00 \$0.00

\$0.00 \$0.00

**Work Description:** 

LANDSCAPE MAINTENANCE



## YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 7 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20423925 09/30/2015

02/01/2016 BLDG OPS DWNTWI Actual Labor Hours: Cost of Labor:

Other Costs: **Total Cost:** 

18.00 \$450.00

DMS

Procedure Instuction

Proper

**DMS** 

**DMS** 

No use of

Exit doors

Exits visible,

10 foot clear

monthlyDBS

monthlyDBS

Self-closing

Adequate

Emergency

Exit lights or

Exit lights or

Illuminated

Not an Exit.

monthlyDMS

annual DMS

Fire Alarm,

Fire Alarm.

Inspect fire

**DMS** 

Fire

DMS

DMS

Maintain

Wall

**DMS** 

DMS

MECH SPACE

\$0.00 \$450.00

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

manual hold open devices

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

monthlyDBS 2 monthlyDBS

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthlyDBS

FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

FPP-1 Exits and Doors (Fire Safety) 7 devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 monthlyDMS

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

exit signs operational monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 6

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 Test

emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment

Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment

18" clear space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 8 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDB\$ FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** Maintenance Dept:

Shop ID:

Work Description:

20432468 10/29/2015

07/06/2017 LAND

**Actual Labor Hours:** Cost of Labor:

Other Costs: **Total Cost:** 

0.00 \$0.00

\$0.00 \$0.00

LANDSCAPE MAINTENANCE



### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 9 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

10/29/2015 02/17/2016

20432666

Actual Labor Hours: Cost of Labor: 11.00 \$275.00

Maintenance Dept:

BLDG OPS DWNTWI

Other Costs: Total Cost: \$0.00 \$275.00

Shop ID:

Work Description:

Procedure Code **Procedure** Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for use monthly DBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing monthlyDBS devices installed where required DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS DMS Exit lights or FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit: or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



## YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 10 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS **DMS** FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved DMS extension cordsmonthlyDMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Shop ID:

**Work Description:** 

20437082 11/30/2015

07/06/2017 LAND Actual Labor Hours:

Cost of Labor:
Other Costs:
Total Cost:

0.00 \$0.00

\$0.00 \$0.00

MAINTAIN LANDSCAPE TO HIGH STANDARDS

LANDSCAPE MAINTENANCE



## YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 11 06/12/2019

**Total Cost:** 

Work Request Code: Date Work Requested: Date Work Completed:

11/30/2015 04/06/2016 BOPS 3

20437346

Actual Labor Hours: Cost of Labor: Other Costs:

12.00 \$300.00 \$0.00 \$300.00

Maintenance Dept:

Shop ID:

Work Description:

Procedure Code Procedure Procedure Instuction FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware DMS monthlyDBS FPP-1 Exits and Doors (Fire Safety) No use of manual hold open devices **DMS** monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS **DMS** Exit lights or FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, **Detection, and Suppression Systems Operational** FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 12 06/12/2019

**FPP-3** Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthly DMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) Appropriate smoking 6 refuse containers supplied **DMS** monthlyDBS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from **DMS** service equipment monthlyDMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Shop ID:

Work Description:

20440245 12/23/2015

07/06/2017 LAND Actual Labor Hours: Cost of Labor:

Other Costs:

**Total Cost:** 

ours:

\$0.00 \$0.00 \$0.00

0.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 13 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20440372 12/23/2015

05/11/2016 BOPS 3

Procedure Code

Actual Labor Hours: Cost of Labor:

Other Costs:
Total Cost:

**Procedure** 

FREQ TENANT SPACE

11.00 \$275.00

**Procedure Instuction** 

Inspect fire

18" clear

DMS

Fire

monthlyDBS

MECH SPACE

\$0.00 \$275.00

Work Description:

FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) No use of manual hold open devices **DMS** monthlyDBS FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing devices installed where required monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency lighting installed as required monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment

FPP-3 Fire Protection Equipment

FPP-3 Fire Protection Equipment

extinguishers and standpipes free of obstructions

space from storage materials (36" if not sprinklered)

extinguishers and sign card



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 14 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around monthlyDMS heating equipment **DMS** FPP-4 General (Fire Safety) - 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 15 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

20440373 12/23/2015

05/11/2016 BOPS 3

Actual Labor Hours:

Cost of Labor: Other Costs:

**Total Cost:** 

Procedure

11.00 \$275.00 \$0.00

\$275.00

Work Description:

Procedure Code

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety)

operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) manual hold open devices monthlyDBS

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use monthly DBS FPP-1 Exits and Doors (Fire Safety)

operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety)

devices installed where required FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2

lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6 or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)

Procedure Instuction MECH SPACE

Proper monthlyDBS DMS No use of

**DMS** Exits visible,

> DMS Exit doors

10 foot clear monthlyDBS Maintain

monthlyDBS Self-closing DMS

monthlyDBS Wall

8

Emergency DMS

Adequate

Exit lights or **DMS** 

Exit lights or monthlyDMS DMS Illuminated

Not an Exit.

monthlyDMS

Test annual DMS Fire Alarm,

Fire Alarm.

Inspect fire

**DMS** Fire

18" clear



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 16 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint **DMS** monthlyDBS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS **DMS** FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthly DMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed: Maintenance Dept:** 

20446208 01/31/2016 10/09/2017 LAND

Actual Labor Hours: Cost of Labor: Other Costs: **Total Cost:** 

0.00 \$0.00

\$0.00 \$0.00

Work Description:

Shop ID:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 17 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

01/31/2016 05/11/2016

**Actual Labor Hours:** Cost of Labor:

8.00 \$200.00

Maintenance Dept:

BOPS 3

20446296

Other Costs: **Total Cost:** 

\$0.00 \$200.00

Shop ID:

Work Description:

Procedure Code Procedure FREQ TENANT SPACE

Procedure Instuction MECH SPACE

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

Proper monthlyDBS DMS No use of **DMS** monthlyDBS

manual hold open devices FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthly DBS FPP-1 Exits and Doors (Fire Safety)

Exits visible, DMS Exit doors

DMS monthlyDBS

operable without key, tool, or special knowledge (from inside)

10 foot clear

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

monthlyDBS Maintain monthlyDBS

FPP-1 Exits and Doors (Fire Safety) devices installed where required FPP-1 Exits and Doors (Fire Safety)

Self-closing monthlyDBS DMS Wall

8 penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1

lighting installedmonthlyDMS DMS Adequate

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS

Emergency **DMS** Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS

**DMS** Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5

monthlyDMS DMS Illuminated

exit signs operational monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 6

Not an Exit.

or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

Test

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS Test

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm.

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 18 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS service equipment **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr



#### Page 19 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Work Description:

Shop ID:

20451072

02/29/2016

05/11/2016

Procedure Code

BOPS 3

**Actual Labor Hours:** Cost of Labor:

Procedure

Other Costs: **Total Cost:** 

\$500.00 \$0.00 \$500.00

**DMS** 

No use of

Exits visible,

10 foot clear

monthly DBS

monthlyDB\$

Self-closing

Adequate

Emergency

DMS

Maintain

Wall

Exit doors

**DMS** 

**DMS** 

20.00

Procedure Instuction MECH SPACE Proper

monthlyDBS

FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety)

FREQ TENANT SPACE

2 manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety)

unobstructed, and ready for usemonthlyDBS FPP-1 Exits and Doors (Fire Safety) operable without key, tool, or special knowledge (from inside)

monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety) 7

devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 2 lighting installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 3

placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit, or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds FPP-2 Signs and Lighting (Fire Safety) 8

emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment

FPP-3 Fire Protection Equipment extinguishers and sign card monthlyDBS FPP-3 Fire Protection Equipment

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)

**DMS** Exit lights or **DMS** Exit lights or monthlyDMS DMS Illuminated Test monthlyDMS annual DMS Fire Alarm.

Detection, and Suppression Systems inspection current Inspect fire DMS Fire

Fire Alarm.

18" clear

5



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 20 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around 2 heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthly DBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents 10 clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) Replace missing or 11 broken ceiling tiles monthlyDBS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Maintenand Shop ID:

Work Description:

20451132 02/29/2016

02/29/2016 10/09/2017 LAND Actual Labor Hours: Cost of Labor:

Other Costs:

**Total Cost:** 

0.00 \$0.00 \$0.00 \$0.00

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 21 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

03/31/2016 10/09/2017 **Actual Labor Hours:** Cost of Labor:

0.00 \$0.00

**Maintenance Dept:** 

LAND

20462261

Other Costs: **Total Cost:** 

\$0.00

Shop ID:

\$0.00

Work Description:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 22 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Shop ID:

Work Description:

20462268 03/31/2016

08/04/2016 BOPS 3

Procedure Code

Actual Labor Hours:

Cost of Labor: Other Costs: **Total Cost:** 

\$350.00 \$0.00 \$350.00

14.00

Procedure Instuction MECH SPACE

FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible,

Procedure

FREQ TENANT SPACE

unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain 6 appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) Self-closing - 7 devices installed where required monthlyDBS DMS

FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate

lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency

lighting installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS **DMS** 

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an

exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7

Test emergency lighting for at least 30 seconds monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 8 Test emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm.

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions

FPP-3 Fire Protection Equipment 18" clear space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 23 06/12/2019

**FPP-3** Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS **DMS** FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: **Date Work Requested: Date Work Completed:** Maintenance Dept:

Shop ID:

Work Description:

20466334 04/29/2016

10/09/2017 LAND

**Actual Labor Hours:** 

Cost of Labor: Other Costs: **Total Cost:** 

0.00

\$0.00

\$0.00

\$0.00

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 24 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

04/29/2016 08/04/2016 BOPS 3

Procedure Code

20466621

Actual Labor Hours: Cost of Labor: Other Costs:

**Total Cost:** 

Procedure

11.00 \$275.00 \$0.00 \$275.00

Procedure Instuction

Shop ID:

Work Description:

FREQ TENANT SPACE MECH SPACE FPP-1 Exits and Doors (Fire Safety) Proper operation of doors and hardware monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 2 No use of manual hold open devices monthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exits visible, unobstructed, and ready for usemonthlyDBS **DMS** FPP-1 Exits and Doors (Fire Safety) Exit doors operable without key, tool, or special knowledge (from inside) monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 10 foot clear area on outside of exit doors (ground level) monthlyDBS FPP-1 Exits and Doors (Fire Safety) Maintain appropriate exit width in aisle and corridors monthlyDBS FPP-1 Exits and Doors (Fire Safety) 7 Self-closing devices installed where required monthlyDBS DMS FPP-1 Exits and Doors (Fire Safety) 8 Wall penetrations sealed to rating of wall, ceiling, or floor FPP-2 Signs and Lighting (Fire Safety) 1 Adequate lighting installedmonthlyDMS FPP-2 Signs and Lighting (Fire Safety) 2 Emergency monthlyDMS lighting installed as required **DMS** FPP-2 Signs and Lighting (Fire Safety) 3 Exit lights or placards installed as required monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 4 Exit lights or placards visible and unobstructed monthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 5 Illuminated exit signs operational monthlyDMS **DMS** FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 7 Test emergency lighting for at least 30 seconds monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours annual DMS FPP-3 Fire Protection Equipment Fire Alarm, Detection, and Suppression Systems Operational FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment 18" clear

space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 25 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) 1 General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) 3 Kitchen hoods free of grease, inspection current monthly DBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthly DBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling monthlyDBS **DMS** FPP-4 General (Fire Safety) Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthly DBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS DMS FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

20473102 05/31/2016 10/09/2017 LAND

 Actual Labor Hours:
 0.00

 Cost of Labor:
 \$0.00

 Other Costs:
 \$0.00

 Total Cost:
 \$0.00

**Work Description:** 

Shop ID:

LANDSCAPE MAINTENANCE



#### YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 26 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed:

Maintenance Dept:

Work Description:

Shop ID:

05/31/2016 08/10/2016 BOPS 3

monthlyDBS

20473330

**Actual Labor Hours:** Cost of Labor: Other Costs:

**Total Cost:** 

10,00 \$250.00 \$0.00 \$250.00

Procedure Code Procedure

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware FPP-1 Exits and Doors (Fire Safety) MECH SPACE Proper monthlyDBS DMS No use of

Procedure Instuction

**DMS** 

Exits visible,

10 foot clear

manual hold open devices monthlyDBS FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for use monthly DBS FPP-1 Exits and Doors (Fire Safety)

**DMS** Exit doors operable without key, tool, or special knowledge (from inside)

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors FPP-1 Exits and Doors (Fire Safety)

DMS

monthlyDBS Maintain monthlyDBS Self-closing **DMS** 

devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) 8 penetrations sealed to rating of wall, ceiling, or floor

Wall Adequate

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS DMS FPP-2 Signs and Lighting (Fire Safety) 2

Emergency monthlyDMS DMS Exit lights or

lighting installed as required FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4

**DMS** Exit lights or

placards visible and unobstructed FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS D

monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

monthlyDMS Test

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment

annual DMS Fire Alarm,

Detection, and Suppression Systems Operational

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current

FPP-3 Fire Protection Equipment Inspect fire extinguishers and sign card monthlyDBS **DMS** FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions

18" clear FPP-3 Fire Protection Equipment space from storage materials (36" if not sprinklered)



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 27 06/12/2019

FPP-3 Fire Protection Equipment Sprinkler riser 6 and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General - 1 housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 2 36" space around heating equipment monthlyDMS **DMS** FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 **Boiler inspection** current monthlyDMS DMS FPP-4 General (Fire Safety) No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS **DMS** FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) Clothes dryer vents clear of lint monthlyDB\$ DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from monthlyDMS **DMS** service equipment FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept: Shop ID:

20477292 06/29/2016 10/09/2017 LAND 

 Actual Labor Hours:
 0.00

 Cost of Labor:
 \$0.00

 Other Costs:
 \$0.00

 Total Cost:
 \$0.00

Work Description:

LANDSCAPE MAINTENANCE



# YMCA/YMCA PARKING GARAGE FY16 (July 1, 2015 - June 30, 2016) Page 28 06/12/2019

Work Request Code: Date Work Requested: Date Work Completed: Maintenance Dept:

Work Description:

Shop ID:

20477293 06/29/2016

09/08/2016 BOPS 3

Actual Labor Hours: Cost of Labor:

Other Costs:

**Total Cost:** 

Procedure

9.00 \$225.00 \$0.00 \$225.00

DMS

Procedure Code

FREQ TENANT SPACE FPP-1 Exits and Doors (Fire Safety) operation of doors and hardware

monthlyDBS FPP-1 Exits and Doors (Fire Safety) 2 monthlyDBS

FPP-1 Exits and Doors (Fire Safety) unobstructed, and ready for usemonthly DBS FPP-1 Exits and Doors (Fire Safety)

Exits visible, **DMS** Exit doors

10 foot clear

monthlyDBS

monthlyDBS

Self-closing

Adequate

DMS

Maintain

Wall

Procedure Instuction

Proper

DMS

No use of

**MECH SPACE** 

operable without key, tool, or special knowledge (from inside) monthlyDBS DMS

manual hold open devices

FPP-1 Exits and Doors (Fire Safety) area on outside of exit doors (ground level) FPP-1 Exits and Doors (Fire Safety) appropriate exit width in aisle and corridors

FPP-1 Exits and Doors (Fire Safety) devices installed where required monthlyDBS FPP-1 Exits and Doors (Fire Safety) penetrations sealed to rating of wall, ceiling, or floor

FPP-2 Signs and Lighting (Fire Safety) 1 lighting installedmonthlyDMS

lighting installed as required

FPP-2 Signs and Lighting (Fire Safety) 2 **Emergency** DMS monthlyDMS Exit lights or

FPP-2 Signs and Lighting (Fire Safety) 3 placards installed as required monthlyDMS FPP-2 Signs and Lighting (Fire Safety) 4 placards visible and unobstructed

**DMS** Exit lights or monthlyDMS DMS Illuminated

FPP-2 Signs and Lighting (Fire Safety) 5 exit signs operational monthlyDMS DMS

FPP-2 Signs and Lighting (Fire Safety) 6 Not an Exit. or appropriate signage on doors that may be confused with an exit in an emergency monthlyDMS

FPP-2 Signs and Lighting (Fire Safety) 7 emergency lighting for at least 30 seconds

FPP-2 Signs and Lighting (Fire Safety) 8 emergency lighting for at least 1.5 hours FPP-3 Fire Protection Equipment Detection, and Suppression Systems Operational

annual DMS Fire Alarm,

monthlyDMS

Test

Test

FPP-3 Fire Protection Equipment Fire Alarm. Detection, and Suppression Systems inspection current FPP-3 Fire Protection Equipment Inspect fire

extinguishers and sign card monthlyDBS DMS FPP-3 Fire Protection Equipment Fire

extinguishers and standpipes free of obstructions FPP-3 Fire Protection Equipment

18" clear space from storage materials (36" if not sprinklered)



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FPP-3 Fire Protection Equipment Sprinkler riser and FD connection free of obstructions monthlyDMS DMS FPP-4 General (Fire Safety) General housekeeping/removal of combustible materials monthly DBS FPP-4 General (Fire Safety) 36" space around heating equipment monthlyDMS DMS FPP-4 General (Fire Safety) Kitchen hoods free of 3 grease, inspection current monthlyDBS FPP-4 General (Fire Safety) 4 Boiler inspection current monthlyDMS DMS FPP-4 General (Fire Safety) 5 No storage of personal clothing or effects in corridors of assembly areas FPP-4 General (Fire Safety) 6 Appropriate smoking refuse containers supplied monthlyDBS DMS FPP-4 General (Fire Safety) 7 Inside storage neat and orderly (2' from ceiling\_ monthlyDBS DMS FPP-4 General (Fire Safety) 8 Flammable and combustible liquids stored in approved cabinet, gasoline powered equipment in approved storage area monthlyDBS FPP-4 General (Fire Safety) 9 Compressed gas cylinders secured with chain or other device monthlyDMS FPP-4 General (Fire Safety) 10 Clothes dryer vents clear of lint monthlyDBS DMS FPP-4 General (Fire Safety) 11 Replace missing or broken ceiling tiles monthlyDBS DMS FPP-5 Electrical (Fire Safety) 1 36" clear space from service equipment monthlyDMS **DMS** FPP-5 Electrical (Fire Safety) 2 Remove unapproved multi-outlet devices monthlyDMS DMS FPP-5 Electrical (Fire Safety) 3 Remove unapproved extension cordsmonthlyDMS DMS FPP-5 Electrical (Fire Safety) 4 Approved extension cords protected from damage monthlyDBS DMS FPP-5 Electrical (Fire Safety) 5 Electrical device, junction, and service covers installed and unbr

Overall Total Total Cost: \$4,212.50