

## INVITATION TO LEASE SPACE

The Kentucky Finance and Administration Cabinet desires to lease approximately 3,579 square feet of office space with 18 reserved parking spaces to be located in Wickliffe, Kentucky.

Interested parties may submit proposals to lease existing properties and/or proposals to construct new facilities. The initial proposal must include the name, address and telephone number of the property owner; the name, address and telephone number of the property agent, if applicable; the street address of existing properties; and the street address or a location description for sites offered for new construction. Any property selected for lease must meet OSHA specifications, as well as Americans with Disabilities Act guidelines and all applicable building codes as enforced by the Kentucky Division of Building Code Enforcement. Additional information regarding participation requirements for lease projects will be provided to all respondents.

Proposals may be made by any person in writing on or before **10:30 a.m. ET, November 1, 2023**, and must be sent to: **Division of Real Properties, RE: PR-5798, ATTN: Leasing Branch, Suite 300, 403 Wapping Street, Frankfort, KY 40601**. Fax and email proposals will not be accepted. For additional information, contact: Brien Hoover, Division of Real Properties, 502.564.2430 or [Brien.Hoover@ky.gov](mailto:Brien.Hoover@ky.gov).