Regulation on Travel Expense and Reimbursement

COMMONWEALTH OF KENTUCKY
FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE CONTROLLER

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The mileage reimbursement rate for Jan. 1 – March. 31, 2014 is 45¢ per mile.

Mileage Rate History

Began	Through	Rate per Mile
April 1, 2014	June 30, 2014	Next Scheduled Review
January 1, 2014	March 31, 2014	$0.45
October 1, 2013	December 31, 2013	$0.46
July 1, 2013	September 30, 2013	$0.47
April 1, 2013	June 30, 2013	$0.47
January 1, 2013	March 31, 2013	$0.45
October 1, 2012	December 31, 2012	$0.48
July 1, 2012	September 30, 2012	$0.46
April 1, 2012	June 30, 2012	$0.48
January 1, 2012	March 31, 2012	$0.45
October 1, 2011	December 31, 2011	$0.47
July 1, 2011	September 30, 2011	$0.47
April 1, 2011	June 30, 2011	$0.47
January 1, 2011	March 31, 2011	$0.44
October 1, 2010	December 31, 2010	$0.43
July 1, 2010	September 30, 2010	$0.42
April 1, 2010	June 30, 2010	$0.43

The reimbursement rate is determined using the American Automobile Association (AAA) Daily Fuel Gauge Report for Kentucky for regular unleaded gasoline. The gasoline cost used for the calculation is located on the AAA website at http://198.6.95.31/KYavg.asp.

The rate shall be adjusted on January 1, April 1, July 1, and October 1 each calendar year based on the average retail price of regular grade gasoline for the week beginning on the second Sunday of the prior month as follows:

	AAA Average Weekly Fuel Cost	**Reimbursement Per Mile**
a.	$ .01 to $1.499	36 cents per mile
b.	$1.50 to $1.699	37 cents per mile
c.	$1.70 to $1.899	38 cents per mile
d.	$1.90 to $2.099	39 cents per mile
e.	$2.10 to $2.299	40 cents per mile
f.	Greater than $2.299	41 cents plus 1 cent for every 20 cent increase

Mileage for in-state travel shall be based on the "Kentucky Official Highway Map", mileage software or MapQuest website. Out-of-state mileage shall be based on the most recent edition of the "Rand McNally Road Atlas", mileage software or MapQuest website.

Section 4(a) and Section 8(2)(d) of the revised travel regulations