

FAP 111-53-00

PRE-OWNED AND RECONDITIONED EQUIPMENT AND PRODUCTS

1. An agency desiring to purchase pre-owned, reconditioned or demonstrator-type products or equipment that exceeds its small purchase authority shall request from OPS a one-time authorization to purchase under FAP 111-53-00.
2. OPS may approve the purchase of pre-owned, reconditioned, demonstrator or “factory-seconds” products or equipment if:
 - a. The purchase is fully justified;
 - b. The products or equipment are of proven value to and meet the needs of the agency;
 - c. The products or equipment are available at fair market prices;
 - d. If feasible, an independent appraisal of the products or equipment, or documentation of value in a commonly accepted published guide, attesting to the current market value, accompanies the request. Complete data and descriptions, model numbers, serial numbers, brand names and accessories shall also be included; and
 - e. The purchase is in the best interest of the Commonwealth.
3. If the executive director of OPS approves a request to purchase pre-owned, reconditioned, demonstrator or “factory-seconds” products or equipment, the agency may proceed referencing the authority for a purchase in accordance with FAP 111-53-00.
4. The requirement for an independent appraisal of the products or equipment may be waived by the executive director of OPS upon written request of the agency that such independent appraisal is not feasible or possible.

Relates to: KRS 45A.035; 200 KAR 5:309