

FAP 111-24-00

CONCESSION CONTRACTS

1. All contracts permitting the establishment and operation of concession services at state operated facilities shall be awarded through the Office of Material and Procurement Services, unless the contract is within the agency's small purchase authority.
2. Concession services consist of, but are not limited to, vending machines, coin-operated laundry equipment, rental golf carts, ice vending equipment, catered food service, and food refreshments sold by others at facilities accommodating civic, social, cultural, sporting, or other entertainment or business events. Contracts providing concession services shall **not** convey rights in real property to a vendor during the contract term.
3. A request for a concession contract shall be submitted on a state's procurement system Purchase Request describing the type of service desired and providing sufficient information to solicit the vendor community and secure services.

(KRS 45A.080; KRS 45A.100)
(200 KAR 5:306)