

Universities Bond Counsel RFP FY17 Questions & Answers

Request for Proposals (“RFP”) to Serve as Bond Counsel to the State Universities During Fiscal Year 2017

1. The requirement states that we are to submit one electronic copy, however, it does not specify the format, i.e. on a CD or via a PDF that is emailed to you. Can you confirm which electronic format we should use to submit our proposal?

ANSWER: Either of the two formats proposed would be acceptable.

2. The fee proposal is to be submitted separately from the main proposal; however, the RFP does not specify how many copies and in what formats the pricing proposal should be submitted in. Can you confirm this as well?

ANSWER: Only one copy of the Fee Proposal is required and it should be submitted in paper form enclosed in a separate sealed envelope.

3. If our electronic submission is on a CD; our policy requires that the CD's that we send you will be encrypted and the codes to unencrypt them would be sent to you separately. If this is not acceptable please let me know and we will work on an alternate way to get the data to you.

ANSWER: An encrypted CD that has the code to unencrypt the data is acceptable. It will be the responsibility of the responding firm to ask for confirmation that the CD can be unencrypted before the deadline.