Regulation on Travel Expense and Reimbursement

COMMONWEALTH OF KENTUCKY
FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE CONTROLLER

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The mileage reimbursement rate for Oct. 1 – Dec. 31, 2011 is 47¢ per mile.

Mileage Rate History

Began	Through	Rate per Mile
January 1, 2012	March 31, 2012	Next Scheduled Review
October 1, 2011	December 31, 2011	$0.47
July 1, 2011	September 30, 2011	$0.47
April 1, 2011	June 30, 2011	$0.47
January 1, 2011	March 31, 2011	$0.44
October 1, 2010	December 31, 2010	$0.43
July 1, 2010	September 30, 2010	$0.42
April 1, 2010	June 30, 2010	$0.43
January 1, 2010	March 31, 2010	$0.41
October 1, 2009	December 31, 2009	$0.41
July 1, 2009	September 30, 2009	$0.42
April 1, 2009	June 30, 2009	$0.38
January 1, 2009	March 31, 2009	$0.37
October 1, 2008	December 31, 2008	$0.49
July 1, 2008	September 30, 2008	$0.49
April 1, 2008	June 30, 2008	$0.45
January 1, 2008	March 31, 3008	$0.43

The reimbursement rate is determined using the American Automobile Association (AAA) Daily Fuel Gauge Report for Kentucky for regular unleaded gasoline. The gasoline cost used for the calculation is located on the AAA website at http://198.6.95.31/KYavg.asp.

The rate shall be adjusted on January 1, April 1, July 1, and October 1 each calendar year based on the average retail price of regular grade gasoline for the week beginning on the second Sunday of the prior month as follows:

	AAA Average Weekly Fuel Cost	**Reimbursement Per Mile**
a.	$ .01 to $1.499	36 cents per mile
b.	$1.50 to $1.699	37 cents per mile
c.	$1.70 to $1.899	38 cents per mile
d.	$1.90 to $2.099	39 cents per mile
e.	$2.10 to $2.299	40 cents per mile
f.	Greater than $2.299	41 cents plus 1 cent for every 20 cent increase

Mileage for in-state travel shall be based on the "Kentucky Official Highway Map", mileage software or MapQuest website. Out-of-state mileage shall be based on the most recent edition of the "Rand McNally Road Atlas", mileage software or MapQuest website.

Section 4(a) and Section 8(2)(d) of the revised travel regulations