New 6/25/2015

The **Kentucky Transportation Cabinet (KYTC)** server consolidation is nearing completion with only the Ohio River Bridges servers remaining to move.

The **Education and Workforce Development Cabinet** is waiting for final support information for the group to transition to operations.

Service Desk conversion is scheduled for July for the **Justice, Office of the Secretary, Department of Corrections, and Juvenile Justice**.

The **Department of Veterans Affairs** server migration has been **completed** and Service Desk conversion is scheduled in July.

A meeting of the **Technology Advisory Council Steering Committee** will be held Monday, July 27. The next quarterly meeting of the full **Technology Advisory Council** is scheduled for Tuesday, August 4th.

The **Systems Development Life Cycle workgroup** continues work on an enterprise SDLC guideline. The workgroup expects to have a draft guideline available for review by the Technology Advisory Council prior to the TAC's August meeting.

With the rapid approach of the July 1, 2015 deadline for executive agency migration to the new Enterprise Header and Footer standard developed by the **TAC Web Standards workgroup**, several agencies are working with Kentucky Interactive to update their websites. Additionally, agencies which host their own sites are working with the web-kit developed by KII to modify their sites. Agencies that may need additional time to implement the header and footer should contact COT staff at 502 782-2485.

6/16/2015

The **Kentucky Transportation Cabinet (KYTC)** minimal servers remain to be moved. The server room at KYTC is in the process of being emptied out.

The **Labor Cabinet** server migrations have been **completed**. COT staff are updating records and completing access requirements for Labor staff.

The I.3 team is engaged with multiple **Boards and Commissions** to determine business needs and transition to COT Operations.

The **Department of Juvenile Justice** server migration is **complete**. Service Desk conversion is on track for early July.

The I.3 Project Plans for the **Justice, Office of the Secretary, Department of Corrections, and Juvenile Justice** have been modified and are in the process of being executed with Service Desk conversion in July.

COT has engaged the **Department of Veterans Affairs** and will be tentatively closing the CSD portion of this group in July.

A meeting of the **Technology Advisory Council Steering Committee** will be held Thursday, June 25th. The next quarterly meeting of the full **Technology Advisory Council** is scheduled for Tuesday, August 4th.

The **Systems Development Life Cycle workgroup** continues work on an enterprise SDLC guideline. The workgroup expects to have a draft guideline available for review by the Technology Advisory Council prior to the TAC's August meeting.

With the rapid approach of the July 1, 2015 deadline for executive agency migration to the new Enterprise Header and Footer standard developed by the **TAC Web Standards workgroup**, several agencies are working with Kentucky Interactive to update their websites. Additionally, agencies which host their own sites are working with the web-kit developed by KII to modify their sites. Agencies that may need additional time to implement the header and footer should contact COT staff at 502 782-2485.

The **Capital IT Project Scoring Committee** convened the week of June 1st. A report is being drafted for submission to the Capital Planning Advisory Board on July 14th.

5/26/2015

The **Kentucky Transportation Cabinet (KYTC)** server consolidation is now in the final stages.

The **Education and Workforce Development Cabinet** server migration is **complete**. COT is finishing paperwork and normalization of transitioned systems.

The **Labor Cabinet** server migrations have been **completed**.

The I.3 team is engaged with several **Boards and Commissions** to determine business needs and transition to COT Operations.

The **Department of Juvenile Justice** server migration is **complete**. Service Desk conversion is planned for Mid-June.

The I.3 Project Plans for the **Justice, Office of the Secretary, Department of Corrections, and Juvenile Justice** have been modified and are in the process of being executed.

A meeting of the **Technology Advisory Council Steering Committee** will be held Friday, May 29th. The next quarterly meeting of the full **Technology Advisory Council** is scheduled for Tuesday, August 4th.

The **Systems Development Life Cycle workgroup** continues work on an enterprise SDLC guideline. The workgroup expects to have a draft guideline available for review by the Technology Advisory Council prior to the TAC's August meeting.

With the rapid approach of the July 1, 2015 deadline for executive agency migration to the new Enterprise Header and Footer standard developed by the **TAC Web Standards workgroup**, several agencies are working with Kentucky Interactive to update their websites. Additionally, agencies which host their own sites are working with the web-kit developed by KII to modify their sites. Agencies that may need additional time to implement the header and footer should contact COT staff at 502 782-2485.

COT will present the **Enterprise Document Management** Capital IT Project request to the scoring committee on June 4th.

4/29/2015

The remaining 6 servers from the **Department of Juvenile Justice** are in the migration process.

The FileNet transition test from the **Labor Cabinet/Workers Claims** was successful. The actual server move will be scheduled for the first weekend in May.

The I.3 team continues to be engaged with several **Boards and Commissions** to determine business needs and transition to COT Operations. Meetings with the **Board of Nursing** have produced very positive results with consolidation planned for later this summer.

The I.3 plans for the **Justice, Office of the Secretary and Department of Corrections** are progressing; scheduling with the Commonwealth Service Desk is currently being evaluated.

The **Technology Advisory Council** will hold its quarterly meeting on Tuesday, May 5th. A meeting of the **TAC Steering Committee** will be held later in May on a date TBD.

The **Systems Development Life Cycle workgroup** continues work on an enterprise SDLC guideline. The workgroup has drawn on best practice models in other states and will provide an update on its draft guideline and recommendations to the Technology Advisory Council at its May 5th meeting.

Over fifty executive branch websites (cabinet, agency, board and commission sites) have transitioned to the new Enterprise Header and Footer standard developed by the **TAC Web Standards workgroup**. Multiple agencies are working with code developed by Kentucky Interactive, which will be used as a migration template for further migrations. The target date for completion of executive branch-wide transition to the new header/footer standard is July 1, 2015.

4/15/2015

The Kentucky Transportation Cabinet (KYTC) server consolidation is now in the final stages with only 3 servers remaining to be moved. Completion is still projected by the end of this month.

COT began transitioning the **Education and Workforce Development Cabinet** service desk on April 15th.

The **Department of Juvenile Justice** have less than 10 servers remaining to be migrated.

COT is waiting on feedback from the **Kentucky State Police** on the solution proposed to ensure compliance with federal guidelines.

The **Labor Cabinet** and COT continue collaboration efforts as server moves progress; 17 servers remain to be migrated.

The I.3 team is engaged with several **Boards and Commissions** to determine business needs and transition to COT Operations.

The **Technology Advisory Council** will hold its quarterly meeting on Tuesday, May 5th. A meeting of the **TAC Steering Committee** will be held later in May on a date TBD.

The **Systems Development Life Cycle workgroup** continues work on an enterprise SDLC guideline. The workgroup has drawn on best practice models in other states and hopes to present its draft guideline and recommendations to the Technology Advisory Council at its July meeting.

Over fifty executive branch websites (cabinet, agency, board and commission sites) have transitioned to the new Enterprise Header and Footer standard developed by the **TAC Web Standards workgroup**. Multiple agencies are working with code developed by Kentucky Interactive, which will be used as a migration template for further migrations. The target date for completion of executive branch-wide transition to the new header/footer standard is July 1, 2015.

3/19/2015

The **Kentucky Transportation Cabinet (KYTC)** server consolidation continues with less than 50 servers remaining to be moved. Completion is still projected for early April.

COT Operations continues working on the final items for the **Personnel Cabinet** consolidation.

The I.3 team is still reviewing the extensive list **Boards and Commissions** and is verifying available information to determine how best to engage this group.

The **Technology Advisory Council Steering Committee** will meet on Friday, March 27th, followed by the full **Technology Advisory Council** which is scheduled to meet on Tuesday, April 28th.

The **Enterprise Content Management workgroup**: The 2016-2022 capital project proposal has been submitted to the workgroup for their review.

The **Systems Development Life Cycle workgroup** met to review a conceptual SDLC framework that could be used to support Commonwealth of Kentucky IT projects. The workgroup will meet again on March 19th to vote on adopting the framework and if approved, to discuss input/outputs and deliverables for each phase.

The **Web Standards workgroup** Core team and Kentucky Interactive, Inc. (KII) are working together to develop a master implementation plan to update the remaining KII hosted sites. The Core team is working with independent sites to test code on HTML sites as well as SharePoint 2010/2013 sites.

I.3 Status Updates will be moving to a bimonthly format as the program moves forward to allow adequate time to complete more complex tasks.

3/12/2015

The Education and Workforce Development Cabinet supports the move from their existing ticketing system (Altiris) to COT's Service Desk system (FrontRange) pending completion of the consolidation.

The **Kentucky Transportation Cabinet** server consolidation continues with completion still projected in early April.

COT is collaborating with the **Labor Cabinet** as server moves continue to progress. COT is working to document the interdependencies between migrating systems to support the Cabinet more effectively.

Support for the remaining tasks to complete the **Personnel Cabinet** consolidation have transitioned from the I.3 team to COT Operations.

A master list of **Boards and Commissions** has been developed and is being reviewed to ensure each have the ability to utilize COT services and that consolidated Boards and Commissions are properly engaged.

The **Technology Advisory Council Steering Committee** reviewed and approved the proposed COT Metrics program which was then published on the COT website.

The **Enterprise Content Management workgroup:** 2016-2022 capital project proposal language continues to be drafted by the co-chairs for committee review.

The **Systems Development Life Cycle workgroup** participated on a conference call on March 6th with the State of California Office of System Integration (OSI) team to discuss the development, implementation, and subsequent use of their SDLC Enterprise Framework. A conceptual framework has been developed using SDLC models from the State(s) of California, Maryland, Montana, and Texas as a reference model. The framework is being reviewed by the SDLC Workgroup leadership on March 13th.

The **Web Standards workgroup** Core team and Kentucky Interactive, Inc. (KII) are working together to develop a master implementation plan to update the remaining KII hosted SharePoint 2010 sites. The plan is being developed with

coordination from Business Relationship Managers (BRM) and Website Managers for each site that will receive the new header/footer. The CORE group is also contacting organizations that maintain their own website (not hosted by KII) to coordinate the implementation of their sites into the master project schedule.

3/12/2015

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3/5/2015

The I.3 team is working with the **Education and Workforce Development Cabinet** team to combine appropriate tickets into the COT tracking system to improve service to the Cabinet.

The **Kentucky Transportation Cabinet (KYTC)** server consolidation continues with completion projected in early April.

The COT network team has made modifications to the **Labor Cabinet** network to improve connectivity and ensure servers move properly. Server moves are now in progress with 13 complete.

The I.3 team is working with Operations to transition the remaining tasks and complete consolidation for the **Personnel Cabinet**.

The I.3 Team continues to collaborate with the Business Relationship Management (BRM) team engaging the various **Boards and Commissions** and assisting where necessary.

The I.3 Project Plans for the **Justice, Office of the Secretary and Department of Corrections** are currently being revised.

COT has reviewed documentation provided by the **Kentucky State Police** and has developed a suitable solution to ensure compliance with federal guidelines. This document will be presented to KSP giving COT the ability to fully engage consolidation activities.

The **Technology Advisory Council Steering Committee** reviewed and approved the proposed COT Metrics program which was then published on the COT website.

The **Enterprise Content Management sub-committee**: Due to time constraints for the completion of 2016-2022 capital project requests, the current focus has shifted to ensuring the best possible submission. Language is being drafted for committee review.

Systems Development Life Cycle workgroup: The SDLC Workgroup is participating in a conference call on March 6th with the State of California Office of System Integration (OSI) team to discuss the development, implementation, and subsequent use of their SDLC Enterprise Framework. A conceptual framework has been developed using SDLC models from the State(s) of California, Maryland, Montana, and Texas as a reference model. The framework is being reviewed by the SDLC Workgroup leadership.

Web Standards Committee: The Enterprise header/footer developed was used to update 7 SharePoint 2010 sites the evening of February 19th. The sites were updated without issue. The Core group and KII are developing an implementation plan to update the remaining KII SharePoint 2010 sites. The core group and KII are coordinating the updates with the Business Relationship Managers (BRM) and Website Managers for each site that will receive the update.

2/18/2015

The **Kentucky Transportation Cabinet (KYTC)** server consolidation continues, with an additional 17 servers being moved to the CDC over the weekend.

The COT network team is making modifications to the **Labor Cabinet** network to improve connectivity and ensure servers move properly. Once complete the server moves will commence with the first 8.

The I.3 Team is collaborating with the Business Relationship Management (BRM) team to further investigate the **Boards and Commissions** and assist where necessary.

The **Department of Education/WFD** is collaborating on multiple knowledge transfer sessions. These sessions are winding down as the groups begin to set guidelines for future collaboration.

The **Technology Advisory Council Steering Committee** will hold its regular monthly meeting on Friday, February 27th at 9 a.m. in the Commonwealth Data Center.

Systems Development Life Cycle workgroup: The Project Charter is final and will be presented to the TAC for review soon. A Conceptual Systems Development Framework was developed and provided to the SDLC CORE group lead, James Koontz. The conceptual framework was reviewed by Mr. Koontz on February 18th. The Framework will be presented to the SDLC workgroup on February 19th to review, adopt, or modify to meet the requirements of the expanded workgroup.

Web Standards Committee: The code for the new enterprise header/footer has been developed and tested on two KII hosted SharePoint 2010 websites. The code is scheduled to be applied to seven SharePoint 2010 sites the evening of February 19th. The CORE group and KII will discuss options to develop and test the code on KII hosted SharePoint 2007/2013 websites.

The **Enterprise Content Management sub-committee** met last Friday to discuss generic business requirements for an

Enterprise Document Management system. The committee is tentatively scheduled to meet this Friday, February 20th to continue discussions, weather permitting.

2/13/2015

The **Kentucky Transportation Cabinet (KYTC)** server consolidations continue, with an additional 28 servers being moved to the CDC this week.

The I.3 Team will begin moving **Labor Cabinet** servers to the CDC this week, with eight scheduled.

The **Systems Development Life Cycle (SDLC)** workgroup has completed the Project Charter, which will be presented for the **Technology Advisory Council (TAC)** review and approval. The SDLC workgroup is collaborating with the state of California to ascertain best practices and lessons learned from their move to a formal SDLC framework.

The **Web Standards Committee** completed pilot testing of the new header and footer on two SharePoint 2010 pilot test websites. Those results will be provided to the workgroup along with plans to implement them on to KII managed sites. Additionally, the committee is working with KII to identify SharePoint 2007 and 2013 websites they can utilize for testing.

The **Enterprise Content Management** subcommittee will be meeting this Friday.

The **TAC Steering Committee** is scheduled to meet on Feb 27th, on the agenda is a review of the revised COT Metrics Program.

The new **HEAT** system database has been successfully populated via the Discovery tool with all consolidating agency IT information, with the exception of the KSP data.

2/6/2014

The server moves for the **Education/Workforce Development Cabinet** have been **completed**. Additionally, joint representatives from I.3 and the cabinet will be making a presentation to Education Directors. During this time, information will be made available on learning opportunities and continuing support related to the transition to COT services.

The **Kentucky Transportation Cabinet (KYTC)** server consolidations continue, with 185 completed and 130 remaining.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** I.3 consolidation has been rescheduled, by order of the COT Chief Information Officer (CIO) until the end of the consolidation schedule.

Several **Technology Advisory Council** workgroups or committees are currently active or about to begin work. The **Systems Development Life Cycle (SDLC)** workgroup continues twice a month meetings. The **Web Standards Committee** is actively working with Kentucky Interactive on rolling out the Enterprise Header and Footer.

The **Enterprise Content Management** subcommittee held its kickoff on February 2nd. Co-chairs are Glenn Thomas (COT) and Gary Buchholz (KYTC). Due to time restrictions, emphasis will be placed on 'document management' rather than the more complex 'content management'. Initial discussions included existing agency document management systems, data volumes, existing issues and next steps.

Lastly, the **Capital Project Review Committee** is currently forming and will begin work in mid-May.

1/23/2014

COT is acquiring infrastructure to enable the **Department of Juvenile Justice** consolidation of active directory services within the COT domain and is preparing a strategy for movement of the DJJ servers.

The Commonwealth Service Desk (CSD) is continuing to make final arrangements to transition support for the **Education/Workforce Development Cabinet**.

The COT I.3 Team met with a select group from the **Boards & Commissions** this week to layout strategies for the consolidation and provided everyone an opportunity to collaborate on consolidation issues.

The **Technology Advisory Council** held its quarterly meeting on Jan. 20. In addition to a regular I.3 progress report, the meeting included updates from the Web Standards and SDLC workgroups, as well as presentations on the upcoming capital project review cycle, legacy system replacement, master data management, and the new enterprise learning management solution, KELMS.

1/16/2014

The I.3 consolidation for the **Cabinet for Health and Family Services** is functionally **completed**. The remaining operational issues are being addressed.

The I.3 consolidation for the **Education Professional Standards Board** has been **completed**.

The I.3 consolidation for the **Department of Public Advocacy** has been **completed**.

COT is acquiring infrastructure to enable the **Department of Juvenile Justice** consolidation of active directory services within the COT domain.

COT has been working with the **Department of Criminal Justice Training** to place network infrastructure, which will allow consolidation of functional area components.

The I.3 Project Plans for the **Justice, Office of the Secretary and Department of Corrections** have been prepared by COT and will be presented for cabinet review.

The Commonwealth Service Desk (CSD) is making final arrangements to transition support for the **Education/Workforce Development Cabinet**.

COT has begun evaluation for the consolidation of **Boards & Commissions**, which represents approximately 600 individual entities. COT will meet with several of the larger boards to determine the best method of implementing consolidation solutions across the state.

COT is working with the following Boards to begin evaluation of consolidated services:

Board of Accountancy
Board of Chiropractic Examiners
Board of Dentistry - David J. Beyer
Board of Embalmers & Funeral Home Directors
Board of Examiners & Registration of Architects
Board of Examiners & Registration of Landscape Architects
Board of Examiners of Social Work
Board of Examiners of Hairdressers & Cosmetologists
Board of Optometric Examiners
Board of Respiratory Care Practitioners
Board of Pharmacy
Board of Physical Therapists
Board of Podiatry

Real Estate Appraisers Board
Board of Licensure for Professional Engineers & Land Surveyors
Board of Nursing
Board of Auctioneers

The quarterly meeting of the full **Technology Advisory Council** will be held on Tuesday, January 20th.

12/18/2014
The I.3 Project Managers and functional area representatives continue to work hard with agency representatives during the holiday season. Consolidation activities are continuing with each of the agencies as holiday schedules allow.

COT is proud to announce a new information technology asset procurement policy for the enterprise. This policy is a result of our experience with the Cabinet for Health and Family Services (CHFS), which has the largest IT asset inventory of any cabinet and reflects the responsibilities and procedures to be followed when procuring, assigning ownership and tracking IT assets.

SumTotal representatives are onsite in Kentucky this week for a configuration workshop with Governmental Services Center (GSC) employees, several training administrators from the executive cabinet and IT personnel. This is the first step to implement the new Kentucky Enterprise Learning Management System (KELMS) which will go live in 2015.

A project manager was assigned this week to work with the TAC Web Standards workgroup and Kentucky Interactive in the roll-out of the new Enterprise Header and Footer templates. The templates will enhance the common look and feel of public facing agency websites and are to be in place on agency sites by July 1, 2015.

We will provide another update the first week in January.

12/12/2014
For the **Education/Workforce Development Cabinet** servers now under COT management, our staff is currently cross-training to support these mission critical devices.

COT and the **Education Professional Standards Board** are jointly working on plans to upgrade antiquated servers during the hardware transfers to the Commonwealth's Data Center.

Functional area planning meetings continue with the **Department of Criminal Justice Training, Department of Corrections, Kentucky State Police and the Justice Cabinet Office of the Secretary**.

COT and the **Department of Juvenile Justice** are in the planning stages to conduct an Active Directory cutover to COT services.

The **Personnel Cabinet** and COT continue cutover of server and desktop management activities.

At its regular monthly meeting on Friday Dec. 12th, the **Technology Advisory Council Steering Committee** discussed Enterprise legacy system replacement and Master Data Management strategies, among other topics. Updates on the LRC IT Study Recommendations and I.3 progress were also provided.

COT has scheduled a Service Request ticket review for Dec 29 – 31 to identify FrontRange tickets that have been worked and are pending closeout.

12/05/2014
The **Attorney General's (AG)** support cutover by the Commonwealth Service Desk (CSD) has been **completed**. COT and the AGs office are working together to obtain final signatures and closeout of consolidation activities.

The **Department of Criminal Justice Training** is reviewing several I.3 Project Plans and COT is working with them to collaborate on infrastructure solutions that will best fit the agency's needs.

The **Labor Cabinet** is currently reviewing a number of I.3 Project Plans.

All **Justice Cabinet** agencies are now engaged in I.3 consolidation activities.

The **Personnel Cabinet** has signed off on remaining I.3 Project Plans, with implementation continuing. Additionally, COT and Personnel had an opportunity to collaborate on several new process and monitoring strategies that will be of benefit to the entire enterprise.

The next meeting of the **Technology Advisory Council (TAC) Steering Committee** is scheduled for Friday, December 12th.

11/19/2014

The I.3 consolidation for the **Department for Public Advocacy (DPA)** is functionally **complete**. COT and the agency are currently reviewing all areas and anticipate close out by the end of the month.

The **Attorney General's** support by the Commonwealth Service Desk (CSD) will be completed at the end of November.

The **Department of Criminal Justice Training** and I.3 plans for consolidation are under COT review.

The **Labor Cabinet** continues functional area planning.

The **Transportation Cabinet's** server migrations began last weekend.

All **Justice Cabinet** agencies are now engaged in I.3 consolidation activities.

11/14/2014

The **Department for Public Advocacy (DPA)** Commonwealth Service Desk (CSD) support cutover was **completed** this week.

The **Attorney General's** support by the Commonwealth Service Desk (CSD) will be completed at the end of November.

The **Personnel Cabinet's** I.3 consolidation wrap up planning continues over the next few weeks.

The **Department of Criminal Justice Training** and I.3 plans for consolidation are under COT review.

The **Labor Cabinet** continues functional area planning.

The **Transportation Cabinet's** server migrations are scheduled to begin this month.

The **Justice Cabinet, Office of the Secretary and Department of Corrections (DOC)** I.3 consolidated kickoff was completed on November 14th.

The **Kentucky State Police (KSP)** I.3 consolidation kickoff will be held on November 18th.

11/07/2014

The **Department for Public Advocacy (DPA)** Commonwealth Service Desk (CSD) cutover is scheduled for next week.

The **Attorney General's** support by the Commonwealth Service Desk (CSD) will be completed at the end of November.

The **Personnel Cabinet's** I.3 consolidation wrap up planning will continue over the next few weeks.

The **Department of Juvenile Justice** functional area planning sessions continue.

The **Labor Cabinet** continues functional area planning.

The **Department of Criminal Justice Training** and I.3 resources are collaborating to draft plans for consolidation.

The **Transportation Cabinet's** plans are being reviewed to align scheduling appropriately and avoid high risk calendar dates.

The **Justice Cabinet, Office of the Secretary** and **Department of Corrections (DOC)** I.3 kickoff is scheduled for next week.

The **Kentucky State Police (KSP)** I.3 consolidation kickoff will be held on November 18th.

10/31/2014

The **Attorney General's** Desktop Support cutover to COT services has been **completed**. The Commonwealth Service Desk (CSD) and remaining consolidation tasks will transition over the next several weeks.

The **Department for Public Advocacy (DPA)** remaining plans are in progress and scheduled for completion in early November.

The **Department of Criminal Justice Training** and I.3 resources are collaborating to draft plans for consolidation.

The **Department of Juvenile Justice** functional area planning sessions continue and the remaining **Justice Cabinet** sections will be engaged in November.

The **Labor Cabinet** continues functional area planning.

The **Personnel Cabinet's** I.3 consolidation is on hold due to Open Enrollment. Consolidation activities will start up again next week.

The **Transportation Cabinet's** plans are being reviewed to align scheduling appropriately and avoid high risk calendar dates.

10/24/2014

The **Education Professional Standards Board** I.3 server consolidation has been **completed**, except for one application group.

The **Personnel Cabinet's** I.3 consolidation is on hold due to Open Enrollment and will continue again after November 1st.

The **Attorney General's** final cutover to COT services is in progress, with 90% of the move completed.

The **Department for Public Advocacy** (DPA) Fair Oaks move has been **completed**. The remaining plans are in progress and scheduled for completion in early November.

The **Department of Criminal Justice Training** and the **Department of Juvenile Justice** functional area planning sessions

continue.

The **Labor Cabinet** continues functional area planning.

The **Technology Advisory Council (TAC)** quarterly meeting was held Tuesday, October 21st from 10-12 a.m. The TAC was provided an update on the I.3 implementation progress, along with a demo of a COT front-end billing application developed by GAPS staff. The Web Standards workgroup also detailed its plans for implementing the Enterprise Header and Footer templates adopted by the TAC at its July meeting, to enhance the common look and feel of agencies' public-facing websites.

10/17/2014

The **Education Professional Standards Board** I.3 server consolidation has been **completed**, except for one application group.

The **Personnel Cabinet's** I.3 consolidation is on hold due to Open Enrollment and will continue again after November 1st.

The **Attorney General's** final cutover to COT services is scheduled for mid-October.

COT is supplementing the **Department for Public Advocacy** (DPA) Fair Oaks move with needed resources.

The **Department of Criminal Justice Training** and the **Department of Juvenile Justice** functional area planning sessions continue.

The **Labor Cabinet** continues functional area planning.

The quarterly meeting of the full **Technology Advisory Council** is scheduled for Tuesday, October 21st from 10-12 a.m.

10/10/2014

The **Education Professional Standards Board** I.3 consolidation is nearing completion and the server consolidation has been completed, with the exception of one application group.

The **Attorney General's** infrastructure testing has been completed and the final cutover is scheduled for mid-October.

COT is supplementing the **Department for Public Advocacy** (DPA) with resources to continue support of the Fair Oaks move.

The **Education/Workforce Development Cabinet** and COT are working through Commonwealth Service Desk and Field Service requirements to enable the full consolidation of these areas.

The **Kentucky Transportation Cabinet** (KYTC) and COT are reviewing the information provided for the server consolidation.

The **Department of Criminal Justice Training** and the **Department of Juvenile Justice** functional area planning sessions have begun and will continue over the coming weeks.

The **Labor Cabinet** and COT have begun functional area planning.

10/3/2014

The **Education Professional Standards Board** Commonwealth Service Desk (CSD) support handover was completed this week.

The **Department for Public Advocacy** (DPA) and COT are working to define business processes as a result of the consolidation.

The **Education/Workforce Development Cabinet** and COT are working through Commonwealth Service Desk and Field Service requirements to enable the full consolidation of these areas.

The **Kentucky Transportation Cabinet (KYTC)** and COT are working together to reconcile the required server consolidations.

The **Department of Criminal Justice Training** and the **Department of Juvenile Justice** functional area planning sessions will begin next week.

The **Labor Cabinet** and COT will begin functional area planning sessions next week.

9/26/2014

The **Personnel Cabinet's** server infrastructure consolidation was **completed** this week. The agency and COT are working to facilitate overall I.3 consolidation completion.

Requirements gathering for The **Department for Public Advocacy (DPA)** consolidation are **completed**. The DPA and COT are engaging additional resources to determine support requirements for remote offices.

The **Attorney General's** consolidation plans are **completed** and awaiting CIO signature.

Remaining details for the **Cabinet for Health and Family Services** consolidation activities and close out are being completed.

COT is continuing to visit **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** remote locations to gather support requirements.

The **Education/Workforce Development Cabinet** and COT are working through Commonwealth Service Desk and Field Service requirements to enable the full consolidation of these areas.

The **Department of Criminal Justice Training** and the **Department of Juvenile Justice** kick off meetings were completed this week. Functional area planning sessions will be scheduled next week.

The **Labor Cabinet** and COT will begin functional area planning sessions next week.

The **Technology Advisory Council Steering Committee** held their monthly meeting today.

Roy Terry has been named as the new **Implementation Manager** for the I.3 program. Roy will assist the I.3 Project Team to facilitate additional success with ongoing and future agency consolidations.

9/19/2014

The **Attorney General's** consolidation plans are now under COT review.

The **Cabinet for Health and Family Services** and COT are coordinating the development of a new procurement process, prior to the consolidation being completed.

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency. COT and the agency are working through Commonwealth Service Desk (CSD) and Field Services requirements to enable full consolidation of these areas.

Two of the **Transportation Cabinet (KYTC)** consolidation plans have been signed off by the agency and the balance are still under review.

The **Department for Public Advocacy** and COT will continue requirements gathering through next week.

The **Labor Cabinet's** consolidation kickoff meeting was held this week. COT is currently scheduling functional area planning reviews.

The **Department of Juvenile Justice** and **Department of Criminal Justice Training** consolidation meetings will kick off next week.

9/12/2014

Testing for the **Attorney General's** infrastructure systems has been **completed**. COT is working on scheduling to consolidate agency assets.

The **Cabinet for Health and Family Services** and COT are working through remaining issues that will allow both agencies to streamline their processes and improve resource utilization.

COT is continuing to visit **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** hospital locations to determine support requirements. We have received very good feedback from all of the locations visited to date.

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency.

The **Transportation Cabinet (KYTC)** consolidation plans are under review and the majority are waiting on cabinet signature.

Additional consolidation planning sessions are being scheduled for the **Justice Cabinet**, while the **Department for Public Advocacy** is continuing to solidify requirements.

The **Labor Cabinet's** consolidation kickoff is scheduled for Monday, 9/15/2014.

9/5/2014

The **Education/Workforce Development Cabinet** consolidation plans are under agency review. The cabinet's **Education Professional and Standards Board** infrastructure consolidation continues.

Active testing continues for the **Attorney General's** infrastructure systems. COT is currently building consolidation plans based on the test results.

The **Cabinet for Health and Family Services** and COT are working through remaining issues before closeout. COT is now visiting remote **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** hospital locations to determine support requirements.

The **Transportation Cabinet (KYTC)** consolidation plans are under agency review. COT and agency staff are finalizing the timeline for server consolidation to the Commonwealth Data Center.

Additional consolidation planning sessions are being scheduled for the **Justice Cabinet** and the **Department for Public Advocacy** service team kick off meetings continue.

8/28/2014

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency. The cabinet's

I.3 Status History

Education Professional and Standards Board infrastructure consolidation has begun.

Active testing is underway for the **Attorney General's** infrastructure systems. COT will complete testing and determine which options are appropriate to consolidate the cabinet's infrastructure.

The **Personnel Cabinet's** server migrations are complete with the exception of one application group. COT is collaborating with Personnel Staff to get these servers ready for final migration. Additionally, we continue to work through several details to complete the consolidation.

The **Cabinet for Health and Family Services** Security Plan has been presented for final review and signature. CHFS and COT are working through remaining issues that will allow both agencies to streamline their processes and improve resource utilization. Additionally COT is working with the **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** remote hospital locations to review their current level of service.

The **Transportation Cabinet (KYTC)** consolidation plans are under review by the agency. Six plans have been elevated for signature. COT and agency staff are finalizing a timeline for server consolidation to the Commonwealth Data Center. Agency Disaster Recovery plans are currently being reviewed.

The **Justice Cabinet's** planning sessions are underway and the **Department for Public Advocacy** kick off meetings began this week.

Labor Cabinet's consolidation planning sessions will begin next month.

The **Technology Advisory Council** has established a **Systems Development Life Cycle Workgroup** to examine SDLC methodologies in use by various cabinets. The workgroup expects to begin meeting in September.

A second TAC workgroup, the **Web Standards Committee**, is currently developing an implementation plan for migrating to the newly adopted Enterprise Header and Footer that will be required for all public-facing agency websites.

The **Legacy Systems Modernization Committee**, established as an element of COT's Enterprise IT Strategic Plan, has had several meetings this month and is considering changes to the Capital IT project scoring criteria as one means to meet the objective.

8/22/2014

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency. The **Kentucky Department of Library and Archives** consolidation activities have been **completed**. The infrastructure consolidation continues for other offices under this cabinet.

The **Attorney General's** network update to VOIP systems has been **completed**. This has enabled upgraded infrastructure and will allow for testing and consolidation activities to begin next week.

The **Personnel Cabinet's** server migrations are complete with the exception of one application group. COT is collaborating with Personnel Staff to get these servers ready for final migration. Additionally, we continue to work through several details to complete the consolidation.

The **Cabinet for Health and Family Services** Security Plan has been presented for final review and signature. CHFS and COT are working through remaining issues that will allow both agencies to streamline their processes and improve resource utilization.

The **Transportation Cabinet (KYTC)** consolidation plans are under review by the agency.

The **Justice Cabinet's and Labor Cabinet's** consolidation planning sessions will begin later this month.

8/15/2014

The **Personnel Cabinet's** server migrations continue this week. One server and one application group remain for this agency. Several smaller issues are being resolved now.

The **Cabinet for Health and Family Services** Security Plan is being presented for final review and signature. I.3 is reviewing the remaining issues to determine appropriate action.

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency. The infrastructure consolidation has begun with individual agency offices.

The **Transportation Cabinet (KYTC)** consolidation plans are under review by the agency.

The **Attorney General's** infrastructure updates are being completed now, prior to kicking off the consolidation activities.

The **Justice Cabinet's and Labor Cabinet's** consolidation planning sessions will begin later this month.

The **Commonwealth Service Desk (CSD)** completed their second full week of support for CHFS. While the CSD has experienced an 86% increase in call volume and a 38% increase in email volume, the average answer delay and abandoned call numbers were improved from week one.

Lee Forney, I.3 implementation manager, left state government on August 8th. Until a replacement is found, Glenn Thomas, I.3 Director, will be assisting Andrew Smith, I.3 program manager to keep the schedule moving forward.

8/8/2014

The **Personnel Cabinet's** server migrations will continue next week. The I.3 team is working towards completion of complex system moves in this cabinet and is being cautious to avoid impacting end users.

The **Cabinet for Health and Family Services** management and the I.3 team are continuing to work through an issue with the Security Plan. The agency will begin review of COT SLAs next week.

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency. The infrastructure consolidation has begun with individual agency offices.

The **Transportation Cabinet (KYTC)** consolidation plans are under review by the agency.

The **Attorney General's** infrastructure updates are being completed now, prior to kicking off the consolidation activities.

The **Justice Cabinet's** consolidation planning sessions will kick off in August.

The **Labor Cabinet's** consolidation planning will begin in August.

8/1/2014

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** AS400 move of this antiquated server environment was very much appreciated by the agency. This move will ensure current and future stability, scalability and availability of the mission critical applications housed on this server.

The **Personnel Cabinet's** server migrations continue. 28 servers have been consolidated to the CDC with the remaining five scheduled to be completed over the next couple of weeks. The I3 team anticipates consolidation for this cabinet

should be completed within the next couple of weeks.

The **Cabinet for Health and Family Services** management and the I3 team are working through an issue on one remaining plan.

The **Education/Workforce Development Cabinet** consolidation plans are under review by the agency.

The **Transportation Cabinet (KYTC)** consolidation plans are under review by the agency.

The **Attorney General's** plan timeline and activities are being finalized to ensure a smooth consolidation and expectations are met.

The **Justice Cabinet's** consolidation planning will take place over the next two weeks.

7/25/2014

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** AS400 move to the Commonwealth Data Center (CDC) was successfully completed on July 19th.

The **Personnel Cabinet's** server migrations continue. 26 servers have been consolidated to the CDC with the remaining seven scheduled to be completed over the next couple of weeks.

The **Cabinet for Health and Family Services** functional area plans have been signed off by COT Executive Management. The one remaining plan is under agency review.

The **Education/Workforce Development Cabinet** remaining functional area plans are being drafted by the I3 team.

The **Transportation Cabinet (KYTC)** project plans are being drafted for review by the agency.

The **Attorney General's** functional planning sessions have begun to address requirements identified during initial meetings.

7/11/2014

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** AS400 is scheduled to be consolidated on July 19th, afterwards Central Office server migrations will be complete. COT is now supporting 9 of 13 remote sites.

The **Cabinet for Health and Family Services** functional area plans have been signed off by COT Executive Management. The one remaining plan is under agency review.

The **Personnel Cabinet's** server migrations continue, with the balance of the 20 server consolidations in progress.

The **Education/Workforce Development Cabinet** remaining functional area plans are being drafted by the I3 team.

The **Transportation Cabinet (KYTC)** project plans are being drafted for review by the agency.

The **Attorney General's** functional planning sessions have begun to address requirements identified during initial meetings.

The **Technology Advisory Council** will hold its quarterly meeting this coming Tuesday, July 15, at 10 a.m. in the Court of Justice Building (1001 Vandalay Drive).

I.3 Status History

7/3/2014

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions continue. The AS400 is scheduled to be consolidated on July 19th and plans for each functional area being drafted for agency review.

The **Cabinet for Health and Family Services** remaining plans are completing COT Executive Management review and sign off. Two plans remain under agency review.

The **Personnel Cabinet's** server migrations continue, with the balance of the 24 server consolidations in progress.

The **Education/Workforce Development Cabinet** remaining functional area plans are being drafted by the I3 team.

The **Transportation Cabinet (KYTC)** project plans are being drafted for review by the agency.

The **Attorney General's** functional planning sessions have begun to address requirements identified during initial meetings.

The next meeting of the **Technology Advisory Council** is scheduled for Tuesday, July 15th.

6/27/2014

The **Labor Cabinet, Department of Worker's Claims** server consolidation has been **completed**.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions continue. Consolidation of all centralized servers to the Commonwealth Data Center has been **completed**. Remote servers are being reviewed now to determine the correct support approach.

Functional area Project Plans for thirteen areas have been approved by the **Cabinet for Health and Family Services** and are completing COT Executive Management review and sign off. The remaining plan is under agency review.

The **Personnel Cabinet's** server migrations continue with the balance of the 25 servers being scheduled.

The **Education/Workforce Development Cabinet** Active Directory plan has been approved and signed off by the agency. The remaining functional area plans are being drafted by the I3 team.

The **Transportation Cabinet (KYTC)** functional area planning sessions are underway.

The **Attorney General's** functional planning sessions have begun to address requirements identified during initial meetings.

6/23/2014

Functional area Project Plans for thirteen areas have been approved by the **Cabinet for Health and Family Services** and are completing COT Executive Management review and sign off. The remaining plan is under agency review.

The **Personnel Cabinet's** server migrations continued with 16 being consolidated and 25 Servers remaining.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions continue. Server migrations are being coordinated with the agency to allow for minimal business interruptions.

The **Labor Cabinet, Department of Worker's Claims** server migrations are being completed this weekend. Nine servers have been consolidated, with the three remaining.

I.3 Status History

The **Education/Workforce Development Cabinet** Active Directory plan has been approved and signed off by the agency. The remaining functional area plans are being drafted by the I3 team.

The **Transportation Cabinet (KYTC)** functional area planning sessions are underway.

The **Attorney General's** infrastructure meetings are continuing.

The **Technology Advisory Council (TAC) Steering Committee's** monthly meeting is scheduled for Friday, June 27th.

The **TAC Website Standards Workgroup** continues meeting and will make recommendations for adopting state agency website common-look-and-feel elements for public facing pages at the July 15th meeting of the full TAC.

6/13/2014

Functional area Project Plans for twelve areas have been approved by the **Cabinet for Health and Family Services** and are completing COT Executive Management review and sign off. The remaining two plans are under agency review.

The **Personnel Cabinet's** server migrations are continuing. 13 servers have been consolidated, with 26 Servers remaining.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions continue. Server migrations will begin next week for the nine servers currently located at Fair Oaks.

The **Labor Cabinet, Department of Worker's Claims** server migrations are expected to be completed next week. Eight servers have been completed, with three in progress and four servers remaining.

The **Education/Workforce Development Cabinet** consolidation planning sessions are continuing.

The **Transportation Cabinet (KYTC)** functional area meetings have been completed and planning sessions are underway.

The **Attorney General's** application review meetings went well. The infrastructure meetings are now underway.

6/6/2014

Six functional area Project Plans have been **signed off** by the **Cabinet for Health and Family Services** this week and sent to COT Executive Management for review. The remaining plans are under agency review.

The **Personnel Cabinet's** server migrations will continue next week. Software licensing transition to COT has been **completed**.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions have begun. BHDID server administration transfer has been **completed**.

The **Labor Cabinet, Department of Worker's Claims** server migration continues next week.

The **Education/Workforce Development Cabinet** consolidation planning sessions are continuing.

The **Transportation Cabinet (KYTC)** Functional area meetings have been completed and planning sessions are underway.

The **Attorney General's** meetings for review of current applications are underway.

5/30/2014

The **Labor Cabinet, Department of Worker's Claims** server migration is in progress.

The **Cabinet for Health and Family Services** project plans are completing agency review and COT Executive sign off.

The **Personnel Cabinet's** server migrations continue.

The **Education/Workforce Development Cabinet** consolidation planning sessions are continuing.

The **Transportation Cabinet (KYTC)** Functional area meetings have been completed and planning sessions are underway.

The **Attorney General's** meetings for review of current applications are being completed to determine the appropriate solutions.

The **Behavioral Health, Developmental and Intellectual Disabilities (BHDID)** consolidation planning sessions have begun.

5/22/2014

The **Labor Cabinet, Department of Worker's Claims** server migration began Monday.

The **Cabinet for Health and Family Services** project plans are completing agency review and COT Executive sign off.

The **Personnel Cabinet's** server migrations continue. COT began supporting the cabinets Desktop Support and the Commonwealth Service Desk needs on Monday, May 19th.

The **Education/Workforce Development Cabinet** consolidation planning sessions are continuing.

The **Transportation Cabinet (KYTC)** Functional area meetings will continue for the next couple of weeks.

The **Attorney General's** consolidation continues and will include the transfer of their Exchange Server to COT.

The **Technology Advisory Council (TAC)** Steering Committee will hold its monthly meeting on Friday, May 30th. TAC is in the early stages of forming three new workgroups or subcommittees that will focus on enterprise architecture and standards, enterprise project reporting, and the software design life-cycle. These will be developing charters and getting underway in the coming weeks.

5/16/2014

The **Labor Cabinet, Department of Worker's Claims** implementation plan has been approved. Migration of the servers to the CDC will begin on Monday.

The **Cabinet for Health and Family Services** project plans are completing agency review and COT Executive sign off.

The **Personnel Cabinet's** new server backup solution has been approved by the agency and server consolidation will continue next week.

The **Education/Workforce Development Cabinet** functional area kickoff meetings have been completed. Planning sessions have begun for consolidation of the infrastructure.

The **Transportation Cabinet (KYTC)** Functional area kickoff meetings began this week and will continue for the next couple of weeks.

The **Attorney General's** assessment kickoff has begun. Teams are planning the strategies to migrate infrastructure to the Commonwealth Data Center.

5/9/2014

The **Cabinet for Health and Family Services** project plan negotiations are being finalized.

The **Personnel Cabinet's** detailed planning activities have been completed and Project Plans for the various functional areas are under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings are underway.

The **Transportation Cabinet (KYTC)** functional area kickoff meetings began this week and will continue for the next couple of weeks.

The **Attorney General's** assessment kickoff has begun. Teams are planning the strategies to migrate infrastructure to the Commonwealth Data Center.

5/2/2014

The **Cabinet for Health and Family Services** project plan negotiations are being finalized.

The **Public Protection Cabinet's and Energy & Environment Cabinet's** review of the COT SLA continues with the agency.

The **Personnel Cabinet's** detailed planning activities have been completed and Project Plans for the various functional areas are under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings are underway. Teams are meeting to discuss planning strategies for the consolidation.

The **Transportation Cabinet (KYTC)** Functional area kickoff meetings are being scheduled.

The **Attorney General's** pre-assessment kickoff is scheduled to begin this month.

The **Steering Committee of the Technology Advisory Council (TAC)** held its monthly meeting on Thursday, May 1st , at which it discussed memberships of three new subcommittee/workgroups: the Information Technology Standards Committee, the Software Development Life-Cycle Committee, and the Enterprise Project Reporting Committee.

4/25/2014

The **Public Protection Cabinet's and Energy & Environment Cabinet's** review of the COT SLA continues with the agency.

The **Personnel Cabinet's** detailed planning activities have been completed and Project Plans for the various functional areas are under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings are underway and will be completed next week.

The **Transportation Cabinet (KYTC)** Functional area kickoff meetings are being scheduled this week.

The **Attorney General's** pre-assessment planning meetings are scheduled to begin next week.

The **2014-2018 COT Strategic Plan** was presented to COT on April 24th. The new Mission and Vision statements can be found here. A copy of the full plan will be available on the COT website soon.

4/18/2014

The **Public Protection Cabinet's and Energy & Environment Cabinet's** server consolidation has been **completed**. Desktop and Commonwealth Service Desk activities have also transitioned to COT. Review of the SLA also continues with the agency.

The **Personnel Cabinet's** detailed planning activities have been completed and Project Plans for the various functional areas are under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings have been scheduled with the initial meetings beginning this week.

The **Transportation Cabinet (KYTC)** Functional area assignments have been completed and those meetings will begin next week.

The **Technology Advisory Council (TAC)** held its quarterly meeting on Tuesday, April 15th, which included updates on the I.3 project and FY15-16 service rates.

The 2014-2018 COT **Strategic Plan** will be presented to COT staff at a series of town hall meetings on April 24th.

4/11/2014

The **Cabinet for Health and Family Services (CHFS)** final consolidation plans and activities are scheduled to be completed in April.

The **Public Protection Cabinet's and Energy & Environment Cabinet's** server consolidation continues. The desktop plan has been finalized and COT will begin support on April 14th. Additionally, review of the SLA has begun with the agency.

The **Personnel Cabinet's** detailed planning activities are expected to be completed this week. Project Plans for the various functional areas are currently under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings will be scheduled over the coming weeks.

The **Transportation Cabinet (KYTC)** consolidation kickoff meeting was held March 31st. Functional area assignments are being determined and those meetings will commence soon.

The **Technology Advisory Council (TAC)** will hold its quarterly meeting on Tuesday, April 15th.

The **Strategic Planning** core team will present the 2014-2018 COT strategic plan to the full TAC membership on April 15th and at a series of COT town hall meetings on April 24th.

4/3/2014

The **Cabinet for Economic Development (CED)** consolidation has been **completed** and final sign off has been obtained from the agency.

The **Cabinet for Health and Family Services (CHFS)** final consolidation plans and activities are scheduled to be completed in April.

The **Public Protection Cabinet's and Energy & Environment Cabinet's** server consolidation continues. The balance of server moves are scheduled to be completed this weekend. The desktop plan has been finalized and COT will begin support on April 14th.

The **Personnel Cabinet's** detailed planning activities are expected to be completed next week. Project Plans for the various functional areas are currently under review by the agency.

The **Education/Workforce Development Cabinet** functional area kickoff meetings are scheduled to begin next week.

The **Transportation Cabinet (KYTC)** consolidation kickoff meeting was held March 31st. Functional area kickoff meetings will begin next week.

The **Technology Advisory Council (TAC)** will hold its quarterly meeting on Tuesday, April 15th.

3/28/2014

The **Cabinet for Economic Development (CED)** consolidation has been **completed**. Agency and COT representatives are meeting this week to sign off on final documents.

The **Cabinet for Health and Family Services (CHFS)** final consolidation plans and activities will be completed in April.

The **Public Protection Cabinet's and Energy & Environment Cabinet's** server consolidation continues. To date, 220 servers moves have been completed. The desktop migration will be completed in April.

The **Personnel Cabinet's** detailed planning activities will continue through next week. Project planning documents are currently being drafted for customer review.

The **Education/Workforce Development Cabinet** consolidation planning kickoff meeting was completed March 26th and went very well.

The **Transportation Cabinet (KYTC)** consolidation planning kickoff meeting is scheduled for March 31st.

The **Technology Advisory Council (TAC)** Steering Committee will hold its regular monthly meeting on Friday, March 28th.

3/21/2014

The **Cabinet for Economic Development (CED)** server moves have been completed. The database migrations are scheduled for this weekend, March 22.

The **Public Protection Cabinet's and Energy & Environment Cabinet's** server consolidation continues. To date, 212 servers have been moved. The teams continue to plan for the desktop migration.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities are proceeding with implementation plans currently under agency review.

The **Personnel Cabinet's** first round of consolidation planning sessions have been completed. The detailed planning documents are being drafted for customer review. Some additional follow up meetings will take place over the next week.

The **Education/Workforce Development Cabinet** consolidation planning kickoff meeting is scheduled for March 26th.

The **Transportation Cabinet (KYTC)** consolidation planning kickoff meeting is scheduled for March 31st.

The COT 2014-2018 Strategic Plan was presented to the Full **Enterprise IT Strategic Planning Committee** on March 20th.

I.3 Status History

3/14/2014

The **Cabinet for Economic Development (CED)** server moves have been completed. The final database migrations are scheduled to be completed by next week.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** servers continues. To date, they have completed 203 server moves. The teams are continuing to plan for the desktop migration.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities are proceeding with implementation plans currently under agency review.

The **Personnel Cabinet's** consolidation planning sessions have been completed. The updated infrastructure documents are scheduled to be completed this week, with transition planning to begin next week.

The **Education/Workforce Development Cabinet** and **Transportation Cabinet (KYTC)** consolidation planning meetings have been scheduled and will kick off at the end of this month.

The **Enterprise IT Strategic Planning** Core team completed the draft plan on March 13th. The meeting to present it to the Full team is scheduled for March 20th.

3/07/2014

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** servers continues. To date, they have completed 200 server moves. The teams are continuing to plan for the desktop migration.

The **Cabinet for Economic Development (CED)** consolidation of servers started on Monday.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities are proceeding with implementation plans currently under agency review.

The **Personnel Cabinet's** consolidation planning sessions continue thru this week, with transition planning slated to begin next week.

The **Education Cabinet (DOE)** and **Transportation Cabinet (KYTC)** consolidation planning will begin during the month of March.

The **Enterprise IT Strategic Planning** Core team will review draft performance indicators with CIO Fowler March 6th and associated strategies on March 13th. The meeting to present the draft final plan to the Full team has been rescheduled for March 20th.

2/28/2014

The **Kentucky Office of Homeland Security** consolidation work has been completed and final sign off obtained from the agency.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** servers continues, with the remaining servers being scheduled. The teams are continuing to plan for the desktop migration.

The **Cabinet for Economic Development** (CED) implementation plans have been signed off and transition is scheduled to begin the first week of March.

The **Cabinet for Health and Family Services** (CHFS) consolidation activities are proceeding with implementation plans currently under agency review.

I.3 Status History

The **Personnel Cabinet's** consolidation planning sessions have begun and continue through next week.

The **Enterprise IT Strategic Planning** Core team has completed draft performance indicators. They will review and finalize these on March 6th and present the draft final plan to the Full team on March 13th.

The **Technology Advisory Council** (TAC) Steering Committee held its initial meeting on Friday, Feb. 28th. Discussion items included the Steering Committee charter, Microsoft XP end-of-life, Microsoft Office licensing, FY 15-16 rates and enterprise IT strategy.

2/21/2014

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** servers continues and over 164 servers have been migrated, with the remaining servers being scheduled. The teams are continuing to plan for the desktop migration.

The **Kentucky Office of Homeland Security** desktops, and related support, have been successfully transitioned to COT's centralized infrastructure model. The final sign off should be completed soon.

The **Personnel Cabinet's** consolidation planning sessions have begun.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities are proceeding with implementation plans currently under agency review.

The **Cabinet for Economic Development (CED)** implementation plans have been signed off and transition is scheduled to begin the first week of March.

The **Enterprise IT Strategic Planning** Core group met on February 20th to finalize proposed strategies and begin drafting supporting performance indicators. The final core team meeting is scheduled for March 6th.

2/14/2014

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** remaining servers continues. To date, over 152 servers have been migrated. Planning for desktop migration is underway.

The **Kentucky Office of Homeland Security** desktop migration is scheduled for completion next week.

The **Personnel Cabinet's** planning meetings will begin in the next two weeks.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities continue to move forward.

During their February 13th meeting, the **Enterprise IT Strategic Planning** core team began a review of the full team's draft strategies.

2/07/2014

The **Enterprise IT Strategic Planning** full team met this week to begin developing strategies associated with each of the goals and objectives COT has identified in the planning effort.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** remaining servers continues. To date, over 134 servers have been migrated.

The **Kentucky Office of Homeland Security** has approved the desktop migration implementation plan and the transition is planned for next week.

The **Personnel Cabinet's** kickoff meeting was held on Friday, February 7, 2014.

1/31/2014

The **Enterprise IT Strategic Planning** core team met this week to review feedback on COT Goals and draft related Objectives. The final Full team meeting is scheduled for next Thursday morning.

Technology Advisory Council members have been invited to attend a Microsoft Office 365 license presentation scheduled for 10:00am next Tuesday at the Cold Harbor training rooms.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** remaining servers continues. To date, over 123 servers have been migrated. Additional planning meetings focused on service desk consolidation will begin next week.

Planning is underway to transition the **Office of Homeland Security's** desktops to COT-provided desktops and support. This transition is tentatively planned for next week.

The **Personnel Cabinet's** kickoff meeting is scheduled for Monday, February 3, 2014.

1/24/2014

The January 21st, **Technology Advisory Council** meeting included work group updates, a continuation of the Microsoft Office enterprise licensing discussion, and an I.3 progress update. Much of the meeting focused on HB 5 which relates to the safety and security of personal information held by public agencies.

The **Enterprise IT Strategic Planning** meetings are more than 60% complete. The remaining meetings and the final report are scheduled for completion by early March. The outcome of this process will be the creation of an IT Strategic Direction that applies to all executive branch state government agencies as well as a series of specific goals, objectives and tasks to drive COT's focus for the future.

The **Cabinet for Health and Family Services (CHFS)** consolidation activities continue to move forward. Areas of focus include procurement processes, service desk workflow and release management.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** remaining servers is progressing. To date, over 108 servers have been migrated.

Planning for the **Personnel Cabinet's** consolidation is underway, and the kickoff meeting is scheduled the first week of February.

1/17/2014

The **Cabinet for Health and Family Services (CHFS)** consolidation activities continue to move forward. A detailed update is available on the COT I.3 CHFS page.

Consolidation of the **Public Protection Cabinet's and Energy & Environment Cabinet's** remaining servers is progressing.

Planning for the **Personnel Cabinet's** February kick off meeting is underway.

The next **Technology Advisory Council** meeting is scheduled for 10:00am next Tuesday at the 300 Fair Oaks location.

The **Enterprise IT Strategic Planning** core team meetings continued this week.

I.3 Status History

1/10/2014

The **Enterprise IT Strategic Planning** core and full teams both met this week. The full team was presented with: 1) proposed core values for IT {for all state agencies} 2) IT strategic direction items {for all state agencies} 3) updated Commonwealth Office of Technology (COT) mission and vision statements and 4) COT strategic issues based on the analysis conducted in mid-December. The full team also began discussions on COT strategic goals.

The next **Technology Advisory Council** meeting is scheduled for 10:00a.m. on Tuesday, January 21th at the 300 Fair Oaks location.

The recent **Public Protection and Energy & Environment Cabinets'** successful hardware consolidation activities, related to the asbestos abatement remediation, provided valuable insight. By leveraging this information, processes continue to be clarified, refined and improved.

12/20/2013

The **Public Protection and Energy & Environment Cabinets'** hardware consolidation activities have been completed ahead of schedule. These addressed an emergency asbestos abatement situation in the Capital Plaza Tower.

The **Cabinet for Health and Family Services (CHFS)** detailed planning activities are progressing. A detailed update is available on the COT I.3 CHFS page.

The **Enterprise IT Strategic Planning** core team meetings continued this week. The next full team meeting is planned for early January 2014.

12/13/2013

The **Enterprise IT Strategic Planning** 2nd full team meeting was held this week with the next core team meeting scheduled for December 19th. Work currently in progress includes a review of essential core values for IT across the enterprise, enterprise-wide IT strategic focus areas, COT's mission and vision and a situational analysis of COT's strengths, weaknesses, opportunities and threats.

The **Public Protection and Energy & Environment Cabinets'** hardware consolidation activities to address an emergency asbestos abatement situation are projected to be completed by December 31.

12/06/2013

The **Public Protection and Energy & Environment Cabinets'** hardware consolidation activities to address an emergency asbestos abatement situation continues to move forward with more than 70 servers transitioned.

The first **Enterprise IT Strategic Planning** core team meeting was held on December 5th. Working from information provided from the kickoff meetings, the team drafted, "Essential Core Values for IT across the Enterprise". This draft will be reviewed by the full team at a future meeting.

The December 3rd, **Technology Advisory Council** meeting included work group updates, brief discussion of Microsoft Licensing, an overview of the Enterprise Architecture and Technical Reference Model, and an I.3 update.

The November 20th **Leadership Engagement** meeting Questions and Answers are now available.

11/22/2013

The next **Technology Advisory Council** meeting is scheduled for December 3rd at the KHEAA location.

The November 20th, **Leadership Engagement** meeting started with an I.3 status report. Additional updates focused on the Enterprise IT Strategic Planning process, TAC workgroups and COT's I.3 web page.

I.3 Status History

The **Public Protection and Energy & Environment Cabinets'** hardware consolidation activities to address an emergency asbestos abatement situation continue as scheduled.

The **Cabinet for Health and Family Services** detailed planning activities continue with hardware consolidation set to begin in January 2014.

11/15/13

The **Public Protection and Energy & Environment Cabinets'** hardware consolidation activities to address an emergency asbestos abatement situation are more than 30% complete.

The next **Leadership Engagement** meeting is scheduled for November 20th at the Cold Harbor location.

Enterprise IT Strategic Planning sessions will kick off next Thursday. The sessions facilitated by Solarity Group will result in the enterprise IT focus for 2014-2017.

11/01/13

The **Commonwealth Office of Technology's** I.3 teams are engaged in readiness activities focused on agencies for which consolidation is underway. These activities are essential for successful transitions.

The **Public Protection, Energy & Environment and Labor Cabinets'** hardware consolidation activities are scheduled to begin next week and are projected to be completed by the end of the year. The final phase of their transition will take place in January and February of 2014.

10/25/13

The October 24th **Technology Advisory Council** meeting included a demonstration of the COT Billing work center and the new COT I.3 web pages. The COT Billing work center gives agencies online access to their monthly billing information. The COT I.3 web pages provide the current schedule and agency specific information.

Following the **Cabinet for Health and Family Services'** successful Health Benefit Exchange launch, consolidation planning sessions are again underway.

The **Cabinet for Economic Development's** assessment process is scheduled to begin next week.

Consolidation activities to address an emergency asbestos abatement situation are in progress. The **Public Protection and the Energy & Environment Cabinets** are both impacted by this situation.

10/15/13

The next **Technology Advisory Council** meeting is scheduled for October 24th at the 300 Fair Oaks location. The agenda will be provided prior to the meeting.

COT managers will be participating in Performance Evaluation training on November 5th.

10/4/13

The **Cabinet for Health and Family Services (CHFS)** Network Help Desk employees have been relocated to the Commonwealth Service Desk's location at the Data Center. Their work assignments have not changed, and they continue to support CHFS; however, this is the first milestone in the integration of Service Desk operations.

At the members' request, the **Leadership Engagement** meetings will continue and will be held quarterly. Planning is underway for a November meeting.

9/27/13
Changes to this site have been completed. A new section, Agency Infrastructure Changes, was added and replaces the Agency Assessment information. The assessment information can be viewed under Archived Pages. Feedback regarding these changes and other I.3 related questions can be sent to i3@ky.gov.

COT has developed a training class for on-boarding staff. The training will focus on the use of FrontRange, which is an incident and change tracking system. Classes will be scheduled for staff by their COT manager in conjunction with their former agency.

9/23/13
Meetings to discuss the development of a service level agreement between the **Office of the State Budget Director** and **COT** are scheduled to begin next week.

COT's metrics page now reflects last month's statistics. Future plans include a review of how COT's service provision is measured and how these metrics are presented. Your suggestions are welcomed and can be sent to i3@ky.gov.

9/17/13
The **Cabinet for Health and Family Services (CHFS)** consolidation planning sessions continue and **COT** is reconfiguring work space areas to support a physical move of the former CHFS Help Desk employees to be relocated with their peers at the Commonwealth Service Desk location. Location changes for these staff will soon begin and will be completed in September.

A **COT** project manager, focusing on program and agency detailed task planning, joined the I.3 team on September 16th.

Changes to the FAC I.3 site are underway, your suggestions can be sent to i3@ky.gov or you can contact Brenda Brown at brenda.brown@ky.gov.

9/6/13
The CIO's **Capital IT Project Review** presentation to the Capital Planning Advisory Board (CPAB) was on September 5th. Copies of the presentation will be provided to members of the Technology Advisory Council. The *2014-2020 Commissioner's Report to the CPAB* is available on COT's Capital IT Project page.

8/29/13
The **Technology Advisory Council** held its monthly meeting this week and began review of two enterprise security policies. In addition to workgroup updates relating to the I.3 service level agreement (SLA) template, additional agency IT service needs, and Capital IT project review, the TAC heard CIO Fowler's plans for enterprise IT strategic planning this fall.

The **Cabinet for Health and Family Services (CHFS)** consolidation is focused on the completion of a detailed infrastructure assessment and planning sessions to ensure the agency's business needs are met.

8/23/13
This week CIO Jim Fowler informed the Cabinet Secretaries that the **Office of the State Budget Director** has been successfully transitioned to the centralized infrastructure maintained and managed by COT. He acknowledged that this activity helped us refine the process, taught us valuable lessons, and helped us learn to better engage the customer. He also shared our pleasure with the spirit of cooperation and collaboration that was evident during this kick-off.

The next **Technology Advisory Council** meeting is scheduled for August 27th at a new location, 300 Fair Oaks in the offices of the Department for Environmental Protection. The agenda includes discussion of new enterprise security policies and enterprise IT strategic planning, and workgroup updates.

Due to a legislative special session, the CIO's **Capital IT Project Review** presentation to the Capital Planning Advisory Board (CPAB) was rescheduled from August to September 5th.

8/16/13

The **Office of the State Budget Director** consolidation is nearly complete. Any outstanding issues will be resolved and agency confirmation of completion will be requested. Lessons learned from this consolidation will be used to improve the next one.

The **Cabinet for Health and Family Services (CHFS)** consolidation kickoff meeting was held last week and the agency consolidation coordinator has been identified. Additional meetings are planned for next week.

Preliminary planning is also underway with the **Cabinet for Economic Development.**

8/12/13

The July 2013, Leadership Engagement Results meeting Questions and Answers v2 are now available.

8/2/13

The **Office of the State Budget Director** consolidation continues and the **Cabinet for Health and Family Services** consolidation kickoff meeting is scheduled for August 9th.

Organizational change management training, "**Managing Change & Transition**" will be held August 15th and 21st. COT managers impacted by I.3 will be required to attend.

7/31/13

The July 23rd **Technology Advisory Council (TAC)** meeting topics included the I.3 agency consolidation schedule (tentative); updates on a network discovery tool and agency services mappings; restructuring of the Enterprise Architecture and Standards Committee; and the Fiscal Year 2014 rates.

The **TAC - Services-Metrics-SLA** workgroup presented the draft Service Level Agreement (SLA) template, with a request for comments by August 23rd.

The **TAC - Capital IT Project Review** subcommittee shared that the agency presentations are complete and the official report is being drafted. The required reporting to the Capital Advisory Planning Board and the CIO's update to Legislative Review Committee will occur in August.

The July 24th, **Leadership Engagement** meeting started with an introduction of the Business Relationship Managers and an overview of their role. Most of the meeting focused on the results of a Change Readiness Survey and other agency questions. Agency participants were asked to provide feedback on this forum to CIO Fowler at james.fowler@ky.gov.

7/23/13

The Finance and Administration Cabinet has issued documents to guide agencies on the modified method for billing COT FY 14 charges.
Memo dated July 23, 2013 from Deputy Secretary Robin Kinney
FY 14 Rates Questions and Answers dated July 2013

7/19/13

The **Office of the State Budget Director** implementation planning phase is complete and consolidation of desktops, servers and storages should conclude by mid-August.

The **Leadership Engagement** change readiness survey responses were due today. Results will be shared in the next

Leadership Engagement meeting.

7/11/13

The **Office of the State Budget Director** consolidation is underway.

The **Capital IT Project Review** presentations are underway and will conclude on July 15th.

The next **Technology Advisory Council** meeting is scheduled for July 23th at the KHEAA location.

The next **Leadership Engagement** meeting is scheduled for July 24th at the Cold Harbor location.

6/28/13

CIO Fowler will brief Cabinet Secretaries next week. The tentative agency consolidation schedule will be discussed, with the Office of State Budget Director (OSBD) being the first, followed by the Cabinet for Health and Family Services. The OSBD kick off meeting is scheduled for next week.

FY14 Rated Services will not increase and, in some situations, a hybrid rate may apply. The hybrid rate will be less than the current rated service cost. The Enterprise Assessment remains the same as it was in FY13. A memo about the FY14 IT Infrastructure financial arrangements will be provided to agencies. As more information is available, i.e. Frequently Asked Questions, it will be posted.

The **Capital IT Project Review** presentations are scheduled on July 8th, 9th, 10th and 15th.

6/21/13

Topics in today's TAC meeting included the introduction of Jim Fowler, CIO; a briefing on FY 14 rated services; and updates from the Service-Metrics-SLA and Capital IT Project Review work groups. The Rated Services briefing provided by John Hicks, Office of the State Budget Director and F&A Deputy Sec. Rucker, generated questions and will be followed by an official memorandum and a Frequently Asked Questions document.

The Service-Metrics-SLA work group reported that a draft SLA would be ready for the full TAC, by next month's meeting. The Capital IT Project Review work group reported that 47 projects from 19 cabinets\agencies were received by the Legislative Research Commission. Planning is underway for follow-up presentations before scoring of the projects is conducted to identify the projects that will be recommended to the Capital Project Advisory Board in August.

The latest COT Organizational Chart will be posted to the COT Home page. Changes reflect the reorganization executive order, signed by Gov. Beshear, effective June 16th.

6/14/13

The TAC meeting scheduled for Thursday, June 13, was re-scheduled to Friday, June 21. Our new CIO, Jim Fowler, will be introduced and there will be an update from the Service-Metrics-SLA workgroup. The primary focus of the meetings will be a discussion about rates for Fiscal Year '14.

The contract with NTT DATA INC for I.3 planning support ended June 14, with the presentation and delivery of their final deliverables. Information and insight gained from this engagement creates a foundation for COT staff to execute the implementation of the Office of the State Budget Director in the near future.

6/7/13

CIO Fowler first week included a presentation on I.3 which provided background information and previewed NTT DATA's report, "Implementation Roadmap and Master Plan".

The next TAC meeting is June 13 at the KHEAA location. Other anticipated June activities include the announcement of the FY14 Rates and COT's new organizational structure.

5/23/13

Changes to the I.3 site have been completed. Feedback regarding these changes and other I.3 related questions can be sent to i3@ky.gov. Initially the I.3 Inbox was reviewed by human resource employees within the Finance and Administration Cabinet. Currently information provided through this Inbox is being reviewed by COT and forwarded to the appropriate person for response.

A SharePoint 2010 migration is underway. The TAC, NTT DATA and I.3 SharePoint sites are projected to be unavailable on May 23rd.

5/17/13

Since April, the Managed Print Services (MPS) initiative has been underway. Nearly 500 devices are now managed under this initiative, saving the Commonwealth over $60,000 per month. An aggressive deployment schedule of approximately 100 additional devices per month will rapidly increase the monthly savings.

Agency Assessments (Round 2) are due by close of business today. It is critical that this information be provided as soon as possible. To date, some agencies have completed the review and a few have requested extra time to provide a better quality response.

Next week's meeting of the full TAC is being moved to June 13, 2013 and includes an introduction of the Commonwealth's new CIO.

Changes to the FAC I.3 site are underway, your suggestions can be sent to i3@ky.gov or you can contact Brenda Brown at brenda.brown@ky.gov.

5/10/13

Agencies received a request for assistance to ensure that COT has valid and complete Agency Assessment information. This information is needed for COT's rated services calculations and will be incorporated in each agency's implementation plan. Responses are needed by close of business May 17th.

The April 2013, Leadership Engagement Results meeting Questions and Answers are now available.

The TAC's Services-Metrics-SLA workgroup continued a review of a draft SLA template on Wednesday. The first-pass review of both the SLA and the Incident Priority table has been completed. The work group is on track to share a draft template at the next meeting of the TAC.

5/3/13

Governor Steve Beshear announced James M. Fowler as chief information officer (CIO) for state government, effective June 1.

Our vendor partner has finalized the "current state" deliverable and is on track for additional deliverables over the next 30 days.

Recently state printing services were consolidated. Statewide printing has been moved from COT to the Kentucky Transportation Cabinet – Kentucky Design & Print Services.

5/2/13

Potential COT organizational changes were reviewed with COT managers. As organizational changes are finalized details will be provided to COT employees and other agencies.

The I.3 Communication Strategy has been added under Related Links.

4/19/13
Organizational Change Management program leadership has been transitioned to Roy Terry. To ensure continued success, he received extensive knowledge transfer from NTT DATA.

The questions and answers from the Leadership Engagement Results meeting are now available. Future plans include a Leadership Engagement meeting on April 22, and a leadership engagement participant survey.

Verification of the agency assessment self- reported information is needed. Instructions on the verification process will be provided to the agencies.

4/12/13
Several agencies have responded to the IT Expenditure Survey, which was provided by the Office of the State Budget Director. The deadline for this survey is Monday, April 15th.

Stakeholder engagement meetings were held this week and will continue for the next several weeks.

Both the TAC as a whole and the TAC Services-Metrics-SLAs workgroup met this week. During the TAC meeting, Deputy Secretary Rucker provided an I.3 progress update, which included an informative question and answer session.

4/5/13
Stakeholder engagement interviews, an organizational change activity involving both agency and COT staff, will continue next week.

The TAC's Services-Metrics-SLAs workgroup will be holding its fourth meeting on April 8th, and will provide a progress update to the full TAC meeting set for April 9th.

I.3 Abbreviations (initials and acronyms) have been added and can be found in the **Related Links** section on this page.

3/27/13
Earlier this month, the Office of the State Budget Director asked agencies to complete an IT Expenditure Survey. The survey provided an opportunity for the agencies to report IT expenditures for each appropriation unit. The deadline for completion is April 15, 2013.

3/15/13
"Future State" service requirement meetings started this week with the Desktop, Server, and Voice Services teams.

Organizational Change activities, which include the Leadership Engagement Series, are progressing to a Stakeholder Engagement Series. This process will involve interviews with both agency and COT employees. FAQs from the Leadership Results meeting will be posted soon.

Technology Advisory Council (TAC) workgroups will begin work on service descriptions/SLAs/metrics and IT capital project reviews on Monday, March 18. To allow the groups time to develop their work products, the regular TAC meeting has been moved to April 9th.

3/8/13
The Leadership Engagement Interview series wrapped up this week with a Leadership Results meeting facilitated by FAC Deputy Secretary Rucker. Representatives of the Office of the State Budget Director, Personnel Cabinet and the FAC Human Resources division also answered questions and provided updates. FAQs from that meeting will be forthcoming.

A draft of the "Current State" of infrastructure within COT and the I.3 agencies was completed by NTT DATA and is currently under COT review. "Future State" requirement meetings are scheduled to start next week. Information collected during these meetings will be used for planning the Commonwealth's future shared service delivery model and high-level implementation plan.

2/27/13

The second Technology Advisory Council (TAC) meeting was held on February 26. Members were requested to volunteer for one of two committees, Capital IT Project Review and/or Enterprise Service Level Descriptions / Metrics Planning. TAC input was requested on COT's latest enterprise security policy.

By February 15, many agencies had completed their agency assessments. A few agencies needed additional time and should have their assessments completed by March 1, 2013.

Employees that were special detailed to COT have completed a Skills Assessment survey.

The Leadership Engagement series is generating some changes in our future communication and cultural change processes.

2/13/13

An I.3 Program Overview presentation is now available. If you would like to review the presentation it is located at the bottom of the page under Related Links.

Planning for the next Technology Advisory Council, scheduled for February 26, is underway.

The individual agency assessment information is due close of business this Friday, February 15.

2/1/13

The first meeting of the Technology Advisory Council (TAC) was held on Tuesday, January 29th. Chaired by Secretary Flanery (Interim CIO), it was attended by COT leadership, staff from the Office of the State Budget Director, and representatives of executive branch agencies.

The Leadership Engagement activities also began this week.

The individual agency assessments continue to identify key aspects of each agency's assets, policies, etc.

1/18/13

The majority of Agency Assessment Kickoff meetings have been completed and the teams plan to finish data gathering activities by mid-February.

The New Employee Orientation meetings will conclude next week and work continues on the preparation of a Skills Assessment survey. All COT employees will be invited to take a Change Readiness survey. Plans for the first Technology Advisory Council (TAC) meeting are being finalized. Finally, NTT DATA will be facilitating a Leadership Engagement process with IT leadership from other agencies.

1/9/13

To help ensure a successful integration of the staff that have been detailed to special duty, COT will be providing a skills assessment survey. The survey will focus on current job duties and other areas of work interest that the employees may have. The skills assessment survey process is scheduled to begin mid-January.

I.3 Status History

1/2/13
Last month the Agency Assessment teams worked with Cabinet for Health and Family Services (CHFS). CHFS's cooperation has been crucial to the success of this process. Not only did they provide extensive information during the assessment, but worked with COT to leverage lessons to improve the process. Other agency assessments are scheduled to begin this month.

12/19/12
Last week COT executive leadership, transition support staff, security personnel and our COT trainer completed three regional New Employee Orientation sessions with more than 50 attendees. Due to the holidays and the scheduling challenges they bring, the remaining meetings will resume after January 7, 2013. The meetings have provided fresh insight to our newest employees and their specific challenges in working in locations outside of Frankfort.

12/6/12
New employee orientation meetings are scheduled to start on 12/7/2012 and should be completed before the end of December. The meetings will focus on human resources topics, COT's change management process, security badges and a brief customer services training. Meetings will not only be held in Frankfort, but will also be held in three other regional locations.

12/5/2012
COT has engaged NTT DATA to assist the Commonwealth during the planning phase of the IT Infrastructure Initiative. A kick off meeting with COT was held on November 27, 2012. NTT DATA, working with COT resources, will focus on IT infrastructure & operations, organizational change management and transition management. COT is excited to be able to leverage the knowledge that NTT DATA brings to this engagement.

11/30/2012
Agency assessments are underway. The first agency assessment will be completed with the Cabinet for Health and Family Services (CHFS). A kick off meeting was held on November 20, 2012. Please visit the **Additional Information / Agency Assessments** page for more details.

11/27/2012
The IT Initiative website has been updated to make it more user friendly. For example, all Frequently Asked Questions can be found under the **Additional Information** section of this website.

11/21/2012
On November 19, 2012, information regarding the 2013 interim fiscal approach as it relates to this initiative was outlined in the **IT Infrastructure Services – Financial Arrangement memo**. Please check the link to this document for further details.

NEW 11/15/2012
On November 14, 2012, cabinet secretaries were provided with information regarding the agency assessment process. Each agency will be given detailed instructions and support by the agency assessment teams. FAQs from the employee and contractor meetings and the Employee meeting slide presentation are now posted under Links.

10/30/2012
Finance/COT welcome letters are being delivered this week during employee meetings and/or electronically. These meetings were scheduled to begin on Monday October 29, 2012 and conclude on Wednesday, October 31. Contractor notifications are being handled through a notification to the company for which the contractor works.

10/24/2012

I.3 Status History

Employee detail to special duty letters have been completed and are being delivered. We anticipate that they will be delivered by Friday, October 26. These letters will reference the Executive Order number and will explain the employees' detail to Finance/COT. The effective date will be November 1, 2012.